

San Jose City College
ACADEMIC SENATE

Approved Minutes

April 3, 2018

Senators Present: Michael Berke, Jose Cabrera, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Phil Crawford, Nicolas Fraire, Chris Frazier, Nisha Guha, Heather Jellison, Jagrup Kahlon, Iyun Lazik, Chris March, Judith Bell proxy for Eve Mathias, Olga Morales-Anaya, Isai Ulate, Bob Wing

Parliamentarian: Lorenzo Cuesta

Absent Senators: Barry Del Buono, Rachel Hagan, Mo Lahai, Alex Lopez, Dennis Meakin (excused), Karen Pullen

- I. The meeting was called to order at 2:10pm.**
- II. Approval of Agenda – Approved without objection**
- III. Approval of Minutes – Approved as amended without objection**
- IV. Public Comments**

- 1. Jonathan Cronan said he attended a HVAC conference in Vegas where he found that Skyline and Santa Rosa colleges were not receiving a \$90K Prop 39 grant and it's now available with an application deadline of April 6th. It's for HVAC and high efficiency lighting equipment.

V. Committee Appointments

Evaluation Committees

- 1. Mo Lahai (Bus.) to evaluate Clem Lundie (CIS) – **Approved w/o objection**
- 2. Screening Committees

Faculty positions (requires 3 faculty members)

- a. Coordinator of Student Health Services (Position #1800034) – ~~Angela Tran (Math)~~, Sophia de la Fuente (Case Manager), Eve Mathias (Art), Janet Chang (Health Services), Julio Flores (Counseling)
Sophia, Janet, and Julio were selected by vote.

Voting for Sophia were (15): Mike, Iyun, Bob, Olga, Carlos, Chris F, Heather, Judith, Nic, Guillermo, Nisha, Jagrup, Jose, Chris M, Phil

Voting for Eve were (5): Bob, Olga, Judith, Chris M, Phil

Voting for Janet were (11): Mike, Iyun, Bob, Carlos, Chris F, Heather, Nic, Guillermo, Nisha, Jagrup, Jose

Voting for Julio were (14): Mike, Iyun, Olga, Carlos, Chris F, Heather, Judith, Nic, Guillermo, Nisha, Jagrup, Jose, Chris M, Phil

Standing Committees/Workgroups

- b. Institutional Review Board – Mele'ana 'Akolo (Anthropology) – **Approved w/o objection**
- c. AB705 – Nisha Guha (Chemistry) – **Approved w/o objection**

VI. Action Items

- 1. **Urgent Motion: To support the Prop 39 (HVAC) grant application – Approved w/o objection**
- 2. BP 7250, Administrative Retreat Rights – Phil
Motion: To approve the draft (as amended) – Unanimous
Amendment: (In the Vacancy Defined paragraph) change, “or the deadline... to the 1st screening of applicants has not taken place” - Unanimous
Jesus will present this draft to the District Senate.

VII. Information items (6 minute limit/Possible Action)

- 1. Equivalency discussion on training guidelines – Jesus said the District Senate is currently working on the language and revising the form. There is a need for consistency and to establish training frequency. Phil wants the (new equivalency) language to include the new apprenticeship minimum qualifications. Chris F suggested offering some type of mentoring/guidance to applicants through the equivalency process. Mike added the District Senate has discussed providing a training video to assist applicants.
- 2. Guided Pathways update – Judith said we've received the certification from the state this week. She presented an outline of the reorganized work plan. They're considering work groups or a steering committee for senate approval. Robert Gutierrez added work groups would give it structure. He recommended minimizing duplication of efforts by establishing the AB705 Work Group under Guided Pathways (GP) to address #7 of the 14 Improved Basic Skills *which is to implement evidence based*

practices to increase access and success in college and/or transfer level Math and English. Judith met with the ASG to get feedback. There is an explorations pathway to allow students to try different areas.

3. AP 4020 – Jesus said AP 4020 was emailed before spring break and addresses how to count credit hours. Chris F said lab hours are important to sciences because they give credibility to courses. Jesus asked the senate to review the procedures especially the highlighted areas and return with any changes. Guillermo said this may affect AB705 because one of the ways to fulfill hours in AB705 is to add lab hours. He added the Department of Education has language about credit hours that has to do with accreditation. The senate discussed the credit hours formula and questioned how this may impact the non-credit instruction.
4. Integrated Device Technology (IDT) discussion of proposed Smart Sensor Curriculum partnership with SJCC – VP Tran said IDT is a publically traded semiconductor company which makes chips focusing on computing, networking, wireless, and storage. They want to provide funding to SJCC to develop curriculum to understand needs and to manufacture sensors/technology. Mark Branom demonstrated his diabetic sensor as an example of the sensor technology. VP Tran envisioned the classes at SJCC and the work experience taking place at the IDT site. The senate discussed whether this would advantage IDT over its competitors. Mark added that SJCC would have to develop the certificates/degrees. We have not contracted yet with IDT. This will return to the senate for action at a later time.
5. Senate Elections update – Iyun said the even numbered areas, the two *At-large* full-time (Guillermo and Heidi), and two adjunct (Nisha and Chris March) seats are up for re-election. The senate office will conduct the At-large elections. She explained the even area senators need to find a faculty volunteer to email the call for nominations over five days and copy the senate. If the nominations are contested, the senate will conduct an area election. The elections should be completed by the first May senate meeting with the selection of executive committee by the last May meeting. Nic from area 9 will either continue to serve or if he resigns, his seat would be replaced. Area senators may be adjunct or full-time faculty.

VIII. Committee Reports (1 minute each)

1. President's report: Jesus met with the 3-member accreditation team and mostly administrators. The team questioned the faculty sense on Guided Pathways, how SJCC does BP/APs, and institutional set standards. It was a good visit overall. The ASCCC Spring Plenary starts next Thursday and the registration/hotel checks have been requested.
2. Facilities & Safety: Phil reported they're moving rapidly with plans for the Child Development Center. They're waiting for the Athletics/PE department's decision for the location and size of the swimming pool. Feedback is needed to replace newly purchased doors which were not ADA compliant. Iyun added that the elevator in the Tech building went down on February 2nd and is still not fixed. The estimated repair cost is \$120K and may take another 60 days to complete.
3. ASCCC Area B: Mike reported from their discussion on Guided Pathways (GP). Phil will distribute the resolutions. The work-plan may be changed after the AS president has signed it. The state senate will send campus help with GP. They stressed faculty leadership of GP and senate control of its budget. He added that bill AB1935 is designed to open tutoring for all. Bill AB1805 will inform students of placement rights. They discussed the lack of diversity in the state senate.
4. Finance: Chris F reported that the budget came in at \$750K over last year mostly in workforce and marketing. New programs have large budget impact. The president's office submitted a budget request. Reassigned Time for the SJCC senate uses 11-12 positions. EVC uses about 4.
5. President Breland reported that the accreditation visit was very successful. He thanked everyone for coming together and for the collegial respect. He thanked Jesus for representing the faculty voice, Mike for his SLO work, and Judith for her work with GP. He received commendations at the exit interview. The team reviewed evaluation processes, institutional set standards, communication, GP, dual enrollment, SLOs, course syllabi, and course outlines of record matching SLOs.
6. SLO: Mike reported that SLOs are still going into TracDat. He recognized everyone involved with accreditation.
7. Program Review: Judith reported that it's done. Labor Studies and Honors Program did not submit PR. The president's office did not submit a PR but did request a budget. They're not making major changes to the document except to simplify the data. The committee's goal is to have everyone be proficient.

IX. The chair adjourned the meeting at 4:05pm.