

San José City College
 Advisory Council
 Location: SC-204
 9:00-11:00 a.m. Minutes
 April 17, 2015

Members Present:

MSC	FACULTY	CLASSIFIED	STUDENT
MSC- Sean Abel MSC- Elaine Burns	AS-Pat Space AS-Jesus Covarrubias AS-Hasan Rahim AFT 6157-Barbara Hanfling	CSEA-Corinne Salazar CSEA-Laura Garcia	Larry Harris Celeste DiGenova

- **Absent Members:** Joe Andrade, Duncan Graham, Javier Chapa, Alva Long, Elaine Burns, Alva Long, Kulwaran Sandhu
- **Committee Proxy:** Margaret Muench for Jesus Covarrubias
- **Minutes:** Sandra Gonzalez

Call to Order:

- Meeting called to order by Vice President Elaine Burns 9:09 AM

1. Welcome and Introductions:

- Welcome new members Celeste DiGenova representing Associated Student Government, Hasan Rahim representing Academic Senate Faculty.

2. Adoption of the Agenda:

- Sean Abel motions to approve agenda
Motion Carries

3. Approval of March 06, 2015 & March 27, 2015 Minutes/Suggestions:

- Sean Abel motions to approve meeting minutes for March 6, 2015 and March 27, 2015
Motion Carries

4. Public Comments (3 minutes):

- None

5. CAC Committee Comments (2 minutes):

- Larry Harris would like to let the committee be aware that his black eye was due to a fall.

6. Information Items:

- 2015-16 Budget Allocation Recommendations:
 - Takeo Kubo, Finance Committee Chair, presented the finance committees' recommendations for the 2015-16 budget allocation. Takeo explained to the CAC that the Finance Committee only has \$1.3 million dollars in discretionary funds to allocate. The requests that were submitted by the budget managers totaled up to \$4.3 million dollars. The Finance committee asked the budget managers to go back and prioritize their funding requests from 1-5. 1 being CRITICAL for department operations (e.g. preventative maintenance agreements, repair budgets, biology & chemistry consumables budgets); 2-Necessary in order to MAINTAIN quality services (e.g. replacing broken or worn-out supplies / materials / models / equipment); 3-Would DIRECTLY IMPROVE the quality of instruction (e.g. materials/supplies/equipment for enhancing current course offerings); 4- Would INDIRECTLY IMPROVE the quality

of instruction (e.g. conference attendance; professional development)
5-Would allow for instructional INNOVATION (e.g. laptop carts; SMARTBoards)
Even with the prioritization list and using other sources of funding such as lottery, Perkins, and Bond funds the Finance committee can still only recommend to fund what is requested in priority one. The Finance committee did not take into account the one time funds of 500K from the district because at the time it was not definite the campus would be receiving these funds.

- Educational Master Plan Update-Cambridge West: Dr. Fred Trapp presented to the CAC on [SJCC Institutional Effect WSCH Projections 041315](#). Dr. Fred Trapp also asked two questions for the College Advisory Committee:
 1. How do the Board's end goals policies and performance metrics mesh with your strategic plan goals and key performance indicators?
 2. How do the District's strategic goals mesh with your strategic priorities?
- Facilities Master Plan Update- HPI- Larry Frapwell and Megan Gaunce presented the [Facilities Master Plan](#)

7. Action Item:

- Student Success/Equity Committee Charge
Sean Abel motion to approve Student Success/Equity Committee Charge
Motion Carries

8. Discussion Items:

- Recharging the Technology Committee-postponed to 05-01-15

9. Agenda Items Requested and Referred to Other Committees:

- None

10. Comprehensive Committee Reports (10 minutes each):

11. Standing Committee Updates (2 minutes):

- **Academic Senate:** No Report
- **Diversity Advisory Committee:** No Report
- **Campus Technology Committee:** No Report
- **Facilities/Safety Committee:** No Report
- **Finance Committee:** No Report
- **Student Success Committee:** No Report
- **President / Vice President's Updates:** No Report

12. Other (2 minutes):

- **ASG: Announcements (2 minutes)**
No Report

Meeting Adjournment:

- **Meeting adjournment at 11:00 AM**