

San Jose City College  
Planning Council  
Location: SC-204  
9:00-11:00 a.m. Minutes  
May 03, 2013

**Members Present:**

MSC	FACULTY	CLASSIFIED	STUDENT
Greg Nelson Dr. Leandra Martin Dr. Elaine Burns Sean Abel	AS- Padma Manian AS-Charles Heimler AS-Alex Lopez AS-Novella Simonson	CSEA-Laura Garcia CSEA-Sue Hager CSEA-Eugene Heck CSEA-Heidi Hoffman	Larry Harris Andrew Phelps Mike Casas

- **Absent Members:** Tammeil Gilkerson, Chuck Stevens, Bruce Geer
- **Proxies:** Takeo Kubo-Dr. Elaine Burns, Deana Herrera-Eugene Heck, Linda Jimenez-Heidi Hoffman
- **Minutes:** Sandra Gonzalez

**Documents received:**

- ✓ Summary Page 2013-14 Budget

**Call to Order:**

Meeting called to order at 9:07 a.m. by Greg Nelson, serving as CPC Chair in place of Tammeil Gilkerson.

**1. Welcome and Introductions:**

**2. Adoption of the Agenda:**

Sean Abel- Motion to approve Agenda  
Motion Passes

**3. Approval of April 19, 2013 CPC Minutes/Suggestions:**

Larry Harris-Motion to approve minutes  
Motion Passes

**4. Public Comments:**

None

**5. CPC Public Comments:**

- Mike Casas: Would like to request to have the charge of the members serving on CPC and other standing committees for next semester be sent out. Also if there is a proxy serving in place of a committee member if it can be sent out in advanced. If there is discussion to amend the charge currently stated in the bylaws for each of these standing committees.
- Andrew Phelps: As an organizer of Madness on campus he would like to point out that the American Psychiatric Association will be meeting in two weeks in San Francisco. They are changing the entire system in Psychiatric diagnosis to DSM5. This is a matter of changing the cultural issues that we are dealing with on campus.
- Charles Heimler: Would like to let the CPC committee know that at last CPC meeting we had move to reject the plan to move the Adjunct Faculty Center in GE-119 to the LRC. The Academic Senate Executive Team met with Dr. Kavalier and spoke to her about that

and she then expressed she had not yet made a decision of what she was going to do and she would have is sent back to the Facilities committee to have the item re-visited by the Facilities committee. The Academic Senate has not had an opportunity to speak with any of the faculty from the ECE department. It is still unknown as to what their needs are. We do understand that there is a need of a sink. The Academic Senate has been surveying buildings around campus and we have found 5 sinks between the Business building and General Education building which would be a suitable place for ECE can move to. We expect the next Facilities committee meeting where this topic is on the agenda that it will be publicly announced with at least a 72 hours noticed to inform all stakeholders to attend the meeting.

- Larry Harris: As a representative to 9000+ plus students and sometimes we lose sight of the purpose here and that is to Foster students every day. They aren't just students they are game changers.
- Greg Nelson: The president submitted a letter to the Facilities chair and we will hold that at the next Facilities meeting which will be a week from Monday. She has asked for information for alternative sources. Facilities is not in the purview of faculty and would like to remind folks to respect boundaries of people's job of this district and this college. Faculties are meant to teach there are people in this district and this campus where the responsibilities of facilities belong to before you start surveying any buildings in this campus we make sure we don't step on boundaries of other unionized jobs in the district, and would appreciate the boundaries being respected.
- Novella Simonson: Would like to have definitions of what those boundaries are?
- Padma: Faculties involved in Facilities committee regarding curriculum. Facilities, curriculum, classrooms is a very important contribution.

#### **6. Action Items:**

- **2013/2014 Budget Allocation:** Mike Casas- Motion to adopt action item #6 for discussion of the 2013/2014 budget allocation  
Motion passes  
Discussion and review of 2013/2014 budget allocation for each object code of funding recommended by Finance Committee.  
Charles Heimler-Motion to approve the budget in its entirety  
Motion passes  
Leandra-Motion to reconsider the budget  
Motion passes  
Discussion to continue with further explanations of funding recommendations from Greg Nelson for each object code  
Charles Heimler-Motion to approve the budget  
Motion passes
- **Ironworkers Apprenticeship**  
**Charles Heimler**-Motion to endorse the Ironworkers Apprenticeship Program here at San Jose City College  
Motion Passes

#### **7. Information Items:**

- **Total cost of Ownership:** Padma Manian discussed that the Total Cost of Ownership document is a very important because it is needed for accreditation purposes. The Total Cost of Ownership is how much the building costs and how much it costs to operate the building. Whoever worked on the current document did not do it right with the correct accounting information. In the future this document needs to be corrected with the accurate information. The TCO needs to be addressed as a community and should be work on together possibly with our accounting professionals here at SJCC and at the District Office.

**Larry Harris**-Motion to end discussion and move forward  
Motion Passes

- **Ironworkers Apprenticeship:** Greg Nelson- This is a recommendation from the Facilities committee. In conjunction with the CTE faculty and staff the Iron Workers Program will use space here on campus. Currently the Iron Workers training program is located in Benicia. The majority of the students who are in their training program are located here in Santa Clara County. This partnership would open up an Iron Workers Apprenticeship program here at SJCC.

**Charles Heimler**-Motion to move Ironworkers Apprenticeship Program to an Action Item to the May 3, 2013 agenda.  
Motion Passes

**8. Participatory Governance Reports:**

- **Campus Technology Committee:**
- **Diversity Advisory Committee:**
- **Facilities Committee:**
- **Finance Committee:**
- **Instructional Policies and Curriculum Committee:**
- **Student Success Committee:**
- **Safety Committee:**
- **Strategic Planning Committee:**

**9. Other:**

- **ASB Reports:**

**10. Announcements:**

**Meeting Adjournment:**

Greg Nelson-Motion to table remaining items to the next CPC Meeting  
Motion Passes  
Motion to adjourn meeting at 11:03 a.m.