

San Jose City College
ACADEMIC SENATE

Approved Minutes

April 17, 2018

Senators Present: Michael Berke, Jose Cabrera, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Phil Crawford, Nicolas Fraire, Chris Frazier, Nisha Guha, Rachel Hagan, Heather Jellison, Jagrup Kahlon, Iyun Lazik, Alex Lopez, Chris March, Judith Bell proxy for Eve Mathias, Dennis Meakin, Olga Morales-Anaya, Karen Pullen, Isai Ulate, Bob Wing

Parliamentarian: Lorenzo Cuesta

Absent Senators: Barry Del Buono, Mo Lahai

I. The meeting was called to order at 2:10pm.

II. Approval of Agenda – Approved as amended without objection

III. Approval of Minutes – Approved as amended without objection

IV. Public Comments

1. Dean Ilder Bettencourt Lopez said VP Escobar spoke with him about bringing back the Child Development Center. He's working with the ECE faculty to develop a vision and purpose. He and Jesus will meet tomorrow at 1:30pm in GE2016 conference room. Any senator is welcome to attend.

V. Committee Appointments

1. Standing Committees

a. Institutional Review Board (IRB) – Alma Garcia (Counseling) – **Approved w/o objection**

b. Professional Development – Heather Jellison (ESL), Christine Trombly-Christen (ESL) – **Approved w/o objection**

VI. Action Items

1. AP 4020: consider recommended language on this Administrative Procedure

Motion: To approve – Approved w/o objection

Amendment: Add a footnote that the senate approves this AP with the understanding that this will not affect the equivalency of non-credit CDCP courses and will not impede student's progress in AB705 – Approved w/o objection

Fabio and Karen said the AP language may be changed at the next meeting.

2. IPCC SLO Coordinator: consider IPCC recommendation of SLO coordinator ex-officio

Motion: To approve adding the SLO Coordinator to the IPCC as an ex-officio, non-voting member – Approved w/o objection

Karen said the SLO coordinator would come in between the tech meeting and the final meeting to review the SLOs.

3. Guided Pathways: combine the AB705 work group with the Guided Pathways Basic Skills Improvement group to reduce duplicated work and improve communication – Judith

Motion: To combine the AB705 group with the Guided Pathways Basic Skills Improvement group – Withdrawn w/o objection

They discussed some member crossover between the groups, the similar work required with AB705 and Guided Pathways, concerns about merging Basic Skills with AB705's legal requirements, and the need for clear direction for the AB705 funding. Judith suggested having both groups meet simultaneously first to determine if combining is the best path forward.

4. Urgent – Campus Safety Resolution – Phil

Motion: That the SJCC Academic Senate in support of the FaST committee request that the district reallocate its campus police resources to more needy campus locations or provide the more needy campus locations with equivalent security – Approved w/o objection

Phil said this was precipitated by the break-in the Library over the weekend. The police chief said they would not respond because of the lack of available local officers. There was also a sexual assault on the SJCC campus. The district office has high-level security without the daily risks to students and staff like that of the campuses.

VII. Information items (6 minute limit/Possible Action)

1. Umoja Program Viability Review (PVR) – Pam Turner presented the recommendations including 3 long-term and 10 short-term goals during 2018-19, and the revised action plan to increase enrollment.

Anjanae outlined the institutional needs including replacing the coordinator, Khalid White, with a 2-year coordinator, more stable funding for faculty/staff positions, and providing a designated program space. The Viability committee consulted with Dr. Darla Calvert who recommended an action plan. Her action plan is available upon request. Umoja already has in place similar designated classes like EVC's Affirm Program, such as, English 1A and Ethnic Studies. This will return for a recommendation action.

2. ASCCC update on Spring Plenary – Jesus said the SJCC presence was visible and vocal. Alex attended the legislation updates including AB705, suicide prevention, and mental health discussions. Chris F worked on AB705. Heather focused on non-credit, ESL, and keeping ESL assessment separate. Nic added on August 5th each college may send 5 faculty at no cost to attend the Adjunct Leadership Institute at the San Francisco Westin. Jagrup said it was very informative with so many initiatives coming. Dennis was impressed with the relationship that the Senate has with the apprenticeship community. Phil was impressed with the Latin X Caucus and proud to participate in moving the agenda forward. Iyun found so many who misunderstood the role of the senate and the participatory governance of 10+1. Mike attended a session on apprenticeships and found how much they differ from CTE. Mike wrote and passed a resolution asking the ASCCC to develop a paper explaining CTE, CWE, and internships. Jose found SJCC's impact on the state senate impressive and the state is starting to diversify. President Breland thanked the senate for being student advocates at all levels especially where decisions are made. He will continue to support the senate.
3. DE update on piloting of verification of online teaching eligibility criteria – Audrey said the pilot started 6 weeks ago and has been successful. There were no complaints. The deans are checking to see yes/no whether the faculty has eligibility. One faculty member received a, “no,” and signed up for a DE workshop. Audrey wants to go campus wide with the pilot process. Carlos participated in the pilot and found it straight forward.

Motion: To expand the pilot campus wide – Approved w/o objection

Amendment: To sunset by the end of fall 2018 for senate review – Approved w/o objection

4. Election update – Jesus reviewed the elections nominations so far: Area 2: Judith Bell, Area 4: Kidane Sengal, Area 6: Carlos Chavez, Area 8: Michael Berke, Area 10: Patricia Solano (Chris F removed his nomination), and Area 12: Jesus Covarrubias. At Large nominations for 2 seats are; Valentin Garcia, Michelle Gregor, Chris F, and Guillermo. The election for Full-time At Large will take place next week. Bill Carlson and Kathy Haven were nominated for 2 of the 3 Adjunct At Large seats.
5. Senate Area Absences: discuss need to fill Area 1– Jesus said under the bylaws if senators miss more than 2 meetings without notification, their seats shall be considered vacant. This leaves one Adjunct At Large senator seat (Barry Del Buono) and Area 1 senator seat (Isai Ulate) now vacant.
6. Update on Peer Review Team – Joyce said in spring 2017 the senate endorsed inviting the resource team to campus for accreditation support. They found concerns about the website, technology, degree audit, communication, and strategic planning. The Planning & Institutional Effectiveness (PIE) committee prioritized the concerns and is requesting \$200K of the team's resources largely for professional development, strategic planning and supplies. Joyce will return for formal senate support.
7. Reassigned time update of timeline – Iyun said the senate had requested to have the reassigned time job descriptions made available by the end of spring break. They have not been released. VP Montemayor said the majority of the reassigned time will remain the same and will be released tomorrow. The delay was due to the accreditation visit. He will present the 5-6 (jobs) which are changing to the executive council next week. VP Montemayor will send to the senate the jobs that are remaining the same.
8. AFT 6175 update on negotiations – Fabio said negotiations could be better. This contract may not be settled this month. They've discussed raises, loading and adjunct issues. The district wanted to discuss COLA instead of a salary increase percentage. Phil wants to bring a group of adjunct faculty to the Board of Trustees (BOT) meeting to discuss the need for salary increase. The next BOT meeting is Tuesday at SJCC. Negotiations are continuing.
9. Program Review (PR) – Judith presented the PR revision highlights; making the documents easier to use copy & paste in areas with few changes, asking Joyce to help with simplifying the data with a boilerplate table that can be copied & pasted into the PR, and adding questions about what's working well and the program challenges to the annual document. She wants to have senate feedback before the summer break.

VIII. Committee Reports (1 minute each)

1. President's report: Jesus reported that during the statewide Plenary as compared with other senates, he found that SJCC is in a good place and well organized with a parliamentarian present, its structure, budget, and communication with administrators.
2. Iyun encouraged other senators to step up and join the executive team.
3. Phil said adjunct faculty are overlooking \$2000 per year in professional development funds. In his newsletter he encourages them to participate and use the alternate plan (form).
4. District Senate: Fabio reported there is one more meeting in May. EVC will take over the senate presidency. They're wrapping up the equivalency procedures and will bring them to both senates. He wants to meet with Karen and Janet to discuss curriculum. Chapters 4 & 5 of the BP/AP were approved at the last board meeting.
5. Finance: Chris F reported that they're presenting their recommendations for this year's budget to the CAC on Friday. RAM is using PR in the allocations.
6. Guided Pathways: Judith reported there was a PDD presentation. She will speak with the counselors on Friday. She finds it's important to craft a big picture vision to avoid conveyer belt education.
7. Mike said at the Plenary there's divide around Guided Pathways. It's important to take control.
8. Fabio will run for VP of the union. EVC outnumbers (SJCC) in votes and is not discussing Guided Pathways or AB705.
9. Phil is running for an At Large Adjunct seat of the AFT currently held by EVC faculty.
10. IPCC: Karen reported they approved 15 course revisions proposals, 3 new course proposals, 1 course deactivation, 3 program revision proposals, and 3 new program proposals. They approved a motion to add the SLO Coordinator as non-voting ex-officio member to review the SLO's of curriculum.

IX. The chair adjourned the meeting at 4:10pm.