

Program Review Committee Meeting Minutes  
(A213)

November 16, 2017

3:15pm – 4:45pm

Present: Judith Bell, Dorothy Pucay, Jagrup Kahlon, Edna Dolatre, Takeo Kubo, Kristen Ruano, Valentin Garcia, Doug Robb, Joe Lugo, Lena Tran, Edina Rutland

Absent: Barry Del Buono, Yelena Lipilina, Gina Del Rosario-Fontela, Graciela Cochran, Joyce Lui

1. Approval of today's agenda - passed
2. Approval of Minutes from 11/2/17 - passed
3. Public Comments: none
4. Discussion/Action
  - b. Question about whether Comprehensive PR writers can submit after the due date and still get feedback.
    - i. Yes, but they should consider the second draft mandatory rather than optional so that we can give them feedback.
  - c. Question about where to send the validation files.
    - i. To Judith and to the PR writers
  - d. Hybrid form
    - i. Who would use this form? Programs like Library, which have 1 – 3 classes that don't lead to a degree or certificate.
    - ii. Student Accessibility Services has lots of different aspects, such as Adaptive PE. It's very confusing.
    - iii. Question: what is a program? This is an ongoing question. For example, History has no degrees or certificates but is autonomous.
      1. Are budget centers a way to define programs? If it has its own cost center, it should submit its own budget request, and should have a program review.
      2. In the case of SAS, the budget of Adaptive PE is part of the SAS budget.
    - iv. When dealing with hybrid programs, we need to be flexible.
    - v. The PRvC has to be the body that designs and validates the hybrid form. We may end up in a situation where we have lots of these kinds of things.
    - vi. Modules in an online program would make this easier.
    - vii. Next year, we need to look at the programs in terms of what type they are.
    - viii. The hybrid form includes information about courses, but not data. SLO information is also included. Everything else is from the Student Services form.
      1. What about goals? Should they include the classes?
      2. All academic things, such as faculty requests, have to go through the Academic Affairs process, including Academic Senate.