Distance Education

All approved courses offered as distance education (DE) include regular effective contact between instructor and students. Subsection (a) stresses the responsibility of the instructor in a DE course to initiate regular contact with enrolled students to verify their participation and performance status. Subsection (b) honors the principle that for DE courses, there are a number of acceptable interactions between instructor and students, not all of which may require in-person contacts.

- Moodle is the course management software.
- An orientation to the class is required, and may be done online.
- Students must be notified via San Jose City College Schedule of Classes and the syllabus for the class, if proctored exams are required for the course.
- Accommodations regarding accessibility for students with disabilities to online content must be made as prescribed in the Distance Education Guidelines regarding Section 508, as published by the California Community College Systems Office.
- Proctored exams can happen on the college campus at a designated location or at an approved location.

- Hybrid and Distance Ed
- Online
- Internet

Distance Education Method(s) of Instruction

- Power Point presentations
- Digital animations
- Video
- Discussion boards
- Graphics (digital charts, diagrams, photos, images, annotated screen shots)
- Instructor web site
- Online library resources
- Online reference resources
- Publisher prepared online materials
- Textbook supplements
- Guest Lecturers
Lecture/Lab or Lab only Courses

Manner in which lab content is presented

Distance Education Contact Method(s)

- Weekly Announcements in the Learning Management Systems
- Chat Rooms
- Discussion through threaded forums with instructor participation
- E-mail communication
- Face to face (scheduled) group or individual meetings
- Social Media (e.g., Twitter, etc.)
- Onsite office hours
- Online office hours
- Timely feedback on student work
- Video conferencing

Explain how methods of evaluation are accomplished
Explain how methods of evaluation are accomplished

Describe a sample assignment for this course

Describe accommodations for students with disabilities