

San Jose City College
ACADEMIC SENATE
Approved Minutes
February 6, 2018

Senators Present: Michael Berke, Jose Cabrera, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Phil Crawford, Nicolas Fraire, Chris Frazier, Fabio Gonzalez, Rachel Hagan, Heather Jellison, Jagrup Kahlon, Mo Lahai, Iyun Lazik, Alex Lopez, Chris March, Dennis Meakin, Olga Morales-Anaya, Karen Pullen, Isai Ulate, Bob Wing

Parliamentarian: Lorenzo Cuesta

Absent Senators: Barry Del Buono, Nisha Guha, Eve Mathias (excused)

- I. The meeting was called to order at 2:10pm.**
- II. Approval of Agenda – Approved as amended without objection**
- III. Approval of Minutes – Approved without objection**
- IV. Public Comments**

1. Vice President Roland Montemayor introduced Dr. Ilder Betancourt Lopez, the new Dean of Humanities & Social Science. Dean Betancourt Lopez comes from Arizona where he served as the Psychology department chair. He was the Research Analyst for our district office. He holds bachelor's degrees in Drama/Psychology, a Psychology master's degree from Stanford, and a doctorate from USC.

V. Committee Appointments

1. Screening Committees
Instructor positions (requires 3 faculty members)
 - a. Theater (Position #1800003) - Judith Bell (Art), Amber McCall (Dance), Eve Mathias (Art), Jesus Covarrubias (Ethnic Studies), Phil Crawford (Social Science)
Amber, Jesus, and Phil were selected by vote.
Voting for Judith were (9): Mike, Iyun, Olga Mo, Bob, Chris F, Jagrup, Heather, Chris M
Voting for Amber were (16): Mike, Iyun, Alex, Carlos, Rachel, Mo, Bob, Chris F, Nic, Jagrup, Heather, Jose, Isai, Dennis, Chris M, Phil
Voting for Eve were (3): Rachel, Nic, Jagrup
Voting for Jesus were (14): Mike, Iyun, Alex, Carlos, Rachel, Olga, Bob, Chris F, Nic, Heather, Jose, Isai, Dennis, Phil
Voting for Phil were (10): Alex, Carlos, Olga, Mo, Jose, Isai, Dennis, Chris M, Phil, Jesus (tie-breaker)
 - b. ESL (Position #1800011) - Dorothy Pucay (ESL), Leslie Rice (ESL), Zerrin Erkal (ESL), Fabio Gonzalez (Counseling), ~~Mike Berke (French)~~, Novella Simonson
Leslie, Fabio, and Dorothy were selected by vote.
Voting for Dorothy were (11): Mike, Iyun, Rachel, Mo, Bob, Chris F, Nic, Jagrup, Jose, Dennis, Chris M
Voting for Leslie were (16): Mike, Iyun, Alex, Carlos, Rachel, Olga, Mo, Bob, Chris F, Jagrup, Heather, Jose, Isai, Dennis, Chris M, Phil
Voting for Zerrin were (7): Alex, Carlos, Rachel, Olga, Nic, Heather, Isai
Voting for Fabio were (13): Mike, Iyun, Alex, Carlos, Olga, Chris F, Nic, Heather, Jose, Isai, Dennis, Chris M, Phil
Voting for Novella were (4): Mo, Bob, Jagrup, Phil
 - c. Communication Studies (Position #1800004) - Shelley Giacalone (Comm. Studies), Elena Dutra (Counseling), Rebecca Gámez (Spanish), ~~Phil Crawford (Social Science)~~, Linda Ferrell (Acct.), Scott Miller (EMT), Meiko Daire (Counseling), Ambica Gil (Comm. Studies), Olga Morales-Anaya (Counseling)
Shelley, Olga, and Elena were selected by vote.
Voting for Shelley were (15): Mike, Iyun, Alex, Rachel, Olga, Mo, Bob, Chris F, Nic, Jagrup, Heather, Isai, Dennis, Chris M, Phil
Voting for Elena were (10): Mike, Alex, Carlos, Olga, Bob, Nic, Jose, Isai, Dennis, Phil
Voting for Rebecca were (2): Jose, Chris M
Voting for Scott were (4): Iyun, Rachel, Mo, Chris F

Voting for Linda were (2): Mo, Chris M

Voting for Meiko were (2): Carlos, Rachel

Voting for Ambica were (3): Bob, Jagrup, Heather

Voting for Olga were (13): Mike, Iyun, Alex, Carlos, Olga, Chris F, Nic, Jagrup, Heather, Jose, Isai, Dennis, Phil

- d. Biology (Position #1800002) - Bob Wing (Library), Carlos Rojo (Bio.), ~~Patricia Solano (Math)~~, Gabriela Rios (Math), Peter D'Eliscu (Bio.), Guillermo Castilla (Physics)

Carlos, Pete, and Bob were selected by vote.

Voting for Bob were (10): Mike, Iyun, Carlos, Rachel, Mo, Bob, Jagrup, Heather, Jose, Dennis

Voting for Gabriela were (2): Chris F, Chris M

Voting for Carlos were (17): Mike, Iyun, Alex, Carlos, Rachel, Olga, Mo, Bob, Chris F, Nic, Jagrup, Heather, Jose, Isai, Dennis, Chris M, Phil

Voting for Pete were (15): Mike, Iyun, Alex, Rachel, Olga, Mo, Bob, Chris F, Nic, Jagrup, Heather, Isai, Dennis, Chris M, Phil

Voting for Guillermo were (7): Alex, Carlos, Olga, Nic, Jose, Isai, Phil

- e. Counselor/Learning Disability Specialist (Position #1800010) - Alex Lopez (Counseling), Olga Morales-Anaya (Counseling), ~~Carlos Chavez (Counseling)~~, Karen Pullen (Artic.) – **Approved w/o objection**

- f. Chemistry Instructor (Position #1800001) - Iyun Lazik (Chem.), Jose Cabrera (Chem.), ~~Chris M (Machine Tech)~~, Patricia Solano (Math) – **Approved w/o objection**
Classified & Confidential (requires 1 faculty member)

- g. Executive Administrative Assistant (President's Office) - Janet Chang (Health Svcs.), Fabio Gonzalez (EOP&S)

Fabio was selected by vote.

Voting for Janet were (2): Rachel, Mo; All others voted for Fabio.

- h. Outreach/Recruitment Specialist, SJCC (Position #1700107) - Alex Lopez (Metas) – **Approved w/o objection**
- i. Instructional Laboratory Technician II (Position #1700109) - Jonathan Cronan (Applied Sci.) – **Approved w/o objection**

2. Evaluation Committees

- j. Elena Dutra to evaluate Alma Garcia (both counseling) – **Approved w/o objection**

VI. Action Items

1. Guided Pathways: consider formal adoption of guided pathways framework – President Breland said we were already given a provisional allotment of about \$800K to participate and this needs continue with faculty involvement. Mike added that this is a commitment just to explore. Joyce added that a work plan is due by March 30th.

Motion: To adopt the self-study framework – Unanimously Approved

2. Japanese Grant: approval to receive grant (\$800) for teaching materials – Jesus said Ikuko Fukui received this grant for teacher materials.

Motion: To ratify and accept the grant – Unanimously Approved

VII. Information items (6 minute limit/Possible Action)

1. District Budget Presentation – Vice Chancellor Doug Smith gave highlights from the budget study presentation including; the district's 2nd quarter balance and estimated 2018-19, 2019-2020 balances, fund balance comparisons of other basic aid districts, local property tax history, Resource Allocation Model (RAM) task force open items, the state budget's proposed new funding formula, and his budget principles recommendations. VC Smith said he's willing to attend a separate budget meeting with the senators for more explanation.
2. Strategic Priorities – Alice Van Ommeren, the Executive Director of Institutional Effectiveness and Research, distributed the current draft which went to the Board of Trustees (BOT) in December for its first reading. It will be presented to the District Council this Thursday and on to the BOT at next Tuesday's meeting for final approval. It provides the district's direction for the next 7 years, its vision, and mission statement. The draft lays out the 6 priorities and includes 3-5 objectives for each of the

priorities. Guided pathways, the state Chancellor's vision for Success, and the facilities/environmental master plans were integrated in the draft. Send feedback directly to Alice. Senators found some missing Finance Committee recommendations and proof for culture of evidence. Chancellor Budd added the culture of evidence is the key performance indicators. The Finance committee voted to request the Chancellor adds language to Priority #5 and Alice asked Chris to forward the change.

3. Outreach Program – Sam Ho said the Board and administration embrace diversity and the need for equal/equitable opportunities for small businesses. We want to increase the participation rate beyond the current 2-3% for minority/women owned construction businesses. Sam asked for feedback before the first ad hoc outreach meeting on the 21st. Fabio added that this need to establish and memorialize procedures for the future was identified through a Board taskforce including the district senate.
4. P.E. Building Issues – Phil highlighted the issues with the gym floor that caused the PE move-in delays. He suggested using our faculty expertise to review/oversee the work in the future. Jesus and Fabio are on the district committee to select both new project and management contractors. Gilbane was the project/management contractor on the PE and other EVC buildings with issues.
5. Accreditation Update – Joyce Lui gave the accreditation timeline; 3/15 is the due date for the follow-up report, 3/13 it goes for Board approval, 3/14 it will be mailed, and 3/6 it needs senate approval. The strike team is continuing to review. On 2/13 it will be posted to the website. Joyce will email the timeline.
6. New program, CA Level 1 Certificate – Mark Branom (Business & Workforce) said there was no existing level one for students in business to prove their competency in Word, Excel and PowerPoint.
Motion: To approve the program – Approved w/o objection
7. Strong Workforce Allocation and proposed budget for year 17-18 – Interim Vice President Lena Tran said the state allocation of the local share totals \$2.2M between EVC/SJCC. Regional shares of \$1.3M will be divided 55/45% SJCC/EVC. The proposal for the local amount includes funding CTE programs, professional development, staff support, and guided pathways. The regional proposal includes funding partnerships, dual enrollment, support staff, outreach/marketing, and 2021 innovation initiatives. EVC will receive \$200K more than SJCC because of the state's matrix for 17-18.
Motion: To approve – Unanimously approved
8. Pre-Apprenticeship Grant – Dennis said SJCC received \$500K for pre-apprenticeship TOPS programs. They're partnering with 5 adult education schools within the South Bay Consortium to service to under-represented groups. They're reaching out to women at Elmwood for these programs.
9. ASCCC Spring Plenary, April 12 - 14 (San Mateo Marriott) – Jesus asked for interest in attending the Spring Plenary. 15 senators are interested in attending. Contact senate office for more information.

VIII. Committee Reports (1 minute each)

1. President's Report: Jesus asked for concerns to take to this Thursday's District Council meeting. Chris attended the RAM meeting as proxy for Jesus.
2. IPCC –Karen said they met Dec. 12th. Global Studies program was approved by the state. They're considering an addendum to the new catalog. They approved 14 course revision proposals, 7 new course proposals, 1 program revision, and 1 new program proposal.
3. DE – Jesus read Audrey's report: She's finalizing a workshop/training schedule for faculty to help meet the eligibility for teaching online criteria. The schedule/sign-up form will be posted on the Library/Distance Ed webpage by the end of the week.
4. SLO – Mike said they're improving the process and reverting back to TracDat because of problems with CurricUNET. Faculty have no need to redo their work in CurricUNET.
5. Facilities/Safety – Iyun said the CIMS lab equipment was moved to EVC without notification to the SJCC faculty who was using the lab.
6. Planning & Institutional Effectiveness – Joyce said they're meeting this Thursday in A-213 at 3pm. She reminded the faculty to turn in program reviews and to cooperate with the deans for evaluations and SLOs.
7. District Senate – Fabio said they're working on the Board Policies. Chapter 4 &5 are complete. The senate is engaged with the construction management problems. He encouraged all faculty members to get involved.

IX. The chair adjourned the meeting at 4:35pm.

