

**GUIDED PATHWAYS
SAN JOSE CITY COLLEGE
Forming the Workgroup**

Invitation: SJCC Guided Pathways Workgroup

Dear SJCC Community

Be a change agent in the guided pathways movement at SJCC. Join a workgroup today to redesign and re-align programs, support services, and instructional approaches to help students clarify their goals from enrollment to completion and enable them to advance in the labor market and successfully pursue further education.

The SJCC Guided Pathways Work Plan, which is under the California Community College Chancellor's Office (CCCCO) Guided Pathways framework, has been submitted and accepted as of March 2018. As part of the CCCCCO's Guided Pathways investment, SJCC has received support to begin an intensive five-year planning and implementation Work Plan that involves rethinking and redesigning our college to be more student-centered. This Work Plan provides a template for San Jose City College to outline next steps to advance toward or maintain full scale adoption on each of 14 Self-Assessment elements.

To accomplish this Work Plan, SJCC has committed to 3 of the 14 elements of the Guided Pathways framework during phase one (spring 2018 – summer 2019): CROSS FUNCTIONAL INQUIRY, INTERSEGMENTAL ALIGNMENT, and IMPROVED BASIC SKILLS. Based on your knowledge, expertise, and experience, you are invited to serve on one of three Guided Pathways Workgroups.

CROSS FUNCTIONAL INQUIRY

College constituents (including staff, faculty across disciplines and counselors, administrators, and students) examine research and local data on student success and discuss overarching strategies to improve student success. College engages in broad, deep and inclusive discussion and inquiry about the Guided Pathways approach, framework and evidence.

INTERSEGMENTAL ALIGNMENT

College engages in systematic coordination with K-12, four-year institutions and industry partners to inform program requirements.

IMPROVED BASIC SKILLS

College is implementing evidence-based practices to increase access and success in college and/or transfer-level math and English.

Please find attached an FAQ document describing the expectations of the work team.

To accept this invitation, please click on this link to complete and submit the contact form. Guided Pathways Faculty Coordinator Judith Bell will contact you to explain next steps and schedule your first team orientation.

Contacts

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FAQs

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FAQs for SJCC's Guided Pathways Workgroup 1: CROSS FUNCTIONAL INQUIRY (CFI) TEAM

What is expected of Workgroup Members?

Work closely with diverse workgroups from all college constituencies, including administration, counseling and instructional faculty, staff and students from across the college. Attend conferences and trainings, evaluate, examine research based practices, examine student success data, and explore overarching student success strategies. Engage in all stages of Guided Pathways: inquiry, design, implementation and ongoing improvement. Work collectively toward common goals and commit to a structured, open process. Collaborate to design clearly structured, coherent academic program maps that: reflect curriculum aligned with university transfer programs and labor market needs; provide detailed course sequences and progress milestones; and represent the most efficient path for students to complete academic programs while maintaining the quality of these programs. Partner to guide, monitor and support students. Collaborate to help students build skills as they explore and progress through curricula and programs. Share thoughts on how the institution as a whole can better meet student needs. Share obstacles, challenges and successes experienced in college. Think and talk about the unique planning and resource needs at the college. Participate in the self-assessment process. Solicit input from students, community members, alumni, employers and industry to assist in informing your Guided Pathways efforts. Utilize institutional research to understand student throughput and identify bottlenecks and loss points. Use data to examine barriers to student completion. Interpret data related to designing and implementing Pathways. ([CCCCO Guided Pathways, Defining Roles a Focus on Collaboration](#))

How long will the team work together?

The length of time will probably vary since this is a long term project that spans five or more years. This invitation is for a commitment to Phase I of the work plan which runs from spring 2018 to summer 2019. At the end of this year-long process, we will assess the progress and reconvene the workgroup if necessary.

Will faculty and staff be compensated for their participation?

Yes. Faculty compensation may include salary for Non-Instructional Assignments and applies to non-instructional work, including: • Overload work by full-time non-instructional faculty • Work by adjunct non-instructional faculty • Faculty work on committees outside the normal contract year • Any other professional non-teaching assignment outside the regular contract for which there is not a negotiated rate.

Yes. Classified employees will not be asked to conduct voluntary work. Upon the direct supervisor's approval, classified employees will be authorized for 1) release time, 2) overtime, or 3) comp-time.

What type of qualities are we looking for in team members?

- Takes an exploratory and innovative approach
- Enthusiastic about the promise of Guided Pathways

- Committed to producing results
- Collaborative and willing to work among a cross functional network including staff, faculty across disciplines and counselors, administrators, and students

Does Guided Pathways have a budget?

Yes. The State of California's \$150 million one-time investment in the Guided Pathways Award Program will give each of our 114 colleges the opportunity to begin implementation of the Guided Pathways framework. This investment will support an intensive five-year planning and implementation process at each participating college. San Jose City College has been awarded a five year planning budget in the total amount of \$722,950 with the first disbursement (\$180,738) for Year 1 (Spring 2018-Summer 2019). Award process and information is available at California Community College Guide Pathways website

[Award Process and Information](#)

[Guided Pathways Expenditure Guidelines.](#)

[5-Year Funding Allocations Table \(10.18.2017\)](#)

Who are the consultants providing SJCC assistance with Guided Pathways?

(1) Dr. Darla Calvet of Blue Tiger Inc assisted with onsite interviews and creating GP Work Plan to prepare for final submission to State from February to March of 2018.

(2) Dr. Rob Johnstone of National Center of Inquiry & Improvement (NCII) will be conducting the third visit on June 15, 2018 as part of the two-year service Attitude, Agency, and Intensive Implementation (A2I2). Why A2I2?

Why A2I2?

SJCC has received a grant which includes NCII's service Attitude, Agency, and Intensive Implementation (A2I2) Cohort.

Over two years, A2I2 Cohort participants engage in deep-dive work on implementing guided pathways and student financial stability reforms, all with the goal of helping more students attain their academic and life goals.

The A2I2 Cohort is not a train-the-trainers model. NCII conducts intensive on-site work with leadership, faculty, and staff. Services and support throughout the two years include six site visits as well as ongoing support between the visits.

The A2I2 Cohort helps colleges build on their existing efforts and make institutional change at scale so all students have a genuine opportunity to succeed. A2I2 colleges also form a learning community that helps member colleges reshape their institutions to improve their completion rates.

What will be the focus of the session on June 15 with Rob Johnstone (Visit 3: Transition from Planning to Implementation)?

The college develops action plans for Year 2 and beyond. Faculty and staff explore key guided pathways questions from Guided Pathways Demystified I and II, and they use the college's financial stability self-assessment to identify areas of improvement and develop specific actions to serve low-income students.