Professional Development Committee
Sept 12, 2016  GE118  1:00-2:30

Present: Lamel Harris, Celia Cruz-Johnson, Dee Davis, Maria Avalos, Sandra Gonzalez
Absent: Duncan Graham, Clem Lundie, Michael Berke, Mary Conroy

Agenda

Approval of Agenda

Approval, May 16 Meeting Notes were distru

Notetaker:

PD Co-Chair- Dr. Mary Conroy

Welcome New Members/Guests: Dee Davis, Clem Lundie and Michael Berke. Lamel will email both Clem and Michael to verify that they can attend committee meetings. The committee discussed the possibility to change the meeting times, but they discarded the idea.

Professional Development Plan Discussion and Next Steps-

Spring 2016 Conference Requests: No applications were received. Celia shared there were some summer conferences approved; these funds will be charged to the $5k approved for the fall 2016 semester. Per Celia, the President’s Office Matching Funds are also available this academic year. Celia will send out an email announcing the PD Funds and PO Matching Funds.

Committee Self-Assessment for Strategic Planning (Final Review)

(2016-17):

Goal 1: Review committee charge and establish attendance policy procedure.

Goal 2: Review and revise professional development plan as needed.

Goal 3: Review the application process development funds and revise as needed.

Goal 4: Develop and implement strategies to improve the employee response to assessment of professional development days activities and workshops.

Final version, 5/16/16.

Ongoing Workshops & Webinars Topics & Suggestions

Sabbaticals

Semester Meeting: Oct 3rd, Oct 17th, Nov 4th, Nov 21th, Dec 5th, Dec 19th from 1:00-2:30, GE118
Fall 2016 PDDs Workshop Assessment- It was suggested that we contact Joyce Lui, the campus researcher, about creating better filters when the assessment is emailed. Celia will contact her.

Other

Sept 19th meeting- Celia will be out. Maria Avalos and Lamel Harris will co-chair the meeting. Celia will email the agenda to them.