I. Call to order at 2:12pm
II. Approval of Agenda as amended – Approved without objection
III. Approval of Minutes as amended – Approved without objection

IV. Public Comments (Each comment is limited to 3 minutes on any item not on the agenda. The law does not permit action or extended discussion on any item not on the agenda except for special circumstance. If Senate action is requested, it may be placed on the agenda a subsequent meeting.)

1. Dr. Breland thanked everyone especially, Phil Crawford, for their contributions on 2+2+3. SJCC was approved as the inaugural institution. There’s a National Law day on May 1st and he hopes faculty will attend. Our accreditation response was due on 3/31, but we were given an extension to April 9th. The report is complete and will be submitted on time. He and VPAA Graham will continue to support the senate and attend meetings. They want to see other faculty developed to become senators and assume leadership roles at the college.

2. Charlene Lilie is a SJCC student and a member of the facilities committee. On April 21st SJCC will receive a landscape review from the college contractor. Charlene distributed some other landscape plan thoughts from Kathryn Mathewson, a community neighbor and landscape architect.

V. Committee appointments
A. DSPS Counselor Screening Committee: Rachel Hagan, Fabio Gonzalez, Tuan Ngo – Approved without objection
B. ADS: Tuan Ngo – Approved without objection
C. Youth Employment Specialist: Gina Ronzano – Approved without objection
D. EC: Khalid White for Maile Del Buono; Judith Bell for Eve Mathias; Leslie Rice for Celia Cruz, Dorothy Pucay (ESL) for Dongmei Cao – Approved without objection
   Mary Conroy for Padma Manian – Unanimous vote to hold this request to confirm FSAs
E. Reassign Time Process Ad Hoc Committee: Phil Crawford – Approved without objection
F. Facilities: Isai Ulate – Approved without objection
G. Academic Senate Executive Committee: Rachel Hagan, Leslie Rice; Leslie and Rachel spoke on their behalf.
   Voting for Leslie: Margaret, Iyun, Susan, Leslie, Rachel, Ada, and Madeline
   Voting for Rachel: Gary, Isai, Phil, Bob, and Kevin
   Leslie was approved by vote.
VI. Action Items

1. Postpone Senate Call for Nominations to May 2014 – Muench
   Motion to add a meeting on May 20th to have senate elections, officer nominations on May 6th and conduct area elections between April 22nd and May 6th – Adopted without objection
   Motion to amend to have At-large elections be finished by the May 6th senate meeting – Adopted without objection

2. Resolution to restore two FTE per campus agreement – Crawford
   Motion to adopt the A.S. resolution (as amended) – Adopted without objection
   Motion to amend to include, “the senate” following the Executive Board in paragraph seven – Approved without objection
   Motion to reference the specific year in paragraph one – Approved without objection
   Motion to amend by removing, “and who maintain no scheduled office hours,” from paragraph five (last sentence) - Approved without objection

3. Accreditation Tri-Chair Proposal – Muench
   VPAA Graham said the tri-chair teams would consist of an administrator, faculty and classified members. He’s used this model before at Foothill. The committee would also maintain an accreditation faculty coordinator. Celia Cruz is in that current position.
   Motion to approve the job descriptions as presented – Unanimously Approved

VII. Information items (Senators are asked to introduce the topic, provide necessary documentation, and ask the Senate as a whole about their recommendation to move the item to next meeting as an Action Item – 6 minutes each)

1. Senate Bylaws (Article I & Article II) – Senator Muench said the constitution is ready to go to the faculty at large for review. She distributed the Proposed Fall 2014 Academic Senate Area Representation also showing the current areas, and thanked Rachel and Bob for their input. The senate reviewed the proposed additions to Article 2. She will request a vote at a future meeting.

2. Program Review propose changes – McCall (Moved to Public Comments)

3. SJECCD Administrative Procedure 5520 – Senator Crawford said they’re serious due process issues and an absent student grievance process in the original documents. Fabio distributed the current AP5520 documents and chart. Fabio and Leslie want senate recommendations to take to district council.

4. Academic Senate Reassign Time Allocation/Budget – Senator Gonzalez has submitted a budget to the budget committee and VP Graham for review. The senate president currently gets .5% reassign time. The senate needs to work on developing a process to allocate the reassign time for the (senate) president and the executive committee. Dr. Breland said the standard of release time here is low as compared to other multi-college districts. He wants the senate engaged year round and needs more research to determine percentages.

VIII. Committee Reports (1 minute each)

1. Amber McCall gave a Program Review committee update. 58 of 60 annuals submitted were validated as proficient. One was late and one was not submitted. 15 of 17 comprehensives were validated as proficient. One was in progress and one was not submitted. The committee approved the plan for non-proficient or missing comprehensive reviews to be carried into the next academic year and stay in their comprehensive cycle until it is proficient. They’re reviewing the forms and have revised some of the dates. The first draft will be due on Oct. 8th and the 2nd due on Nov. 26th. The final draft will still be due in February. District Office is reviewing Ellucian software to alleviate data issues. The committee recommends increasing the chair’s release time to 35%. Leslie has proposed increasing the chair’s
release time to 50%. Fabio said Program Review, IPCC and SLO are under the purview of the Academic Senate. Amber will send Fabio a master spreadsheet of the program reviews for help with the missing reviews.

2. Senators updates:
   a. Phil attended the AFT conference in southern California and met with the regional faculty. He will propose a part-time faculty caucus to the FA and to the senate if the FA declines. Phil will get a list of all SJCC faculty and contact those who are not currently paying senate dues.
   b. Leslie hopes to let the faculty know that the senate needs more new people to serve.
   c. Isai attended the PACCC meeting at San Leandro High School last Friday. He was impressed with their career technical educational program and wants to bring some of the program to SJCC. De Anza, Santa Rosa, Laney and Chabot are getting together to fund these programs.

3. Basic Skills – Rachel reported BSI is finalizing applications for proposals. They’re including a requirement that it is tied to the program review. There’s an $11K decrease in funding they’re reviewing. She reported that over 300 counselors attended the FACCC’s first annual Counselor’s Conference which focused on the Student Success Act, the importance of including the Academic Senate, and partnerships among learning communities, faculty, and counseling.

4. Executive Committee – Fabio has attended the BOT meetings. At the Milpitas meeting they discussed the site development, the location MOU, enrollment, and the survey results. The board will need faculty involvement to develop the curriculum. The BOT discussed the budget and the Facility Master Plan at the last meeting. The next BOT meeting on April 8th will be held at the district office, and on April 22nd at SJCC. They’re working with Dr. Breland on reassign time. Madeline will attend the Faculty Leadership Institute on June 12-14 in San Diego. Fabio wants to send one more with Madeline. The executive committee will attend the spring Plenary.

5. Facilities Committee – Phil reported Steve Mansfield and Bruce Greer have resigned from the committee. He will email a proposed charge change draft. He will bring to the senate a proposal to add an alternate. He’s in favor of using the analysis/plan of the facilities’ student’s landscape neighbor (Kathryn Mathewson).

6. IPCC – Linda reported the committee has renamed the discontinuance process and it is now called the Program Viability Review Procedure. She will distribute the PVR procedure as an information item at the next meeting.

7. College Budget – Fabio said there is a need for faculty on this committee. He reported from the District Budget committee that the college will receive about $3M of the $100M from the state budget for Student Success next year.

8. Student Learning Outcomes – Leslie reported the SLO committee did not meet and there still has no chair or reassign time. There are very few SLO assessments on TracDat.

9. Strategic Planning – Leslie reported the committee is reviewing the charge. The next meeting is Thursday.

10. District Council – Leslie reported she has the redesign survey. She will distribute it for review. She received the survey summary and not the raw data as she requested. She has full-time faculty number data to distribute.

IX. The chair adjourned the meeting at 4:40.