

**SAN JOSE CITY COLLEGE
ACCREDITATION TRI-CHAIR MEETING NOTES
Friday, November 20, 2015 GE – 103
2:00 – 3:00 PM**

Attendees:

Jamie Alonzo Keiko Kimura Celia Cruz	Jennifer Nestojko Jorge Escobar
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Newsletter

Distribution scheduled for next week.

Perhaps this letter can go out at least once a month or every two weeks.

Jamie Alonzo asked if the tri-chair standards can include items on the newsletter, for example like a summary or a message from their standard. Also it would be a good idea if we are looking for case studies.

Need meeting dates and times for Standard II and III

Standard II has given their next meeting time.

Working Timeline Day Event

November 20th Complete Evidence to Meet the Standard

Standard I: Semi-Complete

Standard II: Complete

Standard III: No update?

Standard IV: Semi-complete

Team Updates

Standard I -

Standard II – Will meet with Bob Pacheco on Monday. Keiko attended the ACCJC conference yesterday with VP Graham and some of the recommendations that were given were to only list 2 or 3 projects on the QFE. They said that one is not enough and they definitely do not want four. The ACCJC and the Commission will review the projects but will not evaluate them. At the conference they highlighted that any gaps that you notice should be tied to the QFE.

Concerns: Planning for Distance Ed is a concern, Outcomes Assessment (data is not matching, you might have a 90% SLO success rate but students passing the course you might have a 40% success, why is that?) *Conversation went around about the reasons why these numbers would not match, for example if you have 30 students in your class but the day you did*

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your SLO only 20 came and 20 of them passed then you will have a 100% passing rate but the class will account for everyone enrolled in it. A concern that came from the workshop attended yesterday is the Institution Set Standards. If we don't define our institution set standards then the Department of Ed will assign them to the college.

Standard III – Marilyn has compiled a bunch of information but the standard might need assistance with someone to write the narrative part. **Concerns:** *Jorge would like to revise the way we handle information. He received a collaboration map from the district office that highlight the communication flow between tri-chairs. He will e-mail the document to the committee.*

Standard IV - Had a meeting with Bob Pacheco yesterday and according to him the work is excellent. He has given a few recommendations to the team and will meet again on Monday, Nov. 23 from 3:00-4:00pm to discuss further changes.

Areas Need Assistance

Other

Absences

VP Graham at a conference

Rebecca and Michael can't attend

Marilyn on vacation

VP Montemayor working on student equity report

Accreditation Standards timeline

November 13, 2015	Evidence to Meet the Standard writing Check in
November 20, 2015	Evidence to Meet the Standard Complete
December 04, 2015	Analysis and Evaluation writing Check in
December 11, 2015	Analysis and Evaluation Complete
December 14, 2015	Post drafts to Website, and distribute to constituent groups.
December 14, 2015 – February 12, 2016	Feedback
February 12 – 25, 2016	Incorporate feedback
February 26, 2016	Turn in revised drafts

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February 29, 2016	Post revised drafts to Website, and distribute to constituent groups.
February 29 – March 11, 2016	Feedback
March 11 – March 17, 2016	Incorporate Feedback
March 18, 2016	Turn in final drafts
March 21, 2016	Post final drafts to Website, and distribute to constituent groups for final updates
March 21 – April 01, 2016	Feedback
April 1 - 7, 2016	Incorporate feedback
April 8, 2016	Turn in finished documents
April 9, 2016	Post final drafts to Website, and distribute to constituent groups for final vetting