

San Jose City College
ACADEMIC SENATE

Approved Minutes
April 18, 2017

Senators Present: Madeline Adamczeski, Michael Berke, Bill Carlson, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Philip Crawford, Nicolas Fraire, Chris Frazier, Rachel Hagan, Heather Jellison, Heidi Kozlowski, Momoh Lahai, Iyun Lazik, Alma Garcia proxy for Alex Lopez, Chris March, Linda Meyer, Olga Morales-Anaya, Isai Ulate, Ada Weeks, Bob Wing

Parliamentarian: Lorenzo Cuesta

Classified Senator: Julinda LeDee

Senators Absent: Michelle Gregor (excused), Nisha Guha (excused)

I. The meeting was called to order at 2:10pm.

II. Approval of Agenda – Approved as amended without objection

III. Approval of Minutes – Approved as amended without objection

IV. Public Comments

1. Celia Cruz-Johnson invited everyone to the Employee Recognition Ceremony to be held tomorrow from 1-2:15pm in T105.

V. Committee Appointments

1. Screening Committees

- a. Facilities Maintenance Technology and Emerging Technologies (2 with Jonathan Cronan (Appl. Sci.) - Chris March (Mach. Tech), Arthur Elsea (CIS), Linda Ferrell (Acct.), Mark Branom CA/CIS
Chris March and Arthur Elsea were selected by vote.

Voting for Chris M. were (18): Michael, Iyun, Bob, Rachel, Ada, Carlos, Heather, Chris F., Mo, Guillermo, Heidi, Madeline, Olga, Bill, Alma, Chris M., Isai, Phil

Voting for Arthur were (14): Michael, Iyun, Bob, Ada, Carlos, Heather, Chris F., Heidi, Madeline, Olga, Bill, Alma, Chris M., Phil

Voting for Linda were (3): Mo, Guillermo, Isai

Voting for Mark were (1): Rachel

VI. Information items/Possible Action (6 minute limit)

1. AS Elections update of SJCC Senate election process – Jesus said the area representatives have emailed their areas and the senate office has emailed the full-time and adjunct faculty for the At Large seats. So far Fabio Gonzalez and Rachel Hagan were nominated for 2 of the 3 full-time At Large seats. Barry Del Buono, Phil Crawford, and Dennis Meakin were nominated for the 3 adjunct At Large seats. Areas 1, 3, 5, 8 and 11 all had no responses for nominations. Olga accepted the nomination for Area 7. The senate office will email the non-responsive areas for nominations. Carlos, Chris March, and Guillermo volunteered and were approved without objection as the Teller Committee.
2. ASG Resolution on Re-establishing Child Development Center - Melissa Martinez of the ASG asked the senate to support their request to re-establish the campus Child Development Center (CDC). ASG President Iriana Luna said the ASG will return with the final version of this resolution but wanted approval before the next Board of Trustees' meeting. Phil voiced the senate's supports of the re-establishment of the campus CDC. Dean Abel and faculty also supports the CDC but it would be a student service not an academic program serving a dual purpose linked to his division, however, the CDC is a separate business venture.

Motion: To support the concept of the re-establishment of the Child Development Center – Unanimously Approved

3. Library discussion of SJSU's restricting SJCC student access and impact on students – Iriana said the contract to share the SJSU library's extended hours ended last fall. This may have been due to student conduct or other unknown reasons. As the community college contracts end they are unable to renew with SJSU. The SJSU library hours ran until 1am. The ASG surveyed students for the best hours to extend SJCC library hours to be more accessible to students. VP Graham said he would follow-up on extended hours. Linda said the student participation has been minimal in the SJCC extended hours,

running til 9pm Monday-Thursday and Saturday 11am-3pm. Students said some classes run until 9pm and they would want to study and use the computers in the library between 9pm-11pm, especially during finals. Fabio suggested the students follow-up with San Jose City government and its Mayor for concerns about limiting the public SJSU library. Phil suggested having trial SJCC library extended hours. Linda said she would support a trial to increase library late extended hours.

4. Matriculation discussion on the idea of establishing a “College Matriculation Committee – Fabio said he’s been assisting with board policies and districtwide administrative procedures at both SJCC/EVC and found the need for a Matriculation Committee to vet information i.e., catalog rights, review of transcripts/evaluations, reciprocity, degree appeal procedures, academic renewals and AP scores. The committee will return with the charge and composition which should include articulation specialists, faculty, transfer and other counselors.

Motion: To establish SJCC Matriculation Committee – Unanimously Approved

5. Facilities Committee discussion of its request to move Workforce out of the Tech building – Phil said the Facilities Committee approved a motion to move the Workforce Institute out of the Tech building to use the 10,000 square feet of office space instead of paying for portables to accommodate classrooms during construction. The senate may want to discuss this with Chancellor Budd at her May 2nd visit.

Motion: To support the Facilities Committee’s resolution to move Workforce Institute, Consortium, and Sparkpoint to the district office with the exception of SJCC classes they may offer – Unanimously Approved

Motion: Whereas the Workforce Institute is a self-funded institute not relying on district/college funds, we recommend that the Facilities Committee and Jorge undertake the study getting fair rent from the Workforce Institute – Unanimously Approved

6. Chemistry hood update – Iyun said there are still 4 hoods out of the 22 which failed inspection in August 2016 that have not been repaired as of yesterday, 2 in S-208, 1 in S-209, and 1-S212. Students are still working in unsafe, crowded rooms.

VPAA Graham supported the motion because students in academic programs are impacted.

Motion: In light of the academic program being impacted, we ask the district to immediately repair the hoods and establish regular maintenance. The academic senate supports the Chemistry department's recommendations in case the hoods are not repaired to (1) decrease the number of students proportionally to the number of hoods available, and (2) open more sections to make sure student needs are being addressed or the senate will file a Cal/OSHA complaint – Unanimously Approved

7. Prevention Certificate discussion/action of Santa Clara county request for Certificate – Dean Sean Abel and Mary Cook met with the Substance Abuse Prevention area of Santa Clara County who asked for this non-credit certificate to serve their employee needs.

Motion: To support the Substance Abuse Prevention certificate for this department – Unanimously Approved

8. Program Review Redesign - Judith Bell reviewed the redesign timeline with section work on the program’s mission/vision (4/16/17), the curriculum (4/20/17), budget (4/25/17), SLO (5/2/17), data (5/8-5/11/17) and additional meetings if necessary. The timeline included ongoing progress presentations to the senate. Phil asked if CurricuNet is the appropriate vehicle and wanted time to consult with departments for feed-back. Heidi added that some colleges use CurricuNet, some use Trdat and some use a combination of both. Judith said the committee has a big workload updating the word document. Rachel supports the move to CurricuNet because there’s great training and available help. Mike noted that there are other systems available i.e. Illumin or Cast Stream. Guillermo would like to discuss the data before the budget. Judith added that the budget template is not changing but she set up the timeline to give the senate time to discuss the data. Fabio asked to make the PR redesign decision in the fall because of the Resource Allocation Model (RAM). Jesus suggested a test drive demo. Judith offered to dedicate time during meetings to demonstrate. She added that there are two versions of CurricuNet with the older being less flexible than the newer. Judith said Cabrillo is using the older version.

9. Emergency Item - Fall Schedule CTE Omission – Phil said CTE classes were left out of the summer/fall schedule on the web. He commended Dean Dickerson for her hard work. VPAA Graham said he failed to launch the CTE classes. He will add the classes to the website either today or by tomorrow. Carlos

asked him to make the counselors aware if this should happen in the future. VPAA Graham asked to be made aware of any other missing classes.

VII. Committee Reports/ Senator Updates (1 minute each)

1. Jesus congratulated Julinda LeDee as the new Articulation Specialist. EVC has two nominations for senate president, Eric Narveson and Randy Pratt. Senators attending the ASCCC Spring Plenary this Thursday to Saturday are Phil, Michael, Alex, Heather, Heidi, Fabio, Olga, Celia and Jesus. Jesus and Eric met with Chancellor Budd relating to the Workforce Institute. Jesus reminded Chancellor Budd that no more vice-chancellors are needed and that The San Jose Promise grant should support already successful programs.
2. Fabio said there is a new state chancellor with new ideas and philosophy. "Integration with accountability," is the chancellor's new buzz statement.
3. Rachel said she co-wrote the Promise grant to do what's not being done, like reaching out to 9-10 graders to get students to college level faster. It's to expand our services and programs to make them bigger and better and create students who are more prepared.
4. Phil said the district is moving to establish a different salary schedule for non-credit. It's being resisted heavily by our bargaining committee members. It's critical not to have another third class group of faculty.

VIII. The chair adjourned the meeting at 4:05pm.