



# Classified Senate Meeting Minutes

**October 14, 2020**  
**2:00 pm - 3:30 pm, Virtual SC-204**



**Attendance:** Andrea Lopez, Racquel Sanchez, Cres Nolasco, Admir Ramic, Aline Ruiz, Ana Camacho, Angela Gullerud, Ariel Rodeo, Chong Yang, Eli Olague, Joell Serrano, Lisa Brillon, Lisa Little, Margarita Gasparyan, Maria Tcha, Matthew Rancourt, Shusaku Horibe, Sophia Partida, Stacy Messenger, Vanet Murawsky, Yesenia Ramirez,

**Guest:** Chancellor Dr. Breland, Daniel Garza, Rosalie Ledesma, SJCC President Dr. Tomaneng

1. Approval of the Agenda: Motion to approve the agenda by Joell S., 2<sup>nd</sup> by Maria T.
2. Approval of the Minutes: Motion to approve the agenda by Sophia P., 2<sup>nd</sup> by Yesenia R.
3. Public Comments: Area reserved for matters **NOT** on the agenda. **Limited to 3 minutes.**  
President Tomaneng stopped by to say hi and hope everyone is doing well.

4. Information items:

4.1. Eastside Ed Partnership (Dr. Breland/Rosalie L.): Dr. Breland congratulated the Classified Senate and recognized the importance of the Senate moving forward classified professional issues or items throughout our district.

Dr. Breland provided updates on the potential partnership opportunity with East Side. He shared that the goal is to ensure we do all we can to change the cycle of poverty and the ongoing systemic structural racism. A proposal to increase the District’s footprint (potentially owning land) and increase the educational presence on the Eastside was presented to the Board of Trustees last Fall. Different venues were proposed including the formerly NHU campus. Yet, none of these options materialized and the land acquisition is off the table, no plans on land purchasing are in the near future. Currently, the land there is owned by LEAF (Latino Education Advancement Foundation). The District is working on educational partnership programs (dual enrollment, working on AA degree attainment, supporting the parents, etc), and the opportunity to really deepen our connection with ESUSD. One of the goals is to find ways to close those funding gaps and expand that educational ecosystem on the East Side.

Rosalie added that we already have a partnership with TFHE (The Foundation for Hispanic Education) with a few of the dual enrollment classes; this effort is looking at expanding that.

Rosalie also provided context to the public comments that have been provided over the past Board meetings from teachers’ union since the Board is not able to comment on public comments. The belief was that if the purchase went through they would lose their jobs. Rosalie explained that this was not accurate. LEAF made a concerted effort to invest millions of dollars into these schools and offered to pay for the teachers to receive their master’s degree so they could teach the dual enrollment classes.

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Ana C. would like to see non-credit classes incorporated in future partnerships with the school district. Dr. Breland replied that this is one of the initiatives that is being proposed. To expand non-credit from current school age population, to adult learners, those who are looking to re-enter the job market, and to provide an avenue to ease into college.

- 4.2. Screening Committee Proposal: Andrea Lopez shared that this is something that we shared with everyone last month. The Senate and CSEA have come an unofficial agreement and pending final approval from Dr. Breland. Once this process is finalized, we will share with everyone, not only at the Senate, but also at CSEA so that everyone's aware of how we're going to be appointing Classified to different committees. Andrea thanked everyone who's been very supportive giving ideas and feedback.

## 5. Action Items:

### 5.1. Standing Committees appointing:

**5.1.1. Asian American Pacific Islander (AAPI) taskforce (New Taskforce):** Need: 2, Open Seats: 2.

Nominated: Maria Tcha, Cres Nolasco

Appointed: Maria Tcha, Cres Nolasco

President Tomaneng added that the purpose of this taskforce is to review desegregated student equity data to see if any of our sub API populations are experiencing disproportionate impact in some of the student equity categories (access, persistence, retention, transfer, degree completion). Additionally, it will provide data for the Department of Education on a PC federal proposal grant in the Spring.

**5.1.2. Distance Education** (4th Monday of the month 3:30-5:00): Need: 2, Open Seats: 1

Nominated:

Appointed: [vacant]

**5.1.3. District Policy Committee** (C.S. President = 1) (1st Thursday of the month 12:30-2:30): Need: 1, Open Seats: 1: Andrea Lopez, [VACANT]

**5.1.4. Diversity Advisory Committee** (New Committee): (Fall Meeting dates: Thursday: 10/8, 10/22, 11/12. 12/10 4:30) Need: 3, Open Seats: 3,  
Nominated: Joel Serrano

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Appointed: Joell Serrano

5.1.5. **Facilities Safety & Tech.** (1st & 3rd Monday of e/a month: 2:00-4:00pm): Need 2, Open Seats: 2.  
 Nominated: Claudia Amador, Linda Jimenez, Elias Olague, Yesenia Ramirez.  
 Elected: Yesenia Ramirez, Claudia Amador

5.1.6. **Finance Committee** (2nd & 4th Monday of e/a month: 3:00-5:00 pm: Need 2, Open Seats: 1.  
 Appointed: Angela Gullerud

5.1.7. **Planning & Institutional Effectiveness (PIE)** (2nd & 4th Thursday of e/a month: 3:00-4:30 pm: Need: 4, Open Seats: 2.  
 Nominated: Jose Madueno, Peiman Gheibi  
 Elected: Jose Madueno, Peiman Gheibi

5.1.8. **Program Review** (1st & 3rd Thursday of e/a month: 3:15-4:45): Need 4, Open Seats: 2  
 Nominated: Margarita Gasparian, Racquel Sanchez  
 Appointed: Margarita Gasparian, Racquel Sanchez

5.1.9. **SLOAC** (2nd Wednesday of the month 1:00-2:30): Need: 2, Open Seats: 1  
 Nominated:  
 Appointed: [vacant]

5.1.10. **Website Task Force:** (New Taskforce): Need: 3 Open Seats: 3.  
 Nominated: Cres Nolasco, Monique Rodarte, Joel Serrano, Peter Vu, Chong Yang  
 Elected: Cres, Chong, Monique  
 Director Daniel Garza added this is a short term taskforce. The focus will be to identify the website design and user friendliness. The timeline is narrow as we don't want to extend this too long. The goal is to have the new website up and running before next fall semester (ideally in the summer session). Daniel added that SJCC's website would not be linked to EVC or the District. It will be autonomous. Angela G. inquired if the website is focused towards students and not internally. Daniel responded that what they are looking at separating the internal aspect of the site. The goal is to be focused on student success and attracting more students to campus. There are things that we will need to be retained on the (Brown Act committees, accreditation), everything else will be

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transitioned SharePoint sites.

5.1.11. **SEAP (Student Equity and Achievement Program) (New Committee):** 1st & 3rd Thursday of the month: 2:30pm-4:00pm):

Need: 4, Open Seats: 4.

Nominated: Ana Rosa Camacho (withdrew name due to time conflict), Claudia Amador, Juan Garcia., Angela Gullerud, Xiomara Martinez, Tiffany Rodriguez-Tran, Patricia Romero.

Elected: Claudia Amador, Angela Gullerud, Xiomara Martinez, Patricia Romero

**6. Senators Reports:**

6.1. Academic Affairs:

6.2. A&R: (Lan)

6.3. Applied Science: Matt shared that his department is working building kits for students and awaiting on being able to bring students back so they can be in the labs.

6.4. Athletics: Admir shared that Dean Harris is in conversations with the Dr. Tomaneng about student athletes returning to campus for intercollegiate outdoor conditioning sessions. Sessions will be capped at 12 in a group. They will run two days a week for three hours each. Every student will need to complete the daily questionnaire for COVID and have their temperature checked. Nothing has been confirmed yet.

6.5. (NEW) Business Affairs (Angela):

6.6. Campus Tech Support Services:

Cres shared that the CTSS team is working on the Wi Fi access in the parking lot B. This option is for students who do not have internet access at home. They can come on campus and use our Wi-Fi in the parking lot.

6.7. Counseling: Lisa B. said Counselors are keeping busy with students. Front office: Alline and the hourly (Stacy & Kiana) are doing a great job at ensuring students calling and emailing are scheduled to see a counselor “ never a dull moment.” Valentin Garcia (one of the counseling coordinators) has been doing an amazing job on our counseling web page. Please refer students to the website to clear their

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prerequisites and contact a counselor. Additionally, students are inquiring about registration for Spring while things are settling down with virtual classes inquiries.

6.8. Facilities/Custodial: (Yesenia)

We are working on making sure we get everyone back on Facilitron. Waiting for a couple of confirmations from the executive ERT team. Working with facilitron on a quick tutorial demo video will be sent out on how to use facilitron. The goal is for the tutorial to be shared before the next meeting.

6.9. Maintenance:

6.10. Language Arts: Monique share that the department has been giving out ESL and non-credit students books. They have held a couple of distributions. Last two were on Thursday and Friday. Futured distributions will be by appointment only. We are collaborating with the library to support the distributions. The first week or the second week of November, we will be holding our credit by exams for Spanish and the Vietnamese. Students who expressed interest will be contacted.

6.11. Library/LRC: (Taylor M.)

6.12. Math & Science: Margarita shared that her department just finished distributing lab kits for Anatomy students. It was a huge project and she thanked all volunteers who took part in this distribution, mainly warehouse and Reprographics. Over 200 kits were . There will be a 2<sup>nd</sup> distribution round for Biology courses in a week or two.

6.13. Reprographics: Arturo reminded everyone that Reprographics is open Monday-Friday 9am- 2PM. Repro has been busy receiving and distributing packages and daily mail, not just for the college, but also for the district office as well as printing requests.

6.14. Student Services:

7. President's report: (Andrea L.)

7.1. The Board policy will be updated at the next meeting; the Credit by examination will be called Credit for prior learning because of the State's new guidelines. They want to make sure that students are able to get college credit for their experience. This is something that needs to be updated, submitted and

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approved before December that needs to go to the State.

7.2. Board Meeting: The board meeting last night went until midnight. There was a lot of discussion on a few items. One of them being the partnership with the Ironworkers. They pass a lot of resolutions. One of them was presented by LEA. The Carmen Castellano resolution recognized the work that Carmen did and they will be recognizing her every year. There was also a resolution for Disability Awareness Month for the month of October. There was a motion to reactivate the Board of Trustees ad hoc committee to look over the resolution that was passed in July in support of George Floyd and to tackle institutional racism.

7.3. District Council: Self Service portal will be going live in the spring. This will replace myWweb. Virtual Campus was completed and is live. It's very user-friendly. A lot of pictures colors, not so many words and much easier to follow along. Request for training was submitted to President Tomaneng; we need training on Self Service portal, Zoom and Adobe DocuSign.

8. Executive Member's Reports: (VP, Secretary, Recorder, Treasurer)

8.1 VP:

8.2 Secretary:

8.3 Recorder:

8.4 Treasurer:

9. Committee/Taskforce Reports:

9.1 CAC (Corinne S., Andrea L.):

9.2 EOC reports:

9.2.1 Communications (Carla Esquivel, Tiffany Tran):

9.2.2 Academic/Career Education (Joann Mc Gowan, Michael Castro)

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9.2.3 Student Affairs (Xiomara Martinez, Sophia Partida)

9.3 Facilities, Security and Technology (See 6.8)

9.4 Distance Education (Joanne N.):

9.5 Finance:

9.6 Professional Development:

9.7 Program Review:

9.8 SLOAC:

9.9 PIE

9.10 Student Success & Equity:

9.11 BSI:

9.12 Guided Pathways:

9.13 508 Taskforce:

9.14 College Centennial:

9.15 Strategic Planning Action Group (SPAG):

10. Other Area Updates:

10.1 Academic Senate:

10.2 CSEA: Andrea reminded everyone that there is a CSEA meeting next week. There will be nominations for all Executive positions (President, Vice presidents, Treasurer and Secretary). Classified will have an opportunity to nominate themselves or others to these positions.

11. Adjourn: Meeting adjourn

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*Future Senate Meeting Schedule SC-204 (Zoom) 2:00-3:30 pm: November 18, 2020, December 9, 2020, January 13, 2021, February 10, 2021, March 10, 2021, April 14, 2021, May 12, 2021, June 9, 2021*

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