

**San Jose City College**  
**ACADEMIC SENATE**  
**Approved Minutes**  
**November 6, 2018**

**Senators Present:** Judith Bell, Michael Berke, Jose Cabrera, Guillermo Castilla, Carlos Chavez, Lezra Chenportillo, Jesus Covarrubias, Phil Crawford, Nicolas Fraire, Chris Frazier, Valentin Garcia proxy for Rachel Hagan, Kathy Haven, Jagrup Kahlon, Madeline Adamczeski proxy for Iyun Lazik, Alex Lopez, Dennis Meakin, Olga Morales-Anaya, Kidane Sengal, Patricia Solano, Bob Wing

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

Absent Senators: Bill Carlson (excused), Heather Jellison (excused)

- I. The meeting was called to order at 2:10pm.**
- II. Approval of Agenda – Approved without objection**
- III. Approval of Minutes – Approved as amended w/o objection**
- IV. Public Comments - none**
- V. Committee Appointments**

1. Screening Committees – need 3 faculty

- a. VPAA (Position #1800091) – Lezra Chenportillo (Counseling), Judith Bell (Art), Gina Ronzano (Counseling), Manjit Kang (Math), ~~Jagrup Kahlon (Med. Asst.)~~, Mary Conroy (Psych), Guillermo Castilla (Math), Phil Crawford (AJ), Charles Heimler (Engl.), Padma Manian (History), Jessica Breheny (Engl.), Marlise Edwards (Engl.), Michael Berke (French)

**Motion: To add a 4<sup>th</sup> faculty as an alternate – Approved w/o objection**

**Lezra, Judith, Phil, with Guillermo as the alternate were approved by vote.**

Voting for Lezra were (13): Patricia, Mike, Chris F, Carlos, Jagrup, Nic, Kidane, Valentin, Jesus, Dennis, Phil, Jose, Olga

Voting for Judith were (10): Patricia, Mike, Madeline, Nic, Valentin, Jesus, Dennis, Phil, Jose, Olga

Voting for Mary were (3): Guillermo, Madeline, Kidane

Voting for Guillermo were (6): Mike, Chris F, Guillermo, Carlos, Madeline, Nic

Voting for Padma were (2): Bob, Jagrup

Voting for Phil were (10): Patricia, Chris F, Carlos, Jagrup, Valentin, Jesus, Dennis, Phil, Jose, Olga

Voting for Jessica were (3): Bob, Guillermo, Kidane

Bob voted for Marlise (1). Gina, Manjit, Charles, and Mike received no votes.

- b. Metas Transfer Counselor (#Position 1800103) – Yesenia Escobar (Counseling), Gabriela Rios (Math), Gina Ronzano (Counseling), Olga Anaya-Morales (Counseling)

**Yesenia, Gabriela, and Olga were approved by vote.**

Voting for Yesenia were (12): Patricia, Mike, Carlos, Jagrup, Madeline, Nic, Valentin, Jesus, Dennis, Phil, Jose, Olga

Voting for Gabriela were (14): Patricia, Bob, Mike, Chris F, Guillermo, Jagrup, Madeline, Nic, Kidane, Jesus, Dennis, Phil, Jose, Olga

Voting for Gina were (6): Bob, Chris F, Guillermo, Carlos, Kidane, Valentin

Voting for Olga were (16): Patricia, Bob, Mike, Chris F, Guillermo, Carlos, Jagrup, Madeline, Nic, Kidane, Valentin, Jesus, Dennis, Phil, Jose, Olga

- c. Chemistry (Position #1800095) – Jose Cabrera (Chem.), Patricia Solano (Math), Kim Loan Nguyen (Chem.), Madeline Adamczeski (Chem.)

**Jose, Patricia, and Madeline were approved by vote.**

Voting for Jose were (15): Jose, Patricia, Bob, Olga, Mike, Chris F, Guillermo, Carlos, Madeline, Nic, Kidane, Valentin, Jesus, Dennis, Phil

Voting for Patricia were (12): Patricia, Olga, Mike, Chris F, Carlos, Madeline, Nic, Kidane, Valentin, Jesus, Dennis, Phil

Voting for Kim were (3): Jose, Bob, Guillermo

Voting for Madeline were (15): Jose, Patricia, Bob, Olga, Mike, Chris F, Guillermo, Carlos, Madeline, Nic, Kidane, Valentin, Jesus, Dennis, Phil

- d. Biology (Position #1800101) – Angela Tran (Math), Carlos Rojo (Bio), Joel Stryker (Bio.), Karen Hurst (Bio)

**Carlos, Joel, Karen were approved by vote.**

Voting for Angela were (2): Patricia, Mike

Voting for Carlos were (17): Jose, Patricia, Bob, Olga, Mike, Chris F, Guillermo, Carlos, Jagrup, Madeline, Nic, Kidane, Valentin, Jesus, Dennis, Phil, Judith

Voting for Joel were (15): Jose, Bob, Olga, Chris F, Guillermo, Carlos, Jagrup, Madeline, Nic, Kidane, Valentin, Jesus, Dennis, Phil, Judith

Voting for Karen were (17): Jose, Patricia, Bob, Olga, Mike, Chris F, Guillermo, Carlos, Jagrup, Madeline, Nic, Kidane, Valentin, Jesus, Dennis, Phil, Judith

- e. Biology Temporary, One Semester (Position #1800099) needs 2 faculty – Carlos Rojo (Bio.), Shelley Giacalone (Comm. Studies), Karen Hurst (Bio), Joel Stryker (Bio.)

**Carlos and Karen with Joel as an alternate were approved by vote.**

Voting for Carlos were (17): Jose, Patricia, Bob, Olga, Mike, Chris F, Guillermo, Carlos, Jagrup, Madeline, Nic, Kidane, Valentin, Jesus, Dennis, Phil, Judith

Mike voted for Shelley (1).

Voting for Karen were (14): Patricia, Bob, Olga, Chris F, Guillermo, Carlos, Jagrup, Nic, Kidane, Valentin, Jesus, Dennis, Phil, Judith

Voting for Joel were (2): Jose, Madeline

- f. Classified position needs 1 faculty; Research Analyst II, DO (Position #1800098) – Azar Sioshansi (Math) – **Approved w/o objection**

2. Standing Committees

- a. AB 705 Workgroup – Azar Sioshansi (Math), Lezra Chenportillo (Counseling), Alla Petrosyan (Engl.), Maria Plancartd (CE Counselor) – **Approved w/o objection**

- b. Matriculation – Valentin Garcia (Counseling), Lezra Chenportillo (Counseling) – **Approved w/o objection**

- c. Program Review Reader – Azar Sioshansi (Math), Pam Turner (Counseling) – **Approved w/o objection**

3. Evaluation Committee

- a. Rebecca Gamez (Spanish) for Rufus Blair (Sign Language) – Approved w/o objection

**VI. Action Items**

**VII. Discussion items (6 minute limit/Possible Action)**

- 1. Adding 2 Classified positions to the Program Review Committee discussion – Judith Bell

**Motion: To add two additional classified positions for a total of four to the Program Review Committee – Approved w/o objection**

Discussion: Judith voiced her support for adding more classified members.

- 2. Adding 2 Classified positions to the Distance Education Committee discussion – Andrea/Audrey

**Motion: To add two classified positions to the DE Committee – Approved w/o objection**

The Senate discussed the committee’s charge of evaluating courses/programs and curriculum as faculty responsibilities. DE is a recommending group. They reviewed whether classified should be voting members. Andrea added that classified employees may bring a different view of student needs.

**Amendment: that they be non-voting members – Approved w/o objection**

- 3. Senate Budget – Phil

Phil reviewed the Senate’s budget (SJCC funds) with these increase recommendations:

Budget Request Summary				
Increase to	Object Code:	Amount Requested:	Approval:	
	6004 Faculty Senate	54300 - Supplies, Non-Instru	\$800.00	0
	6004 Faculty Senate	54301 - Food & Food Servic	\$5,000.00	0
	6004 Faculty Senate	55100 - Personal/Contract S	\$5,000.00	0
\$25,000	6004 Faculty Senate	55200 - Conference	\$20,000.00	0

\$3,500	6004 Faculty Senate	55220 - Memberships	\$3,000.00	0	
	6004 Faculty Senate	55230 - Mileage Expense	\$500.00	0	
	6004 Faculty Senate	55715 - Printing/Repro.	\$1,000.00	0	
	6004 Faculty Senate	Use if not listed above	\$2,000.00	0	
\$16,000	6004 Faculty Senate	non-instructional for Senate Adjuncts	\$0.00	0	
<b>0</b>	6004 Faculty Senate	0	\$0.00	0	

**Motion: To approve the budget – Approved w/o objection**

**Motion: To contribute \$200 (Senate dues) to the SJECCD Foundation for the Mark Newton STEM Trust – Approved w/o objection**

- Milpitas Extension Early Alert Process Discussion – Michael Mooney reviewed the Extension Student Counts and Success Rate handout. He said 1/3 of the students taking SJCC classes at the Extension are high school students. He discussed the higher success rate of the high school students attributing much of this success to the early alert process and summer grades with some younger students (8<sup>th</sup> graders). Counselor, Ben Grainger, explained the weekly/bi-weekly progress report. Andrea suggested using Infomagnus with Canvas to automatically tract/highlight failing/missing assignments for early alerts. President Escobar presented an accommodation from the City of Milpitas and the State Assembly to Director Mooney acknowledging the work at the Milpitas Extension. Counselor, Sabrina Gonzalez, added they're reviewing ed plans and goals to address the success gap between the college and high school students.
- TracDat as software for reporting CSLO and PSLO – Michael Berke said this is returning to extend data into Improve (formally TracDat).

**Motion: To rescind the motion to use CurricUNET for SLO/PSLO reporting – Approved w/o objection**

Senators discussed using one platform for Program Reviews. Mike added TracDat, now known as Improve, is capable of doing SLO/PSLOs and Program Review on the same platform.

- Information on wait list changes – Teresa Paiz described the waitlist changes SJCC, EVC and ITSS have made to the waitlist. Currently some waitlist students are not rolling over into classes. New rules will not allow students who do not meet the prerequisites to add to the waitlist. Students will not be allowed to enroll and then add to multiple waitlists. Students with conflicted schedules will not be added to the waitlist. This will give faculty a more accurate picture of the waitlist. This is effective for Spring 2019.
- DE's recommendation to join the Online Education Initiative (OEI) Exchange program which could benefit SJCC enrollment, provide student resources, and faculty development – Audrey said SJCC has an opportunity to join the 3<sup>rd</sup> cohort of the California Virtual Campus Online Educational Initiative (CVC OEI). 56 of the 114 California community colleges are in the CVC OEI. Some of the benefits of joining are free access to NetTutor, Cranium Café, NameCoach, and others. Joining would also provide training, course design and review. EVC joined last August. Audrey will return this for action item next spring.
- Feedback from the State Senate Plenary – Alex said SJCC sent 8 senators to the Plenary. They discussed forming/accrediting the Online College, equivalencies especially concerning hiring CTE faculty, and improving communication with the State Chancellor. Mike presented on equivalencies, minimum qualifications, and placement of courses in disciplines, including adding the new Homeland Security discipline. Kathy said it was interesting to network with faculty from other colleges. Chris was concerned with losing standards and removing requirements for students especially with CTE. He added AB 705 chaptering will be challenging. Jose said the resolution passed reducing units in the Chemistry/Physics AD-T degree. Alex invited new attendees to the Plenary next spring. Phil said the motion to establish a diversity scorecard failed but the State volunteered some diversity data.

#### **VIII. Committee Reports (1 minute each)**

- Presidents Report: Alex said the RAM (Committee) no longer exists. The Chancellor has agreed to the District audit so that they can move forward with the resource allocation model. The Acting President has agreed to more positions than the 2 previously stated and he's moving ahead with the Articulation Officer. Alex will continue to advocate for more positions.

2. Facilities, Safety & Technology: Dennis reported that they are discussing the possible move of the Senate office, EMT, Classified Senate and CSEA to the Technology building. Phil added his opposition to the move unless there is confidential office space and adjacent space for senate meetings near the senate office. Send feedback to Dennis and Phil.
3. Nicolas is concerned with the current hiring rankings Kinesiology will soon have 100% adjunct instruction if more full-time faculty members are not hired.
4. IPCC: Lezra reported new courses, Math 21X & 63X, were approved to address AB 705. Reading 120 will come to the committee next week. They approved 15 course revisions, 2 new courses, 5 course deactivations, and 4 program revisions.
5. Program Review: Judith reported they are validating program reviews. The proposal for IETI funds to pilot the eLumen platform was approved. More to come.
6. Planning & Institutional Effectiveness (PIE): Judith reported starting the strategic planning process. Input from the college is needed.
7. Guided Pathways (GP): Judith reported they held the GP retreat and received great feedback.
8. Finance: Chris reported they've discussed with the CAC changing the schedule for the spring. The CAC needs to review the charges with the new RAM in mind.

**IX. The chair adjourned the meeting at 4:35pm.**