

San Jose City College
ACADEMIC SENATE

Approved Minutes
September 19, 2017

Senators Present: Michael Berke, Jose Cabrera, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Philip Crawford, Barry Del Buono, Nicolas Fraire, Chris Frazier, Bill Carlson proxy for Nisha Guha, Rachel Hagan, Heather Jellison, Jagrup Kahlon, Iyun Lazik, Alex Lopez, Chris March, Eve Mathias, Dennis Meakin, Valentin Garcia proxy for Olga Morales-Anaya, Karen Pullen, Bob Wing

Parliamentarian: Lorenzo Cuesta

Absent Senators: Isai Ulate, Mo Lahai

I. The meeting was called to order at 2:10pm.

II. Approval of Agenda – Approved as amended without objection

III. Approval of Minutes – Approved without objection

IV. Public Comments

1. Carlos Rojo, Biology faculty, asked about the status of the possible move of the simulation lab currently in the Tech building used by Nursing and Physiology. He wants to know if it will be moved to EVC or another location. He would like a formal senate discussion and feedback sent to the Workforce division.

VII. Information item/Possible Action (6 minute limit)

1. Common Assessment Initiative Task Force Updates and Self-guided assessment tool project – Celia Cruz-Johnson outlined some of the activities of the task force since spring 2016 including, meeting with EVC, Basic Skills faculty participated in mapping core competencies to align courses with the common assessments, adopted Accuplacer placement tool in fall 2016, participated in multiple measures assessments with the counselors, and in spring 2017 worked with the self-guided assessment. Eliazer added that they've met with Language Arts, Math faculty and will meet with ESL, and Reading for volunteers to review data to help with the decision making tree. Joyce is working with English, ESL, Reading and Math faculty to see that the Research & Planning research matches how we operate at SJCC. The English faculty has asked for an automatic re-do when students assessments are low. Math faculty members are working with the assessments to make sure students are placed correctly. The task force will return October/November with an action item.

2. Distance Education Z-Degree issue updates and consideration of establishing an Ad Hoc Committee/Taskforce – Phil

Jessica Breheny, Javier Chapa, and Noe Torres brought concerns about OER courses at SJCC, i.e., creative commons license use, using older materials no longer under copyright protection, and designing the program for national use rather than for SJCC students.

Motion: To review the grant proposal and the grant (received) as written – Approved w/o objection

Motion: To suspend this online effort until an Ad Hoc committee can be formed and bring recommendations back to the senate – Unanimously Approved

The Ad hoc committee (faculty) membership would be open (not limited) and the chair would be selected by the committee. The committee would make recommendations regarding the Z-Degree grant to the senate by November 28th.

Dean Hines said the grant is being implemented as it was proposed. There is only one implementation grant. She's open to the direction desired for the Z-Degree. The senate was concerned with the use of outside instructional designers and the respect for the shared governance process.

V. Committee Appointments

1. Tenure Review/Evaluation Committees
 - a. (TRC) Leslie Rice (faculty choice, ESL) to evaluate Zerrin Erkal (ESL) – **Approved w/o objection**
 - b. Joel Stryker to replace Mark Newton for Carlos Rojo's TRC – **Approved w/o objection**
 - c. (TRC) Jesus Covarrubias (Eth. Studies discipline) and Dr. Fabio Gonzalez (EOP&S) (faculty selection) for Andres Rodriguez (Ethnic Studies) – **Approved w/o objection**

- d. (TRC) Janet Chang (Health - faculty selection) for Sophia de la Fuente (Case Manager), Fabio Gonzalez (admin selection) – **Approved w/o objection**
- e. Chris Frazier (Math) to evaluate Guillermo Castilla (Physics) – **Approved w/o objection**
- f. Guillermo Castilla (Physics) to evaluate Graciela Cochran (Math) – **Approved w/o objection**
Guillermo is in Math and Physics discipline.
- g. Pete D’eliscu (Bio.) to evaluate Sanhita Datta (Bio.) – **Approved w/o objection**
- 2. Screening Committees
 - a. Dean of Business & Workforce Development (3) – David Lomax (Construction), Phil Crawford (Soc. Sci.), Jagrup Kahlon (Med. Asst.), Diane Pham (Med. Asst.), Scott Miller (EMS), Linda Ferrell (Acct.), Chris M (Mach. Tech.), Gina Del Rosario-Fontela (Cosmo), Carol Ramirez-Bost
Phil, Jagrup, and Chris M were selected by vote.
Voting for David (7): Bill, Barry, Eve, Chris F, Nicholas, Dennis, Phil
Voting for Phil (13): Mike, Iyun, Alex, Carlos, Bill, Bob, Chris F, Valentin, Jose, Guillermo, Dennis, Chris M, Phil
Voting for Jagrup (8): Alex, Rachel, Valentin, Heather, Jagrup, Jose, Chris M, and Jesus as tie breaker
Voting for Diane (1): Carlos
Voting for Scott (7): Mike, Iyun, Eve, Chris F, Heather, Nicholas, Guillermo
Voting for Linda (4): Rachel, Barry Bob, Jagrup
Voting for Chris M (13): Iyun, Alex, Rachel, Carlos, Bill, Barry, Valentin, Jagrup, Jose, Nicholas, Dennis, Chris M, Phil
Voting for Gina (5): Mike, Bob, Eve, Heather, Guillermo
Voting for Carol (0)
 - b. Research Analyst (1) – Padma Manian (History) – **Approved w/o objection**
- 3. Standing Committees/Workgroups
 - a. DE (at least 6) – Lorraine Levy (Psychology), Jessica Breheny (English) – **Approved w/o objection**
 - b. Planning and Institutional Effectiveness (formally Strategic Planning) (1) – Judith Bell (Art), Jennifer Nestojko (Lang. Arts)
Judith was selected by vote.
Voting for Judith (15): Mike, Iyun, Rachel, Bill, Barry, Bob, Eve, Chris F, Valentin, Jagrup, Jose, Nicholas, Dennis, Chris M, Phil
Voting for Jennifer (4): Alex, Carlos, Heather, Guillermo
 - c. Scholarship Comm. (open) - Gina Ronzano (Counseling) – **Approved w/o objection**
 - d. Student Learning Outcomes (SLOAC) (faculty from each dept.) – Alma Garcia (Counseling) – **Approved w/o objection**
 - e. Program Review – Gina Del Rosario-Fontela (Cosmo), Jagrup Kahlon (Med. Asst.) – **Approved w/o objection**
 - f. College Advisory Council (2) - Nisha Guha (Chem.) – **Approved w/o objection**
 - g. Matriculation – Alex Lopez (Counseling), Karen Pullen (Artic.), Beverly Stewart (Counseling) – **Approved w/o objection**

VI. Action Item

- 1. Program Review Form discussion and possible action on new forms – Iyun Lazik/Judith Bell
Motion: To approve the annual and comprehensive form – Approved by vote
Jagrup voted against the motion; all others voted for the motion
The length of the form, the data section, changes in the SLO and finance sections was discussed. The form is more specific. The data section is more structured and includes optional areas.
Amendment: To remove the optional productivity goal line and insert multiple measures – Approved by vote
Voting to amend were (14): Mike, Iyun, Alex, Carlos, Bill, Barry, Chris F, Heather, Jose, Nicholas, Guillermo, Dennis, Chris M, Phil
Voting against the amendment (3): Rachel, Eve, Jagrup

2. Faculty Hiring Priorities discussion and possible action on establishing a timeline for developing faculty hiring recommendations – Iyun Lazik

Motion: To approve the following timeline: (1) programs submit the form and required documentation by October 20th; (2) program presentations to the senate and vote on November 7th – Approved w/o objection

VII. Information items/Possible Action (6 minute limit)

1. Resource Allocation Model (RAM) Update – Jesus said the RAM task force met on Friday. There seems to be a miscommunication between the Chancellor and financial advisors. There's disagreement between EVC and SJCC senate representatives over the consultant's recommendation which favor's EVC. Chris F. added that this process belongs to the senate. Jesus said the Chancellor wants to meet with him and Eric.

Motion: To reject the consultant's report and make that statement to the Board – Unanimously Approved

2. Early Childhood Education Z Degree and Certificates (Grant Proposal) – Lorraine Levy (Psych.) wants to move forward with the ECE degree and the funds are available. Rachel said we can't have a degree without Math. Linda Meyers added that there are grant funds available for an instructional designer and the OER resources if these courses go forward.
3. ASCCC Fall Plenary (November) Nominations for Attendees – Jesus asked for interest in attending the Fall Plenary in Irvine, CA on November 2-4. Phil, Mike, Iyun, Alex, Carlos, Barry, Chris F, Heather, Jose, Nicholas, and Guillermo are interested.
4. 2017-2019 integrated plan; BSI, Equity, SSSP – Robert Gutierrez said he and Fabio Gonzalez are the co-chairs of the Student Success/Equity Committee. This year the state chancellor's office is requiring an integrated plan merging a BSI, Equity and Student Success and Support (SSSP) programs report due by December 15th to review 2017-18 goals. His handout outlined the timeline with the next proposed near final draft submission to the senate on November 7th and the final draft to the senate on November 21st or December 5 with Board approval following. He requested this item on the November 7th agenda.

VIII. Committee Reports/ Senator Updates (1 minute each)

1. Facilities Committee – Iyun reported the district allocated another \$7.7M from Measure G (2010). They've proposed spending \$9M on an emergency operations and maintenance center near the Wendy's corner. The new campus signage is being beta tested and Jorge asked for any feedback.
2. Joyce Lui said they're meeting weekly with Michael Berke, the faculty coordinator for accreditation. Though there's a consultant, the accreditation committee has ultimate say over the report. They're on target for the follow-up report in March 2018.
3. Karen said that IPCC will meet next Tuesday.
4. Audrey said the DE committee held their first meeting last week. They will bring recommendations back in October/November.

IX. The chair adjourned the meeting at 4:25pm.