The summer was busy but it’s satisfying to see the results and progress being made in our College. A new semester just started and it was great feeling the students’ spirit and seeing many happy faces. Welcome week was busy.

During Professional Development Day (PDD) we provided a FAST overview of the campus development projects, as well as the multiple initiatives to improve campus safety and security.

A big thank you to all the teams who have worked hard to ensure the projects are executed in the best possible manner. We are very aware of many inconveniences this construction has created. We are still fixing and making adjustments to air conditioning systems and cleaning up areas.

To recap, these are the key projects that we worked on:

Revamping the network infrastructure to provide excellent connectivity, WIFI, improved file storage, and backup solutions for the Campus (in progress).

Lighting improvements, General Education building HVAC upgrades, south-west parking lot improvement (Wendy’s entrance), Ironworkers & Work Experience construction, pathway improvements, roof fixes in the 100/200 bldgs., utilities Phase II in preparation for the PE building construction.

For the most part we completed the projects on record time; the projects were done on time and within the estimated budgets.

I invite you to find an opportunity to walk around the campus. I know we have our quick routes in and out of our classrooms or offices, but the campus has some wonderful spaces for you to explore.

COMING UP
Facilities and Safety committee meetings: join us the 1st and 3rd Mondays of each month at 2:00 p.m. in SC203. This year we’ll be focusing on the following key areas: public safety video
cameras, campus beautification, drought and irrigation, way finding and signage, conference room management, space utilization, parking management, planting trees, GE building classroom upgrades, new furniture across campus, technology improvements.

Facilities Master Plan forums: (dates and times will be posted soon).

Fire Evacuation drills: we are planning to have fire drills in November. This will help us prepare and practice for an eventual evacuation of the entire campus. A team will be assembled to help us with the logistics those days. The Fire Evacuation Drills will take place on consecutive days. The first Fire Evacuation Drill will be conducted on November 18 (evening) to involve the evening faculty, staff, and students, and another one on November 19 (morning). We will provide sufficient communication ahead of time. This is a mandatory exercise and will need all your collaboration.

We welcome your input; let us know if there are areas that could be working better. To ensure a faster response, please report issues directly to each of the following teams:

**Maintenance department:** (electrical, plumbing, HVAC). Adminitrative Staff in your divisions/departments should can submit work orders via the SPMMS Work Order System. If you wish to have the program on your computer, please email Elaine. Chapman@sjeccd.edu

**Custodial and Janitorial:** A ticket can be sent to http://www.sjcc.edu/faculty-staff/administrative-services/facilities-grounds.

- Joe Andrade, Facilities manager
- Juan Murillo, Evening supervisor

**CTSS:** For issues with computers, printers, projectors, etc., submit a ticket to: HelpDesk@sjeccd.edu or call (408) 270-6411

Remember we are actively working toward our 100th anniversary in 2021.