I. CALL TO ORDER

II. ADOPTION OF AGENDA

III. APPROVAL OF MINUTES
   A. November 22, 2016

IV. ARTICULATION/CURRICULUM
   A. Senate Report—L. Meyer
   B. Distance Education Report—M. Conroy
   C. Steps in Course Review and Approval—L. Meyer

V. NEW DISCUSSION/ACTION
   A. SJCC Course Revision Proposals
      1. ART-024: Beginning Drawing—3 Units
         Proposed changes/revisions: Content, textbooks, and SLOs.
      2. ART-071: Introduction to Media Arts—3 Units
         Proposed changes/revisions: Math Level 2 added as an advisory, and SLO assessment methods added.
      3. ART-072: Computer Graphics—3 Units
         Proposed changes/revisions: Math Level 2 added as an advisory, SLO assessment methods added, and textbooks updated.
      4. ART-079A: Web Design 1—3 Units
         Proposed changes/revisions: Math Level 2 added as an advisory, methods of evaluation and textbooks revised, and SLO assessment methods added.
      5. ART-079B: Web Design 2—3 Units
         Proposed changes/revisions: Math Level 2 added as an advisory. Methods of evaluation, textbooks, and SLO assessment methods revised.
      6. ART-084A: Web Animation I—3 Units
         Proposed changes/revisions: Math Level 2 added as an advisory. Methods of evaluation, textbooks, and SLO assessment methods revised.
7. ART-084B: Web Animation 2—3 Units
   Proposed changes/revisions: Math Level 2 added as an advisory. Methods of evaluation, textbooks, and SLO assessment methods revised.

8. CIS-017C: Microsoft Windows Server Active Directory—3 Units
   Proposed changes/revisions: Description, textbooks, and SLO assessment methods revised. DE supplement added.

9. CIS-017D: Microsoft Windows Server Network Infrastructure—3 Units
   Proposed changes/revisions: Content, textbooks, and SLO assessment methods revised. DE supplement added.

10. CIS-017E: Microsoft Exchange Server—3 Units
    Proposed changes/revisions: Description, textbooks, and SLO assessment methods revised. DE supplement added.

11. CIS-018A: CCNA R&S: Introduction to Networks—3 Units
    Proposed changes/revisions: Textbooks and SLO assessment methods revised. DE supplement added.

12. COMS-035: Intercultural Communication—3 Units
    Proposed changes/revisions: Description, content, methods of evaluation, textbooks, and SLOs revised. Read/Write Level 4 added as an advisory. DE supplement added.

13. COMS-045: Small Group Communication—3 Units
    Proposed changes/revisions: Description, content, methods of evaluation, homework, textbooks, and SLOs revised. DE supplement added.

14. DENT-161: Intermediate Dental Assisting 1—3 Units
    Proposed changes/revisions: Content, textbooks, and SLOs revised.

15. EMS-005: Emergency Medical Responder—1.50 2.50 Units
    Proposed changes/revisions: Description, content, textbooks and SLOs revised. Lecture hours increased from 0.50 hours→1.50 hours, lab hours remain the same. Total units increased from 1.50 units→2.50 units.

16. EMS-006: EMT-B Refresher—0.50 Unit
    Proposed changes/revisions: Content, methods of evaluation, and SLOs revised.

17. EMS-010: Emergency Medical Technician-B—6 Units
    Proposed changes/revisions: Methods of evaluation and SLOs updated. EMS-005 changed from a prerequisite to a co-requisite.

18. ESL-206: ESL Grammar Lab—Noncredit
    Proposed changes/revisions: SLOs updated. ESL-091, 302, 312, 322, 332, 342, and ENGL-001A added as co-requisites.

19. ESL-316: Grammar for Writers 1—3 Units
    Proposed changes/revisions: Methods of evaluation, textbooks, and SLOs.

20. GUIDE-119: Orientation to College for Students with Disabilities—1 Unit
    Proposed changes/revisions: Description, short title, content, methods of evaluation, and SLOs updated. DE supplement added.
21. HIST-098: Directed Study in History — 0.50-9 Units
Proposed changes/revisions: Content, methods of evaluation, homework, and SLOs updated. Read/Write Level 4 added as an advisory. HIST-017A and HIST-017B, or HIST-001 added as prerequisites.

22. PHOTO-062: Intermediate Photography — 3 Units
Proposed changes/revisions: Description, methods of evaluation, textbooks, and SLOs revised.

23. PHOTO-076: Photoshop 1 — 3 Units
Proposed changes/revisions: Description, methods of evaluation, homework, textbooks, and SLOs revised.

24. PHOTO-077: Photoshop 2 — 3 Units
Proposed changes/revisions: Description, methods of evaluation, homework, and textbooks revised. Assessment methods added to SLOs.

25. PHOTO-079: Beginning Digital Photography — 3 Units
Proposed changes/revisions: Description, methods of evaluation, textbooks, and SLOs revised.

26. POLSC-098: Directed Study in Political Science — 0.50-9 Units
Proposed changes/revisions: Content, methods of evaluation, homework, and SLOs revised. POLSC-001 added as a prerequisite.

B. SJCC New Course Proposals *(requires Board approval)*

1. ECE-100: Early Childhood Education Overview — 1 Unit
   Students are introduced to the field of early childhood education. They will learn about the stages of child development and the factors that influence it. They will explore curriculum for children from infancy to five years of age. This course will prepare students interested in early childhood education as a career.

2. ECE-500: Introduction to Early Childhood Education Field — Noncredit
   This course is designed for parents and students who want to explore the field of early childhood education before taking for credit classes. Provides an understanding of various topics in the field of early childhood education, like development of children, curriculum, discipline, and health and safety, through workshop style presentations. Completion of this class helps prepare students for credit classes in Early Childhood Education.

3. ENGL-587: Essay Exam Practice: WST & CBEST — Noncredit
   This non-credit course offers transfer bound and other students an opportunity to strengthen their grammar and language awareness, focusing specifically on the WST and other related tests of the CSU system as well as the CBEST. The course offers an overview of English sentence structure; practice in identifying and correcting errors in writing; and practice in timed writing.

4. ESL-531: Intermediate-Low Listening/Speaking — Noncredit
   ESL 531 is a non-credit academic intermediate-low listening and speaking skills course for non-native speakers of English. Students learn listening skills, such as distinguishing main idea from details. Students also learn speaking skills, such as restating main ideas, asking questions, and exchanging information.
5. **ESL-532: Intermediate-Low Reading and Writing—Noncredit**
ESL 532 is a non-credit academic intermediate-low reading and writing skills course for non-native speakers of English. Students learn writing techniques and grammar for composing sentences and short paragraphs. Students also study reading and vocabulary skills and strategies for the literal and critical comprehension of intermediate level ESL texts.

ESL students will study English grammar and syntactic structure at the advanced level of proficiency. Students will explore the use of these structures in varying discourse contexts and for varied rhetorical purposes. Focus will be on expanding awareness and use of grammar and syntactic structures to express meaning accurately in oral and written discourse. Students will refine editing and revision skills.

C. **SJCC Program Revisions**

1. **Early Childhood Education: Inclusion Specialist—Certificate of Achievement: Level 2—24 Units**
   Proposed changes/revisions: Students will have the option of taking ECE-020 or ECE-102, and ECE-150 or ECE-101B. Total unit count for certificate remains the same.

D. **SJCC New Program Proposals (requires Board approval)**

1. **Integrated Behavioral Health—Certificate of Achievement: Level 3—27 Units**
The Integrated Behavioral Health Certificate is a program designed to support ongoing effectiveness and professional development for certified and licensed clinicians currently working with the co-occurring client. The Integrated Behavioral Health Certificate is designed based on SAMSHA/CSAT best practice approaches to integrated treatment and is an opportunity for clinicians to gain competency and increased skill in working with these complicated clients. The merger of mental health services and addiction services in Santa Clara County to a Behavioral Health Services model requires increased cross-training and clinical capacity to best meet both the spirit and intent of current best-practice approaches to Integrated Behavioral Health.

2. **Associate in Arts in Political Science for Transfer—60 Units**
The Associate in Arts in Political Science for Transfer (AA-T) degree meets the lower division course requirements necessary for the California State University (CSU) system. The world of contemporary politics demands much of both its participants and its critics. The study of political science gives the student an understanding of the workings of American and international politics. In pursuing the Associate in Arts in Political Science for Transfer degree, students acquire skills in research, information gathering, and analytic thinking. A bachelor or professional degree in political science is a strong foundation for careers in local, state or national government, transnational governmental or non-governmental organizations, law, and business. Graduates also undertake graduate study in fields such as law, politics, labor and industrial relations, city management and urban planning, journalism, interest groups or social movement lobbying, and communication.

VI. **ADJOURNMENT**

VII. **ORDER OF DISCUSSION**

- **1:30** Item IV
- **1:45** CIS 017C
  - CIS 017D
  - CIS 017E