

San Jose City College
ACADEMIC SENATE
Approved Minutes
October 3, 2017

Senators Present: Michael Berke, Jose Cabrera, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Phil Crawford, Barry Del Buono, Nicolas Fraire, Chris Frazier, Bill Carlson proxy for Nisha Guha, Rachel Hagan, Heather Jellison, Jagrup Kahlon, Mo Lahai, Iyun Lazik, Alex Lopez, Chris March, Eve Mathias, Dennis Meakin, Valentin Garcia proxy for Olga Morales-Anaya, Karen Pullen, Bob Wing

Parliamentarian: Lorenzo Cuesta

Classified Senate: Julinda LeDee

Absent Senators: Isai Ulate (excused)

I. The meeting was called to order at 2:10pm.

II. Approval of Agenda – Approved as amended without objection

III. Approval of Minutes – Approved without objection

IV. Public Comments

1. Joyce Lui said the Chancellor's office has released the Guided Pathways timeline. Jesus, Fabio and other faculty were invited to attend training on November 7th in Oakland. We'll submit a course self-assessment on November 15th.
2. Norma Ambriz-Galaviz, the acting President, said Dr. Breland will return on Thursday/Friday this week. She will continue to be available and will focus on CTE, accreditation and evaluations from her office in the Technology building.
3. Lorraine Levy, adjunct Psychology faculty, teaches Psychology at the Milpitas campus. She encouraged others to teach at the extension.

V. Committee Appointments

1. Evaluation/Tenure Review Committees
 - a. Jessica Smay (Physical Sci.) to evaluate Kim Nguyen (Chem.) – **Not approved**
 - b. Karen Pullen as peer evaluator for Elena Dutra (both Counseling) – **Approved w/o objection**
 - c. Pamela Turner to serve as peer faculty evaluator for Beverly Stewart (both Counseling) – **Approved w/o objection**
 - d. (TRC) Dr. Fabio Gonzalez (faculty selection) for Valentin Garcia, Beverly Stewart (admin selection) (All Counseling) – **Approved w/o objection**
 - e. (TRC) Leslie Rice (ESL) faculty choice for Dedrick Griffin (Engl.) – **Approved w/o objection**
 - f. (TRC) Monette Reyes (ECE) and Amber McCall (Dance) (taking the place of Celia Cruz), for Madhavi Sudarsana – **Approved w/o objection**
 - g. Noe Torres (Engl.) for Zerrin Erkal (ESL) – **Approved w/o objection**
 - h. Elena Dutra peer evaluator for Thuy Cao (all Counseling) – **Approved w/o objection**
2. Screening Committees
 - a. Instructional Lab Tech II, Science (1), (#1700086) – Nisha Guha (Chem.), Kim Nguyen (Chem.) **Kim was selected by vote.** Jagrup voted for Nisha; all others for Kim
 - b. Program Specialist (International Student Program) – Doriann Tran (Counsel.) – **Approved w/o objection**
 - c. **Internal Temp SAS Counselor (2) – Rufus Blair (Sign Lang.), Alex Lopez (Counseling), Mary Denham (SAS Counseling) – Alex and Mary were selected by vote.**
Voting for Rufus (3): Mike, Alex, Mo
Voting for Alex (19): Iyun, Bill, Jose, Bob, Eve, Barry, Valentin, Chris F, Rachel, Carlos, Heather, Jagrup, Nic, Alex, Guillermo, Dennis, Chris M, Phil, Mo
Voting for Mary (18): Mike, Iyun, Bill, Jose, Bob, Eve, Barry, Valentin, Chris F, Rachel, Carlos, Heather, Jagrup, Nic, Guillermo, Dennis, Chris M, Phil
3. Standing Committees/Workgroups
 - a. BSI (2 per department) – Jonathan Cronan (Applied Sci.), Heather Jellison (ESL) – **Approved w/o objection**
 - b. Professional Development (1 seat remaining) – Chris Trombly-Christen (ESL) – **Approved w/o objection**

- c. Scholarship Comm. (open) – Kim Nguyen (Chem.) – **Approved w/o objection**
- d. Student Learning Outcomes (SLOAC) (faculty from each dept.) – Kim Nguyen (Chem.), Kidane Sengal (CIS) – **Approved w/o objection**
- e. DE – Sydney Sukuta (Laser Tech.) – Approved w/o objection
- f. South Bay Consortia Adult Ed – Novella Simonson (ESL), Leslie Rice (ESL), Jennifer Nestojko (ENG), Dennis Meakin (CTE), Phil Crawford (Soc. Sci.) – **Approved w/o objection**
- g. Z-Degree Ad Hoc Committee (open) – Lorraine Levy (Psych.), Carlos Rojo (Bio.), Mary Conroy (Psych/Global Stds.), Jessica Breheny (Engl.), Chris Frazier (Math) – **Approved w/o objection**
- h. Dual Enrollment Task Force (open) – Rufus Blair (Sign Lang.), Beverly Stewart (Counseling, Dorothy Pucay (ESL), Alex Lopez (Counseling) – **Approved w/o objection**

VI. Information items/Possible Action (6 minute limit)

1. Strategic Priorities with Chancellor Debbie Budd and Alice Van Ommeren – The Chancellor and Alice discussed how the six strategic priorities tie in with the Board’s global ends statement which is student success and community impact (focused). The statement means are the updated strategic priorities for 2017-2025 (and the their facilitators); (1) Student Success with Alice van Ommeren, (2) Workforce & Economic Development with William Watson, (3) Organizational Effectiveness & Sustainability with Doug Smith, (4) Technology with Ben Seaberry, (5) Communication with Ryan Brown, and (6) Total Work Environment with Kim Garcia. This year’s goals are to identify the objectives (includes outcome measures) and activities (includes process measures). They asked for faculty participation.
2. Resolution regarding District screening process being used for bond fiscal management firm hiring – Jesus said the Board has received 3 bids for a management firm to oversee this bond money with little time to include faculty in the decision. The District Senate suggested SJCC/EVC draft this resolution:

Whereas the faculty and Board of Trustees have recently raised serious concerns about existing contract procurement and letting processes in keeping with the District and College goals of diversity; and

Whereas the AS has a shared governance interest in the institutional planning for facilities to house academic programs and serve the needs of the student body; and

Whereas the AS has discovered through the SJCC facilities committee that serious fiscal errors (recently reported) took place in the allocation of funds for academic facilities resulting in unnecessary shrinkage of buildings and failure to obtain DAS certifications as well as erroneous reports of lack of available funds; and

Whereas the District began a process of RFP and Screening to contract with a Bond Fiscal Agent in July of 2017 and now seeks (October) to have the AS Presidents violate Title 5 53203(f) by making immediate emergency faculty appointments without the consent of their respective bodies for the purpose of being brought into consultation) at the sunset of a selection process to which they have had no input;

Now, therefore BE IT RESOLVED that the SJCC Academic Senate, in the spirit of establishing and maintaining transparency, inclusiveness, and accountability respectfully ask that the hurried screening process (reportedly incapable of any delay) be delayed giving the College senates an opportunity to review the selection process and if appropriate, appoint faculty members, and if not appropriate seek to re-start the process including all stakeholders from the onset.

Motion: To adopt this resolution – Unanimously approved
3. Review department request form for new faculty hire proposals - Jesus

Motion: To approve the (2017) form – Approved w/o objection
4. Resource Allocation Model (RAM) Update – Jesus said he met with the Chancellor regarding moving the RAM meetings forward. She has proposed appointing co-chairs to this end. They do not follow Robert’s Rules in the meetings. The senate discussed the need to get this done correctly and the report is due in two years with time to get it right. Joyce added that the RAM is not part of the accreditation spring visit and there is time.
5. Distance Education recommendation for faculty online verification of qualifications – Audrey reported that the committee has agreed on eligibility guidelines in three categories; never taught online, those with online experience, and maintaining eligibility.

Motion: To approve the recommendation – Approved w/o objection

Audrey will bring recommendations on verification and determinations in future meetings.

Amendment: To add, “or OEI,” following, “Curation of a course that is part of the online Z Degree Project in both the Eligibility and Maintaining Eligibility sections – Approved w/o objection

6. Milpitas Extension update – Michael Mooney, Director of the Milpitas extension gave an update and invited support/suggestions for the extension. It’s a joint use learning space/facility with the community. 267 high school students enrolled in SJCC (Milpitas) for the fall semester. It’s a full service campus serving 500 Milpitas High School students daily. There is a Tech/Astronomy lab but they cannot accommodate chemical labs currently. More full-time faculty and counselors are needed on campus. Alex suggested adding more full-time counselors to their next program review.
7. ASCCC Fall Plenary (November 2-4) nominations for attendees – Jesus said there are 8 senators who have registered for the Plenary. Chris F, Dennis and Barry want to attend also. The Chancellor may cover the district senators cost.
8. Community College Survey of Student Engagement (CCSSE) – Joyce Liu requested support for the survey which would take place during instructional time. The sections are randomly selected in the spring. Jesus suggested taking this to the departments and bringing this back for a motion.
9. Nursing simulation lab discussion of its future – Iyun found the sim lab was donated by Kaiser Permanente to Jennifer Witte, former faculty, who has passed away. Workforce Institute has claimed it. The lab is still used by Anatomy/Physiology. No MOU has been found. Dr. Breland has stated that the lab will remain here. More follow-up is needed.
10. Ground Rules clarification regarding agenda item deadline – Bob suggested a change to the Ground Rules is needed if the agenda items should be submitted by Monday instead of Wednesday (stated). Most late items are committee/evaluation requests. Lorenzo added that the President has the authority to include items as stated in the ground rules. Big ticket submissions need more discussion about changing the day in the ground rules.

VII. Committee Reports/ Senator Updates (1 minute each)

1. President’s Report: Jesus reported that famous playwright, Luis Valdez, will be on campus October 19th in the theater at 12:30pm as part of Latino Heritage month. Share this with students.
2. Executive Committee: Phil reported that the minimum qualifications for apprenticeship instructors are being debated between the state and the California Apprenticeship Counsel. He may bring a resolution supporting the Apprenticeship Counsel next meeting. The Reassigned Time committee asked that some of the time be brought back for a recommendation and nothing has happened yet.
3. Finance: Chris Frazier reported that if the current RAM recommendation goes through we’ll have to build infrastructure to deal with it.
4. Classified Senate: Julinda reported that the senate will now meet on the 4th Wednesday monthly, 11-12pm in SC104. They will collect toiletries for the San Jose Homeless Shelter in support of Homeless Month. After attending an Academy of Leadership conference, Julinda plans to work on an equity based proposal with a focus on recruitment and retention of African-American males.
5. Facilities/Safety/Technology: Iyun reported they reviewed the technology 7-year plan with a focus on student experience, infrastructure especially centralization, lecture capture and ADA compliance.
6. SLO: Mike reported they will meet tomorrow in GE118 from 1:30-2:30 or 3pm addressing 2017 goals, i.e., ACCJC college recommendations, CurricUNET reports, and getting program SLO module going.
7. Planning & Institutional Effectiveness: Joyce reported they’re planning to use smart sheets to pilot how to collect evidence for accreditation long term.
8. Karen reported they met last Tuesday and discussed co-chairs, voting, and proxy use. They deactivated CIS 17E, approved 7 course revisions, and discussed new course, ADS 79.
9. Program Review: Jagrup reported their need for 2 more faculty members.
10. Alex reported that Metas is working on a pipeline from San Jose high schools to SJCC onto UC Santa Cruz. Counselors of all three schools will meet on October 20th.

VIII. The chair adjourned the meeting at 4:20pm.