

San José City College
 Planning Council
 Location: SC-204
 9:00-11:00 a.m. Minutes
 October 3, 2014

Members Present:

MSC	FACULTY	CLASSIFIED	STUDENT
Duncan Graham Sean Abel	AS-Pat Space AS-Jesus Covarrubias AS-Michael Divinia AS-Javier Chapa	CSEA-Sue Hager CSEA-Deanna Herrera CSEA-Heidi Hoffman CSEA-Laura Garcia CSEA-Bruce Geer	Larry Harris Andrew Phelps Charlene Lilie Alva Long Kulwaran Sandhu

- **Absent Members:** Joe Andrade, Elaine Burns
- **Committee Proxy:** Margaret Muench proxy for Jesus Covarrubias, Corinne Salazar proxy for Sue Hager, Dennis Matsumoto proxy for Bruce Geer
- **Minutes:** Sandra Gonzalez

Call to Order:

Meeting called to order by Committee Chair Duncan Graham 9:07 am

1. Welcome and Introductions:

Welcome new member representing the Associated Student Government Kulwaran Sandhu

2. Adoption of the Agenda:

Charlene Lilie motions to amend the agenda to move item #7 discussion of landscaping plan after item #4 public comments.

Motion Carries

Margaret Muench motions to approve amended agenda

Motion Carries

3. Approval of September 19, 2014 CPC Minutes/Suggestions:

Heidi Hoffman motions to approve the amended meeting minutes

Motion Carries

4. Discussion Items:

- Landscape Master Plan: Seher Awan brought forward the Landscape Master Plan that the Facilities Committee worked hard to review and complete last semester to the CPC committee for their approval and recommendation to the college president. The Landscape Master Plan cannot be implemented until it is recommended for approval to the president and then approved by the governing board as the official Landscape Master Plan. The Landscape Master Plan is a living document and can change and continue to evolve. Seher asked the CPC committee to respect the work that was done by the Facilities committee and discuss the Landscape Master Plan. The Landscape Master Plan is available online and was also sent out the CPC committee members for review. Seher would like to place the Landscape Master Plan as an action item on the October 17th CPC meeting.

- Sean Abel motions to move Landscaping Master Plan as an action item at the October 17, 2014 meeting.

Motion Carries

- Security Master Plan: Seher Awan: This plan has been completed since 2012 and is a living document. This is a security update is based on facilities and building upgrades on campus. It was sent to the Facilities and Safety committees last fall and was reapproved by the Facilities committee. It was sent to the Academic Senate by Ray Aguirre before he left last spring. This document was not emailed out because it is a confidential document which has specific security measures to ensure that our campus is secure and safe. This is not public information. The college cannot fully institutionalize these safety standards until the CAC approves it for recommendation to the president.
 - Larry Harris motions to add this as an action item at the October 17, 2014 CAC meeting.

Motion Carries

5. Public Comments (3 minutes):

- Katherine Mathewson a member of the community holds her degree in Biology and masters in Landscape Architecture. Katherine returned home because there is a lack of balance in this community between biology and technology. The eco system health in urban bio diversity issues students are not being educated or understanding these issues. Technology dominates and this is a problem on the campus especially in way the landscape is being developed. Katherine owns a certified wildlife habitat and is able to observe what happens when the government sprays pesticides and how the bees die. There are two issues that Michael suggested she speak about. One is the water issues, it is urgent that these trees get water. The trees need deep water they did not get deep water last year and it is not happening now. The second issue is the landscape plan is flawed in the way they are thinking about collecting water for the landscape by water harvesting.

6. CAC Committee Comments (2 minutes):

- Andrew Phelps: Last week Mr. Ho came to the coalition for justice and accountability and said that President Breland had been profiled on the street because the police were looking for a “black man” and Mr. Ho had been asked to bring this to the attention of the coalition. There is a concern of community engagement and the president needs our respect and the police need not to profile our president.

7. Action Item:

- Review and Accept Revised Charge :
Sean Abel motions to accept revised charge as re-written today
Motion Carries
Michael Divinia to amend language in the membership
Motion Carries
Larry Harris motion to add the language in AS membership to include “1 an AS officer”
5-5 votes 4 abstentions
Motion Fails
Michael Divinia motion to remove the “s” from involve in the first paragraph
Motion Carries

8. Information Items:

- **Accreditation Update:** The Tri-Chairs for each of the four standards are meeting this afternoon to get the self-evaluation process started.
- **New Comprehensive Schedule:** This refers to the comprehensive standing committee report

- **Standing Committee Charge/update:** Have received updated charges for Strategic Planning Council, Distance Education Committee, and IPCC charge. We are hoping to present more charges at the next meeting. The focus is to send the charges to the sub-committee to review if there is any duplication of functions.

9. Agenda Items Requested and Referred to Other Committees:

- None

10. Standing Committee Updates (2 minutes):

- **Academic Senate:** Margaret Muench-recommend some new hires and see how many new faculty positions they can get. The AS has an Ad-hoc committee on Enrollment Advisory and is hoping to work closely with the President so that he can listen to some of their ideas about class cancellations, and go over the redesign and budget planning.
- **Campus Technology Committee:** The first meeting is Monday, October 6, 2014
- **Diversity Advisory Committee:** Next meeting October 13, 2014
- **Facilities/Safety Committee:** The committee approved Jorge Escobar and the chair and Joe Andrade as the vice chair. The committee is reviewing the charge. There was a presentation by the architect LPAS regarding the PE complex
- **Finance Committee:** Working on revising the charge. The next meeting is scheduled for October 13, 2014. We are currently looking for two more faculty members.
- **Student Success Committee:** Working on the charge and also working on the student success plan that has to be submitted to the state on November 1st. The committee is also looking to fill vacant seats
- **Strategic Planning Committee:** The committee revised their charge at the first meeting. Sean completed the PDD activity collecting strategies to achieving the KPI's and sent it out the broad campus community. The committee is looking to fill a vacant student seat
- **President & Vice President's Updates:** The Professional Development committee is still looking for feedback from the survey's sent out regarding the PPD days. Earlier this week the campus held a manufacturing day with a panel discussion with CEO's and hiring managers about manufacturing in Silicon Valley. There will be a career day in the spring and there will be employers ready to hire. SJCC hosted Luther Burbank and Sherman Oaks schools for a Career Exploration day. There were 4th through 8th grade students tour the campus. Thanks to faculty, students, and staff.

11. Other (2 minutes):

- **ASG:** Fun day on October 19, 2014; Art contest going on. Andy Nguyen, Director of Activities, and Alva Long both attended a Foundation meeting and were approached by a woman who has a connection with Vernon Davis, who owns his own art gallery, will try to connect Vernon with SJCC and the Arts program.

12. Announcements (2 minutes)

- **Andrew Phelps:** Mary Crocker-Cook holding a weekly recovery group on campus. Very good effort to give people the support they need.

Meeting Adjournment: