Student Success Committee (SSC)
Minutes
Feb. 7, 2013

Attendees:

<table>
<thead>
<tr>
<th>MSC</th>
<th>Faculty</th>
<th>Classified</th>
<th>Students</th>
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<tbody>
<tr>
<td>Elaine Burns</td>
<td>Maricela Martinez</td>
<td>Maria Avalos</td>
<td>Bihama Vedaste</td>
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<td>Romero Jalomo</td>
<td>Priscilla Santos</td>
<td>Debra Guzman</td>
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<tr>
<td>Takeo Kubo</td>
<td>Janet Chang</td>
<td>Xiomara Martinez</td>
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<td>Leandra Martin</td>
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<td>Marilyn Brodie</td>
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Approved Agenda

I. Committee Charge
   i. Exec team says SSC reports to CPC per Elaine

II. SJCC Student Success Committee Definition
   a. SJECCD Student Success definition was approved by board 1/22/2013
   b. SJCC Student Success Committee will create own definition
   c. Draft of definition:

   **SJCC Student Success Definition**
   Student Success for San Jose City College is a commitment to ensuring that students are able to achieve ISLO’s. Student Success is a shared responsibility demonstrated through collaboration, role modeling, education, and support systems.

   **How to Ensure Student Success**
   - Personal development
   - Listing to our students & business community to provide appropriate courses, programs, certificated & degrees
   - Provide advising and counseling
   - Provide workshops and courses that assist students
   - Navigate the system
   - Access to psychological, nursing and medical, mental health advising
   - Provide tutoring and other academic support services
   - Referral services
   - Shared responsibility
     - MAA
     - Email
     - Voicemail
     - Answer phone
     - Return calls

III. Student Success Symposium
   a. Statway
   b. Some Dean’s would like to have staff meetings
   c. Programs want to be highlighted
   d. State Chancellor guest were invited and Mario Rivas

IV. Basic Statics Online Course
   a. Udacity – definition will be brought to next meeting

V. MAA
   a. Importance of letting students know of services
      i. providing the information, asking the students if they have health care, referring them to Health Services

Reminder meetings are held on the 1st and 3rd Thursday of each month.