

**San Jose City College**  
**ACADEMIC SENATE**  
**Approved Minutes**  
**April 2, 2019**

**Senators Present:** Judith Bell, Michael Berke, Jose Cabrera, Bill Carlson, Guillermo Castilla, Carlos Chavez, Mark Branom proxy for Lezra Chenportillo, Jesus Covarrubias, Phil Crawford, Nicolas Fraire, Chris Frazier, Rachel Hagan, Kathy Haven, Heather Jellison, Jagrup Kahlon, Madeline Adamczeski proxy for Iyun Lazik, Alex Lopez, Dennis Meakin, Olga Morales-Anaya, Kidane Sengal, Patricia Solano, Bob Wing

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

Absent Senators: none

**I. The meeting was called to order at 2:10pm.**

**II. Approval of Agenda – Approved as amended by vote**

**Motion: To move Information Item #6 (Senate Elections) up to Action Items #3 – Unanimously approved**

**Motion: To include an Information Item to discuss campus email controversy – Failed by vote**

Bob voted for the motion and all others voted against it.

The Senate discussed whether or not to discuss Dennis Meakin’s personnel/employment status in an open meeting. Alex read the response of the Vice Chancellor of HR, Beatriz Chaidez, stating that she was unable to discuss an inquiry regarding this personnel, confidential matter.

**III. Approval of Minutes – Approved w/o objection**

**IV. Public Comments –**

1. VPAA Jane Harmon said Assembly Bill 1805 states that language must be clear to students that we are no longer using assessment tests and basic skills courses. This should be especially clear concerning Math and English catalog changes.

**V. Committee Appointments**

1. Screening Committees

MSC Positions – Educational Administrator needs 3 faculty

- a. Division Dean, Math & Science, Position #S19021– Azar Sioshansi (Math), Lorraine Levy (Psych), Patricia Solano (Math), Bill Carlson (Chem.), Jose Cabrera (Chem.), Chris Frazier (Math), Jessica Smay (Astronomy), Carlos Rojo (Bio.)

**Patricia, Jose, and Chris were selected by vote.**

Azar received 0 votes. Jagrup voted for Lorraine.

Voting for Patricia were (16): Jose, Carlos, Kathy, Jagrup, Chris, Rachel, Madeline, Patricia, Olga, Nic, Kidane, Dennis, Jesus, Mike, Phil, Heather

Voting for Bill were (2): Guillermo, Bill

Voting for Jose were (16): Jose, Carlos, Bob, Kathy, Chris, Rachel, Madeline, Patricia, Judith, Olga, Nic, Kidane, Dennis, Jesus, Mike, Phil

Voting for Chris were (13): Jose, Carlos, Bob, Bill, Chris, Patricia, Judith, Nic, Kidane, Dennis, Jesus, Mike, Phil

Voting for Jessica were (8): Guillermo, Bob, Bill, Kathy, Jagrup, Judith, Olga, Heather

Voting for Carlos were (4): Guillermo, Rachel, Madeline, Heather

2. Standing Committees

- a. Guided Pathways Steering Committee (needs 5) – Lezra Chenportillo (Counseling), Madhavi Sudarsana, (ECE), Lorraine Levy (Psych), Judith Bell (Art), Mary Conroy (Psych), Madeline Adamczeski (Chemistry)

**Motion: To appoint all six – Approved w/o objection**

- b. Academic Senate for California Community Colleges (ASCCC) Open Education Resources Liaison, SJCC representative – ~~Chris Frazier (Math)~~, Lorraine Levy (Psych) – **Approved w/o objection**

- c. Finance Committee (needs 1) – The senate office will send out the call again.

- d. College Advisory Council (needs 2) – Dennis Meakin (CTE)

**Motion: To re-advertise this call due to the incorrect committee name – Approved w/o objection**

**Amendment: Include the CAC committee charge in the email – Approved w/o objection**

## **VI. Action Items**

1. Vision for Success, SJCC Goals – Joyce Lui returned with PIE’s recommended goals as stated in the last meeting.

**Motion: To approve the recommendations for the Vision of Success goals from the PIE committee – Approved w/o objection**

2. Pre-apprenticeship program, Laborers Local 270 desires to move their pre-apprenticeship 4 week program to SJCC. Similar in nature to the TOPS (Trades Orientation Program) now offered through SJCC in partnership with Santa Clara County Building Trades and Working Partnerships USA. Excellent opportunity for our students to enter a pathway to Union trades jobs starting at \$20 per hour with \$23 per hour benefit package. Both TOPS and Laborers will be non-credit programs. – Phil Crawford

**Motion: To approve the Pre-Apprenticeship TOPS Laborers Program – Approved by vote**

Guillermo and Bob voted against the motion, all others voted it.

Discussion: Judith is concerned with the need for oversight on SLO assessment and program review for these programs. Heather volunteered to help with the oversight. Charles Heimler is concerned that the Ironworkers and possibly this program students and faculty are not a part of SJCC. Phil, and Teresa Paiz (A&R) stated that the Ironworkers students are enrolled as SJCC students. Rachel added SJCC supports all of its students whether they’re pursuing degrees/transfer or non-credit courses.

3. Senate Elections for Areas 1, 3, 5, 7, 9, 8 (Heather), 11, and At Large senators, Cabrera, Hagan, Lopez, Crawford, and Meakin; Timeline and Teller’s committee discussion – Alex Lopez stated the areas up for election; 1-Applied Sciences, 3-Natural Sciences, 5-Library, 7-EOP&S/CARE, 8-Heather’s seat, 9-PE, 11-Service Careers, as well as, at large senators Jose Cabrera, Rachel Hagan, Alex Lopez, Phil Crawford, Dennis, and the last year of the vacant adjunct seat. He added the Senate elections will continue to follow the same prior practice. Tomorrow the email will go out to announce the opening of the Area and At Large nominations. Nominations will be open for 5 days. The Area and Adjunct elections will be held first followed by the Full-time At Large elections. The elections will conclude May 2<sup>nd</sup>.

**Motion: To have three faculty not running for election to form the Teller’s committee – Approved w/o objection**

Teller nominations: Lorraine Levy, Leslie Rice, Amber McCall, Teresa McKimmey, Linda Meyer, Patricia Solano, Jesus Covarrubias, Kathy Haven

**Leslie Rice, Linda Meyer, and Patricia Solano were selected by vote.**

Lorraine received 0 votes.

Voting for Leslie were (15): Jose, Guillermo, Carlos, Bob, Bill, Kathy, Jagrup, Chris, Rachel, Madeline, Olga, Nic, Jesus, Mike, Phil

Voting for Amber were (5): Guillermo, Bob, Jagrup, Chris, Judith

Voting for Teresa were (7): Kathy, Patricia, Judith, Olga, Mike, Phil, Heather

Voting for Linda were (11): Guillermo, Bob, Bill, Jagrup, Chris, Madeline, Patricia, Judith, Kidane, Mike, Heather

Voting for Patricia were (11): Jose, Carlos, Rachel, Madeline, Patricia, Olga, Nic, Kidane, Dennis, Jesus, Heather

Voting for Jesus were (4): Carlos, Bill, Rachel, Dennis

Voting for Kathy were (7): Jose, Kathy, Nic, Kidane, Dennis, Jesus, Phil

There was discussion about keeping the ballot box in the Library as some faculty feel it would be more secure and the need for clear labeling. Phil added that a surveillance camera is coming to Repro. Bob gave the Library hours, Monday-Thursday 8:30am-8pm, Friday 8:30am-2pm. Repro closes at 7pm and 5pm on Friday. Phil added adjunct faculty may not vote if they have to go to the Library to leave their ballots. Charles Heimler asked whether ballots used two envelopes with a required signature on the outer envelope. Olga stated that is the process used by both the Senate and the AFT. Bob added 8-10 years

ago there were misused procedures. Jesus said the Senate instituted using a Teller committee to clean up the election procedures and promote transparency.

## **VII. Information items (6 minute limit/Possible Action)**

1. Title 5 new non-evaluative symbol: Excused Withdrawal (EW) – Teresa Paiz shared the use of the new symbol, EW, which will allow students to withdraw from class for reasons beyond their control. It will not count towards progress probation, dismissal, or an attempt. Students will submit their petition and documentation directly to A&R. This is in effect now and students may be referred to A&R for more information. Mark Branom asked Teresa to email all faculty with this information. Rachel added this will not help student's financial aid.
2. Discussion and possible endorsement of Guided Pathways (GP) Values and Design Principles – Judith Bell said they did not receive feedback from the GP Values and she requested Senate support.  
**Motion: To support the values and design principles from the GP Steering committee – Approved w/o objection**
3. Swimming Pool being put into the Facilities Master Plan – Tait Rafat requested Senate support for the pool to be included in the Educational and Facilities Master Plans.  
**Motion: To support the Facilities, Safety and Technology committee sending this to the Educational and Facilities Master Plan and move it forward for funding – Approved w/o objection**
4. Funded Grant Proposal: 2019-2024 National Science Foundation (NSF) Noyce Collaborative Project with UCSC, entitled, "Integrated Teacher Recruitment, Preparation, and Induction Pathway"; Sub-awardees: SJCC, Hartnell, Cabrillo Colleges – Madeline Adamczeski shared that she, Robert Gutierrez and Angela Gullerud with Hartnell and Cabrillo colleges were awarded the Integrated Teacher Recruitment, Preparation, and Induction Pathway grant. They will partner with 5 high school districts including East Side Union. The program will promote recruitment, retention, and encourage students to pursue STEM fields and teaching. The Metas Caminos Summer Bridge and UCSC-Cal Tech interns will support incoming freshmen.
5. Establish minimal standards for learning classroom equipment – Guillermo Castilla said research shows the benefit of having standards for equipment in each classroom. Bob suggested referring this to the Facilities, Safety and Technology committee.  
**Motion: For the Senate to ask each division for the their five needs in the classroom – Unanimously approved**

## **VIII. Committee Reports (1 minute each)**

1. Presidents Report: Alex and Jose attended the area B meeting and reviewed legislation updates and resolutions for the Plenary on April 11. Alex will send an email requested feedback. He said the next Board of Trustee meeting will be held at EVC. Alex met with the Photography faculty and all of the missing photo equipment has been found and will be tagged, secured and a check-out system will be created. The Reassigned Time is now in the hands of the VP.
2. Executive Committee Reports: Jesus commended senators for taking the high road and who are committed to being professionals. Heather asked all interested parties nominate themselves in the upcoming elections. Jose congratulated Alex for his professionalism and stewardship for a successful meeting. Phil said he's pushing for due process/advocacy for adjunct faculty and supports CFT legislation for assistance for students in need. Chris reported they're editing the CAC charge to make sure it doesn't overlap with the Senate charge to keep the duties separate.
3. Senator Reports: Chris reported a difficult situation in the Math department when using some recommended textbooks that are not ADA compliant.
4. Olga reported Thuy Cao, the faculty advisor for the Vietnamese Student Association (VSA) is working with the student to coordinate the first VSA graduation celebration on May 10<sup>th</sup> at 4pm. Thuy sent an email for committee interest.
5. Bill asked for interest to carpool for those attending the ASCCC Spring Plenary.
6. IPCC: Mark Branom reviewed the letter from the state Chancellor revising the units required for level one certificates to as low as 8 units. IPCC is recommending 8 unit certificates. They've streamlined the Directed Study Student Contract down to 1 page. They approved 27 course revisions and 1 new course proposal.

7. Facilities, Safety & Technology: Dennis reported they approved the new recording studio. They discussed putting committee action items on SharePoint so that everyone would have access.
8. Classified Senate: Andrea reported that CSEA did not pass mandatory 4/10 schedule for the summer. She asked committees to send information to include classified employees on committees.

**IX. The chair adjourned the meeting at 4:28pm.**