Agenda

Approval of Agenda

Approval, Sept 12, 2016 Meeting Notes

Notetaker: Volunteer?? Need to rotate this task; designate notetaking to committee members

PD Co-Chair- Dr. Mary Conroy. She will also miss the Sept 19th meeting. She is working on a checklist for applicants to review their work.

Welcome New Members/Guests: Dong Mei Cao, name submitted to Senate

Update from Dean Harris about email to Clem Lundie and Michael Berke, regarding serving on this committee

Spring 2016 Conference Requests: Kevin McCandless (Math, $1,400) use rubric found on the wall pocket.

Ongoing Workshops & Webinars Topics & Suggestions

TracDat Ongoing by Rebecca and Celia

Possible: Sabbaticals Applications, HR Classified Employee Movement in Career Ladder, Course Outlines Revisions, Accreditation for New Employees

Fall 2016 (Aug 25th and 26th) PDDs Workshop Assessment Questions drafted (Review the questions listed on the attached document.) Person for ITSS who creates the token dump in Lime Survey will be back on Tuesday, Sept 21st

Other


Goal 1: Review committee charge and establish attendance policy procedure.

Goal 2: Review and revise professional development plan as needed.

Goal 3: Review the application process development funds and revise as needed.

Goal 4: Develop and implement strategies to improve the employee response to assessment of professional development days activities and workshops.

Semester Meeting: October 3rd, Oct 17th, Nov 4th, Nov. 21th, Dec 5th, Dec 19th from 1:00-2:30, GE118