

San José City College
 Advisory Council
 Location: SC-204
 9:00-11:00 a.m. Minutes
 December 5, 2014

Members Present:

MS	FACULTY	CLASSIFIED	STUDENT
Duncan Graham Sean Abel Dr. Elaine Burns	AS-Pat Space AS-Margaret Muench AS-Michael Divinia AS-Javier Chapa	CSEA-Sue Hager CSEA-Heidi Hoffman CSEA-Laura Garcia	Larry Harris Andrew Phelps Charlene Lilie

- **Absent Members:** Joe Andrade, AFT 6157 Representative, Kulwaran Sandhu, Alva Long, Deanna Herrera
- **Committee Proxy:**
- **Guest:** Mandyam Srinivasan, Dr. Breland
- **Minutes:** Sandra Gonzalez

Call to Order:

Meeting called to order by Duncan Graham 9:08 am

1. Welcome and Introductions:

2. Adoption of the Agenda:

- Michael Divinia motion to move informational item to action, CTC recommendation to open Webmaster position,
Motion Fails
- Motion to approve agenda
Motion Carries

3. Approval of November 21, 2014 Minutes/Suggestions:

Sue Hager motion to approve
Motion Carries

4. Public Comments (3 minutes):

None

5. CAC Committee Comments (2 minutes):

- Andrew Phelps- Last Tuesday the Mental Health Client Association held a forum on sexual assault on campus and talked about domestic violence. Phil Crawford spoke to the group and concerns were brought up to change the dialog on campus.

6. Action Item:

None

7. Information Items:

- CTC recommendation to open Webmaster position: D. Graham- the CTC committee forwarded a specific individuals name to be recommended as Webmaster which is inappropriate since that is a personnel issue and requires a process to follow. Duncan did speak with President Breland regarding the need to have someone maintain the college website and filling this position will be a high priority.

8. Discussion Items:

- Feedback on Educational Master Plan/Facilities Master Plan: D.Graham- Fred Trapp from Cambridge West Partnership followed up and asked where on the website we will be posting information regarding the EMP. Currently we are in the process of adding a link under College Plans & Research & Program Review. All of our college plans will be housed there.

Margaret Muench asked how often the CAC will be getting updates from the group. Duncan said he will follow up with Fred Trapp.

Michael Divinia suggests that the link should be labeled EMP on the Web page and includes details of process and the team's bios.

9. Agenda Items Requested and Referred to Other Committees:

10. Comprehensive Committee Reports (10 minutes each):

- **Diversity Advisory Committee:** Dr. Burns- DAC's next meeting will be on Monday, December 8, 2015. The DAC committee is working on sexual assault awareness and prevention. The committee is supporting Student Life/Student Activities and is expanding in providing strategies for awareness and prevention. They hope to have some time during PDD to talk about what we are doing and what is happening and what is coming up. The committee is working on tabling and providing brochures and other handouts. Sexual assault discussions will be a big topic for the committee as well as supporting all the heritage months.
- **Student Success Committee:** The committee has completed the triple SP report and has been vetted through the constituent groups and the student equity report is currently with Academic Senate for their review. The report will be posted to the college website on Monday or Tuesday where all the college plans are located. This way the campus community has a chance to review the plan before it is submitted to the state.
- **Academic Senate:** The Senate hopes to increase collaboration with EVC. There was a joint senate meeting this week with both SJCC and EVC. The senate also would also like to increase their collaboration with AFT 6157. The senate hopes to have a district senate by next semester. Faculty hiring and campus redesign processes are always their concern. The Student Success AB86 Initiative, there is funding available and sometimes it's not well coordinated and the decisions that are made on how the money is spent does not go towards students.
Program Viability was passed and the senate will address the process of new programs.
- **Facilities/Safety Committee:** No Report

11. Standing Committee Updates (2 minutes):

- **Campus Technology:** No report
- **Finance Committee:** No report
- **Strategic Planning Committee:** No report- meeting next week
- **President & Vice President's Updates:**
 - Duncan Graham: San Jose City College Pathways to Law School has received a \$5000 grant from the Bechtel Corporation.
 - Community Services Cadets- There was six students who interviewed for the Community Services Cadet. These six students completed the Community

Resource Officer Class. It was decided to move forward with all six candidates. The police chief is working with the cadets on some activities such as ride longs and shadowing the dispatcher. The cadets will be starting at the beginning of the spring semester. We'll have two in the day and three in the evening. The students will be wearing uniform to distinguish them. They will have radio contact.

12. Other (2 minutes):

- **ASG: Announcements (2 minutes)**
 - **Larry Harris:** Today is Charlene Lilies last day on the committee and Larry thanked her for her dependability and commitment to the committee.

- Dr. Breland wished everyone a happy holiday and thanked the committee for their hard work in addressing a lot of issues and moving in a positive direction working together.

- There is a ceramics sale that starts on Sunday, December 7th and runs until Monday.

Meeting Adjournment:

- **Motion Approved to end meeting at 9:53 AM**