

San Jose City College
ACADEMIC SENATE
Approved Minutes
October 2, 2018

Senators Present: Judith Bell, Michael Berke, Jose Cabrera, Guillermo Castilla, Valetin Garcia proxy for Carlos Chavez, Lezra Chenportillo, Jesus Covarrubias, Nicolas Fraire, Chris Frazier, Rachel Hagan, Kathy Haven, Heather Jellison, Jagrup Kahlon, Madeline Adamczeski proxy for Iyun Lazik, Alex Lopez, Dennis Meakin, Thuy Cao proxy for Olga Morales-Anaya, Kidane Sengal, Patricia Solano, Bob Wing

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

Absent Senators: Bill Carlson, Phil Crawford (excused)

- I. The meeting was called to order at 2:10pm.**
- II. Approval of Agenda – Approved as amended without objection**
- III. Approval of Minutes – Approved as amended without objection**
- IV. Public Comments**

1. Maricela Martinez, SJCC faculty and former senator, is concerned about the state of affairs between the Academic Senate and the Union. She stated the difference between the Academic Senate's and the Union's roles. The Senate functions to affect academic issues for students, faculty, and political concerns. The role of the Union is to protect the working conditions/environment and secure compensation. She's concerned that the leadership roles are held by the same people in both groups, causing contamination among the issues and decisions made for a few and not for the benefit of the whole. This is causing in-fights between the two groups. She stated our purpose is to serve the mission and she wants SJCC back.

V. Committee Appointments

1. Standing Committees – **All were approved without objection**
 - a. Professional Development (Appointed 2 of 4) – Jackie Gamboa, Coordinator (Ethnic Studies)
 - b. Program Review (Appointed 4 of 8) – Irina Krylova (Bio.)
 - c. Scholarship (Appointed 9) – Tuan Ngo (Counseling)
 - d. SLOAC (faculty from ea. dept.) – Sydney Sukuta (Laser Tech)
 - e. IRB – Stacy Richardson (ADS) replacing Alma Garcia
 - f. Matriculation Committee – Beverly Stewart, Rachel Hagan
 - g. Enrollment Management Committee – Fabio Gonzalez, Rachel Hagan, Alex Lopez
- Evaluation Committees – **Approved without objection with the exception of k.**
 - h. Heidi Kozlowski faculty appointment to Charles Heimler's Evaluation
 - i. Peer Evaluator, Michael Berke (For. Lang. & Reading); Tenure faculty, Lisa Vasquez (Reading)
 - j. Peer Evaluator, Scott Miller (EMT); Tenured faculty, Wendy Pio's (Dental Asst.)
 - k. Evaluation Committee for Lila Chiem: Marylin Crawford (both Counseling) – **Item failed for lack of the evaluator's tenure**
 - l. Evaluation Committee for Tuan Ngo: Beverly Stewart (both Counseling)
Full-Time Temporary Counseling Faculty Evaluation Committee (m-n)
 - m. Evaluation Committee for Ben Grainger (Milpitas.): William Reyes
 - n. Evaluation Committee for Maria Plancarte (CTE): Maricela Martinez
Adjunct Evaluation by adjunct Peer Evaluator (o.)
 - o. Evaluation for Mary Ann Aguirre, adjunct nurse: Kathleen Barzegar (adjunct nurse as FT nurse retired and position vacant)
 - p. Rufus Blair (Sign Lang.) to evaluate Michael Berke (For. Lang/Reading)
- Tenure Review Committees
 - q. Faculty selection, Hasan Rahim (Math); Administrator Selection, Kevin McCandless (Math) for Azar Sioshansi's (Math)TRC
 - r. TRC for Soraya Sandoval, Fabio Gonzalez (faculty selection); Veronica Harris (administrative selection) (All Counseling)
 - s. TRC for Yesenia Escobar Mendoza, Alex Lopez (faculty selection); Elena Dutra (administrative selection)

- t. TRC for Thuy Cao, Elena Dutra (faculty selection); Fabio Gonzalez (administrative selection) (All Counseling)
- u. TRC for Sophia De la Fuente, Rachel Hagan (faculty selection, to replace Janet Chang due to retirement) (All Counseling)
- v. TRC for Patricia do Carmo (ESL), Dorothy Pucay (ESL)

VI. Action Items – postponed without objection

1. Attendance for the ASCCC Senate Plenary in Irvine, CA on November 1-3 – Alex
2. Academic Senate Budget – Phil

VII. Discussion items (6 minute limit/Possible Action)

1. DE Report on the Online Teaching Eligibility Pilot and Propose Its Adoption – Audrey reported that the Online Teaching Eligibility Pilot has verified 59 SJCC faculty; 2 of which were determined as ineligible for insufficient documentation or lack of participation in ongoing coursework/workshops. 43% of those teaching online have not gone through the eligibility process. The committee is trying to encourage faculty to become verified. Those who have participated in the pilot said the process was easy. Audrey questioned whether continuing to call this a “pilot” might be a hindrance.
2. Professional Development requests creation of a new work group including 5 faculty to help design the new Professional Development Center located in the LRC. – Jackie Gamboa (Coordinator) said the center is moving from GE118 to L114 and she’s requesting the Senate call for faculty from each division to help design the new center. This will be added to the next agenda.
3. SJCC Sim Lab Update – Carlos Rojo, Robert Gutierrez, and Lamel Harris discussed the plan for the interdisciplinary approach for the Sim lab revamp. Robert and Lamel will provide leadership for the lab. Carlos R said Drs. Van Schaik and Ju from UCSF visited 3 weeks ago to give input on the lab. Carlos R added they’ve received funding and are purchasing some of the needed equipment. Carlos R invited all to visit the UCSF Simulation Center in November. He demonstrated the virtual reality child that will be examined in the lab. Jagrup asked for a committee to air ideas from other disciplines. Jesus suggested showcasing the Sim Lab updates at the Board of Trustees meeting.
4. Update on AB 705 regarding the use of GPA measures for Math and English placement – Takeo Kubo is the administrative lead for AB 705 and Guided Pathways. The AB 705 goal is to place students into college level English and Math in their first year. The CCC Chancellor’s office recommends using GPA measures for placement. The Math department voted to adopt these measures. The English department is still in discussions. Counselors are reviewing self-placement tools. Students who have graduated within 10 years will be positioned on the CCC Chancellor’s 3-tier Math/English Default Placement Rules based on GPA and last course grades. They’re reviewing alternative measures for those who are more than 10 years out of high school, i.e., other types of math and writing used. The Math department is looking at providing some 2-unit support courses. English is looking at embedded tutoring. Takeo will provide updates as the process continues.
5. The Program Review Committee (PRvC) request the category of Reader be added to the membership of the PRvC – Judith

Motion: To adopt Judith’s recommendation to add Readers to the Program Review Committee – Approved by vote

Jose, Bob, and Guillermo voted against; all others voted for the motion.

Motion: To postpone until there is a rubric for the Readers to follow – Failed by vote

Jose, Bob, Guillermo, and Jagrup voted for the motion; all others voted against it.

Discussion - Judith proposed adding the category of Readers to the Program Review Committee to assist with the reading/validation and who would not have to attend meetings. She would like 2 faculty from each of the divisions. Guillermo said it would be better to send the call out after a rubric has been created. Jesus added that the call could go out while the rubric is being created and brought to the senate.

6. Discussion about whether to transfer data & attachments from CurricuNet to TracDat and if so, consider the adoption of a means to accomplish this task (by a consultant, by hand, by asking faculty to re-enter their Fall 2017 data into TracDat...) – Mike

Motion: To approve the input of spring 2018 data into TracDat and not into CurricuNet – Approved w/o objection

Discussion – Mike said as of spring 2017 data was entered into CurricuNet which cannot be retrieved or transferred into TracDat. Judith said this work is not high priority and could be a summer job. Guillermo added that the data should be available for accreditation. Mike said TracDat is used for SLO reporting.

7. Need of consultation with Senate about faculty hiring and evaluation of tenured track faculty – Chris found a line item of \$300K to hire new faculty. He added that HR and the AFT slipped in not telling the Senate about this hiring and evaluation which is the Senate’s purview. The executive committee will discuss this with the college President.
8. Vice President Academic Affairs selection process – **postponed w/o objection**
9. Faculty Hiring Timeline – Jose said the District’s timeline has been stepped up so the Senate needs to submit its hiring recommendations to President Escobar by October 16th. The President is to submit positions to Employment Services by November 2nd so that public job announcements can be posted in January 2019. Rachel suggested receiving the hiring requests by October 9th.

Motion: To adopt the timeline as stated and send out the call for departments to submit their requests for full-time hires by October 9th

Amendment: to have any changes to the hiring request or Program Review received by October 13th (72 hours) – Approved w/o objection

VIII. Committee Reports (1 minute each)

1. RAM – Alex reported that he, Chris F, Robert, and Guillermo attended the RAM meeting and voted against the current model giving EVC \$4M more than SJCC. Acting President Escobar abstained from the vote. The model will be presented at the next senate meeting. Both senates have to agree before the model can pass.
2. District Senate – Alex as the Vice President of the District Academic Senate and District President Eric Narveson will meet with the Interim Chancellor next week to discuss district issues including professional development and recruiting new faculty.
3. Guided Pathways (GP) – Judith reported that workgroup teams will be invited to a workshop with Rob Johnstone next Tuesday from 8:30am-2:30pm. GP is planning a vision retreat on Oct. 26th (possibly at Hayes Mansion) to discuss how SJCC wants to work with Guided Pathways and senators will receive an invite.
4. Library – Bob reported that EVC is coming onboard with the new statewide Library system but it’s not official yet.
5. AB705 – Mike reported the Reading and English departments are working on support classes. Not all Reading classes are currently at college level.
6. Classified Senate – Andrea reported that the Classified Senate and Union are working together to get classified representation in standing committees. Meeting logistics are needed from committee chairs.
7. Finance Committee – Chris F reported that Finance Committee wants the CAC and the Senate to consider how committee charges would need to change with the current resource allocation model.
8. Program Review – Judith reported discussing at the last meeting possible triggers for a non-viable program review beyond not completing one. Senate input is needed.
9. IPCC – Lezra reported that they’re meeting next on Tuesday. Valentin is the Articulation Officer. They are discussing AB 705. They’ve completed two tech reviews so far.
10. Facilities, Safety & Technology – Dennis reported he and Sandra Gonzalez were elected as Chair and Co-chair at their meeting yesterday.
11. SLOAC – Mike asked the Senate to remind their department/divisions that SLO reports are due next week on the 12th. Look for emails about drop-in sessions for help.
12. Planning & Institutional Effectiveness (PIE) – Joyce reported that PIE is developing a form for the grant proposal of the innovation and effectiveness funds. CAC only has one faculty member and needs more.

IX. The chair adjourned the meeting at 3:45pm.