

San Jose City College
 Planning Council
 Location: SC-204
 9:00-11:00 a.m. Minutes
 May 17, 2013

Members Present:

MSC	FACULTY	CLASSIFIED	STUDENT
Greg Nelson Dr. Leandra Martin Dr. Elaine Burns Sean Abel	AS- Padma Manian AS-Charles Heimler AS-Novella Simonson	CSEA-Laura Garcia CSEA-Sue Hager CSEA-Eugene Heck CSEA-Heidi Hoffman	Larry Harris Mike Casas

- **Absent Members:** Charles Heimler, Alex Lopez, Larry Harris, Jeff Guertin, Andrew Phelps
- **Proxies:** Takeo Kubo-Dr. Leandra Martin, Bunnie Rose-Eugene Heck,
- **Minutes:** Sandra Gonzalez

Documents received:

- ✓ Talk A Phone Wall Mount Emergency
- ✓ Talk A Phone Radius Emergency Phone Tower with WEBBS
- ✓ ACLU Issues Report
- ✓ Under the Watchful Eye
- ✓ Security Cameras

Call to Order:

Meeting called to order by committee chair Tammie Gilkerson at 9:04 a.m.

- **Welcome and Introductions:**

- **Adoption of the Agenda:**

Sean Abel-Motion to approve agenda
 Motion Passes

- **Approval of May 03, 2013 CPC Minutes/Suggestions:**

Sean Abel-Motion to approve meeting minutes
 Motion Passes

- **Public Comments:**

- Charlene Lillie- She is concerned with the security cameras from civil rights point of view. She is also more concerned about the bicycles on campus being stolen. One suggestion to this would be to purchase cages where the bicycles could be stored.

- **CPC Public Comments:**

- Sean Abel: expressed his disappointment to decision by the facilities committee regarding room GE-119 which was built and commissioned for the ECE program but has been used for other purposes. It should be used for what it was originally build and commissioned for.
- Mike Casas: Would like to thank everybody who served on this committee. This will be Mikes last semester here.
- Greg Nelson: Sent out a list serve notice to the campus community of all the projects that will be going on this summer. Greg would like for the students to help remind other students of these projects as it will impact pedestrian foot traffic on campus.

- Chuck Stevens: The students will help create signs to help detour students from the construction site.
- **Action Items:**
 - Greg Nelson: Motion to approve the safety and security upgrades which include the mass notification system, security cameras, and access controls first phase implementation.
Sue Hager Move to approve
Motion Passes
- **Information Items:**
N/A
- **Participatory Governance Reports:**
 - **Campus Technology Committee:** N/A
 - **Diversity Advisory Committee:** Reviewed self-evaluation, the month of May is Asian Pacific Islander heritage month, yesterday they held a fashion show. The month of June is LGBT and Caribbean heritage month.
 - **Facilities Committee:** Safety & security upgrades
 - **Finance Committee:** Sent forward the budget recommendations to President, completed self-evaluation, will review equipment request for the 2013-14 budget allocation beginning the fall semester.
 - **Instructional Policies and Curriculum Committee:** Completed standing committee self-evaluation at the last meeting. Linda Meyer was elected as IPCC Chair for the next semester.
 - **Student Success Committee:** met yesterday and also completed the standing committee self-evaluation for strategic planning, and reviewed their goals for the next year.
 - **Safety Committee:** Joe Andrade and Janet Chang will be revitalizing the CERT program over the summer for summer training. They will also be planning EOC training for the summer and developing a schedule for fire drills. We should be coordinating at least two fire drills per semester one for the day and one for the evening.
 - **Strategic Planning Committee:** The Strategic Planning committee will be holding their retreat on Monday, May 20th to look at the strategic plan and to evaluate all the committee self-evaluations and the alignment of the planning and the resource allocation model. They will also be review the Key Performance Indicators and the goals of the college.
- **Other:**
 - **ASB Reports:**
Mike Casas – ASB is excited about the upcoming graduation ceremonies as some who serve on the council will be graduating. At the last AS meeting they discussed the nullification of the AS elections. There will be a special meeting to elect an interim president and interim council until new elections will be held in the fall.
- **Announcements:**
 - Tameil Gilkerson- thanked Takeo Kubo and his staff and the scholarship committee for the scholarship ceremony. They did a good job awarding thousands of dollars in scholarships to our students. EOP&S also did a great job with their graduation which was held last night. We had plenty of opportunities to celebrate our students last week.

- Classified staff appreciation luncheon will be held Thursday, May 23rd from 11-2 pm. We're excited to celebrate the work of our classified employees.
Reminder, the Latino Education Association Graduation will be held tonight in the open quad area. We encourage all to come join in the commencement ceremony on May 24th. Senator Jim Bell will be our graduation commencement speaker. This is a wonderful celebration.
- Dr. Burns- Please look on line for the silent auction, we'll be auctioning off Earthquake tickets, San Francisco Giants tickets, and a beautiful painting by our own Jim Potterton. The monies raised will be going toward the African American & Latino Male Summit Summer Bridge program.
- Mike Casas-Last Thursday the AS had their Hall of Excellence award ceremony where they gave out over 120 certificates to students, and awarded 25 certificates to faculty and staff.
- Tammeil's last announcement is to thank all the CPC members for their dedication and hard work and willingness to serve. We look forward to fall semester and hope that many can continue to serve on this committee.

Meeting Adjournment:

Motion to adjourn meeting 9:27 am