Agenda
Planning & Institutional Effectiveness Committee
Thursday February 28, 2019; 3:00-4:30pm GE 103

Committee Members:

<table>
<thead>
<tr>
<th>MSC (2)</th>
<th>FACULTY (4)</th>
<th>CLASSIFIED (3)</th>
<th>STUDENT (1)</th>
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<tr>
<td>Takeo Kubo</td>
<td>Judith Bell</td>
<td>Dee Davis</td>
<td>Vacant</td>
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<td>Joyce Lui</td>
<td>Mary Cook</td>
<td>JoAnn McGowan</td>
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<td>Dorothy Pucay</td>
<td>Jasmine Phan</td>
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<td>Lucas Randall</td>
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MSC (2) FACULTY (4) CLASSIFIED (3) STUDENT (1)
Takeo Kubo Joyce Lui Judith Bell Mary Cook Dorothy Pucay Lucas Randall Dee Davis JoAnn McGowan Jasmine Phan Vacant

Agenda:

1. Welcome/Introductions

2. Public Comments (2 minutes each)

3. Review and approve minutes (Motion to approve is not necessary. Minutes are either approved “as read” or “as corrected” using the phrase “If there are no objections...”)
   a. Approve Minutes from Nov 8, 2018

4. Action Items—(Includes special orders, which are motions that must be decided before adjournment, and unfinished business, such as tabled items from previous meetings.)

5. Old Business—(Includes only items which were previously decided and have been placed on the agenda for review and/or reconsideration.)

6. Ongoing Business - PIE 2018-19 goals
   a. Updated Strategic Plan
      i. Campus Engagement - What areas of the college have not provided input to the strategic plan? How do we involve them?
      ii. Updates from visits to other committees and/or divisions
      iii. Finance Committee interest in more contact about strategic plan
   b. IEPI request ($42,040 in funds remaining)
      i. Revisit Library request
      ii. Review any submitted requests
      iii. Review funds already allocated
   c. Create standard planning workflow/process that all committees can use
      i. Status of report to Academic Senate on possibility of using new form for committee self-evaluation
      ii. What happened during PIE Comprehensive Report to CAC
   d. Refine goal & process of creating Checkpoint
      i. Timing/timeline
e. Active connection with other committees
   i. Create visual
   ii. Actions to actively engage with other committees

7. New Business—(Includes items for which no action is anticipated at this meeting, or items brought forth by the membership not previously submitted for placement on the agenda. Items may be brought to a vote at this meeting by a 2/3 majority decision.)
   a. New VPAA – What do we need to tell her about PIE?

8. Adjournment