

**San Jose City College**  
**ACADEMIC SENATE**  
**Approved Minutes**  
**April 20, 2021**

**Senators Present:** President Alex Lopez, Vice President Judith Bell, Treasurer Leslie Rice proxy for Heather Jellison, Executive Senator Elena Dutra, Executive Senator Jose Cabrera, John Banks, Carlos Chavez, Mary Crocker Cook, Jonathan Cronan, Jackie Gamboa, Juan Gamboa, Michelle Gregor, Dedrick Griffin, Heidi Kozlowski proxy for Rachel Hagan, David Hammerbeck, Phil Crawford proxy for Rich Harlan, Kathy Haven, Clem Lundie, Scott Miller, Olga Morales-Anaya, Jennifer Nestojko, Wendy Pio, and Doug Robb

Absent senators: none

Parliamentarian: Lorenzo Cuesta

Classified Senate: absent

IPCC: Andres Rodriguez proxy for Lezra Chenportillo

- I. The meeting called to order at 2:10pm via Zoom.**
- II. Approval of Agenda – Approved as amended w/o objection**
- III. Approval of Minutes – Approved w/o objection**  
A moment of silence was observed for George Floyd following the trial verdict.
- IV. Public Comments**

- A. Mark Branom said the Technest Open House orientation is Monday at 4pm. He asked faculty to send interested students to attend. Mark will send the link.

**V. Committee Appointments**

**Evaluations – A through E were approved w/o objection**

- A. TRC for Elias Portales (AJ) to be evaluated by Doug Robb (Kinesiology) - Faculty's selection and Cindy Bevan, Administration of Justice faculty at EVC - Dean's selection
- B. Judith Bell (Art) to be evaluated by Michelle Gregor (Art)
- C. Mary Conroy (Global Studies) to be evaluated by Padma Manian (History)
- D. Mary Cook (Alcohol & Drug Studies) to be evaluated by Mary Conroy (Psychology)
- E. Elizabeth Ramirez Sharpe (Early Childhood Education) to be evaluated by Madhavi Sudarsana (Early Childhood Education)
- F. Hung Trieu (Econ) to be evaluated by Monette “Hermosa” Reyes (Early Childhood Education) –

**Postponed**

The Senate returned Hung’s TRC to the dean for an Econ faculty selection.

**Standing Committees – Approved w/o objection**

- G. Zero Textbook Cost (ZTC) Taskforce (2) – Huimin "Tracy" McKinlay (ESL), Mark Branom (CIS)
- H. Senate Election Tellers (3) – Kathy Haven (ESL), Rich Harlan (Construction), Leslie Rice (ESL), ~~Olga Morales-Anaya (EOP&S)~~

**VI. Action Items**

- A. The local college Internal Resource Allocation Plan (IRAP) concept for the 2022-23 resource allocation cycle previously presented – VP Hawken has also presented the plan to CAC and the Executive team. This year it took over 200 hours for the Finance Committee to process the requests. He is working with the Program Review (PR) committee to align the budget with the PR. He asked the Senate to approve this concept.

(Jennifer/Jonathan) **Motion: To approve VP Hawken’s Internal Resource Allocation Process – Approved w/o objection**

- B. Approval of the updated Mission, Vision, and Values – Jennifer Nestojko reviewed the statements that were polled by faculty, classified professionals and students.

(Jennifer/Mary) **Motion: To approve the new statements – Approved w/o objection**

**VII. Information items/Possible Action (6-minute limit)**

- A. Presentation of the Credit for Prior Learning Course Approval Process – Dr. J. Edward Stevenson, Dean of Business and Workforce said CPL presents opportunities for students to leverage their learning experiences. The process is initiated by the faculty via a completed Request Form which is sent to the Instructional Policies & Curriculum Committee (IPCC) for review and once approved, sent to the

catalog, published, and sent to Admissions & Records. Dean Stevenson reviewed the 7 types of learning for CPL eligibility to earn course credit, including Credit by Exam, Industry Certification, and Military Joint Service Transcripts. Credit is awarded for learning not experience. He asked the Senate for approval for this CPL course approval process.

(Carlos/Kathy) **Motion: To approve the CPL course approval process – Approved w/o objections**

Discussion: Clem asked how this differs from the current process. Dean Stevenson answered the faculty in the discipline are leading the assessment. Phil asked how students would pay for the credit. Dean Stevenson answered this process would approve the prior learning based on the 7 specific eligibility types of learning. Leslie asked if the process went through IPCC. Dean Stevenson and Mark Branom from the CPL Taskforce said the process did go through IPCC.

- B. Overview eLumen protocols for faculty SLO assessment data privacy – Judith Bell said eLumen is the new platform for PR assessment and eventually, student learning assessments. The eLumen process does not allow other faculty/administrator to view a section faculty's (also called the evaluator) SLO (Student Learning Outcomes) data. Judith and Joann McGowan are the only current data stewards who could assign other evaluators for sections. In TracDat associate faculty had to give their data to other faculty members. eLumen provides more opportunities and access to data.

(Judith/Jennifer) **Motion: For all requests to assign evaluators, other than the original assigned to the section, come through the Senate – Approved w/o objection**

- C. AP/BP 5130 Financial Aid and AP 7120 Recruitment and Hiring – Frank Espinoza said these policies contain legal language approved by the District Policy Committee. He added in AP7120 the previous chancellor increased the total number of MSC on hiring committees. The Policy Committee is proposing increasing the faculty and classified professional's total to 16 each, and reducing the MSC total to 8.

(John/Leslie) **Motion: To approve AP/BP 5130 only – Approved w/o objection**

(Phil/Leslie) **Motion: To postpone AP7120**

Phil was concerned that the Diversity Director as an MSC will be on every hiring committee and carry influence. Frank believes HR is returning to their previous practice of the Diversity Director only presenting in the beginning of the hiring process. Heidi was concerned that faculty on faculty hiring committees are chosen as subject experts, and this would create a ratio of 3 faculty members to 5 non-faculty members.

- D. Constitution Changes and updates – Jennifer Nestojko reviewed the changes to the Constitution.

(Jennifer/Scott) **Motion: To send the changes to the faculty electorate for their approval – Approved w/o objection**

Discussion: Jennifer said they checked with HR and the Union for the SRP language. Alex requested adding to the President's duties attending Resource Allocation Meetings. Kathy was concerned with the restrictive language regarding adjunct faculty without an assignment for the second semester in Section 7. Heidi said this is punitive to adjunct and adjunct without SRP who have their assignments cut.

(Jennifer/Scott) **Amendment: To remove the language change about adjunct SRP (Article 3, Section 7) – Approved w/o objection**

Dedrick asked if the language should include the possibility of the adjunct member securing an assignment at EVC. Phil suggested moving the adjunct assignment language to the Bylaws. Lorenzo suggested removing the whole amendment to Section 7 now and adding it to the Bylaws at another meeting.

## **VIII. Information items (6-minute limit)**

- A. Review of the revised Integrated Strategic Enrollment Management Plan to Ensure Retention (iSemper) – **Postponed**
- B. Consent to Release Student Information Relating to Classroom Recordings – Audrey Blumeneau said VP Pouncil at EVC and VP Pratt are working to create a districtwide policy for recordings of classrooms. The Distance Education (DE) committees have received a legal review and will return in May to give updates. Send questions to Audrey or April. Dr. Pratt is hopeful that this legal analysis may eliminate the need for a consent document.
- C. Academic Senate self-evaluation options – Jennifer Nestojko on behalf of the Accreditation Taskforce reported the need for a self-study by the Senate. She suggested using a questionnaire to improve the senate practice and communication.

- D. Alternatives to the use of Proctorio – Kathy Haven said most of the community colleges in the area have moved away from Proctorio use because of equity concerns. Audrey Blumeneau said any online proctoring tool is invasive and has accessibility issues. Some alternatives are providing more quizzes, have students develop quiz questions, have open-book tests, peer reviews, and group work. Allow students to practice their skills in other creative ways. Other community colleges have resolved not to use online proctoring. John suggested getting a faculty Chegg account to review what students are doing. Leslie said as a writing teacher she needs proctoring. Audrey suggested using Zoom. Audrey assured Leslie that Proctorio is not going away now but consider alternatives. Dr. Rutland said that Proctorio has been removed for students with disabilities.
- E. Senate nomination/election update – Kathy Haven reported all areas except Area 9 – Physical Education/Athletics received nominations. Adjunct At Large positions received nominations for two of the three available seats, leaving one seat open. Nominations closed April 16<sup>th</sup> at 2pm. Elections for Area 11 and Full-time At Large senators are starting tomorrow and end April 29<sup>th</sup>. Nomination Results are:

<b>Area 1 - APPLIED SCIENCES</b> Isai Ulate (Machine Technology)	<b>Area 7 - EOP&amp;S/CARE/CalWORKS/SAS</b> Julio Flores (EOP&S)
<b>Area 3 - NATURAL SCIENCES</b> Jose Cabrera (Chemistry)	<b>Area 8 - LANGUAGE ARTS</b> Yevgeniya Sokolenko (ESL)
<b>Area 5 – LIBRARY/LRC</b> Shelley Blackman (Library)	<b>Area 9 - PHYSICAL EDUCATION/ATHLETICS</b> Vacant
<b>Area 6 – COUNSELING &amp; HEALTH SERVICES</b> Alex Lopez (Counseling)	

**Area 11 – Service Careers Nominees** – Scott Miller (EMS), Wendy Pio (Dental Assisting), Jagrup Kahlon (Medical Assisting)

**Adjunct At Large Senators (3)** – Jennifer Nestojko (English), Heather Jellison (ESL)

**Full-time At Large (3) Nominees** – Mary Crocker Cook (ADS), Wendy Pio (Dental Assisting) Anita Reyes (Theatre Arts), Mark Branom (CIS)

May 4<sup>th</sup> – Announce the election results and if no run-offs are needed hold Executive Committee elections (if run-offs are needed; Run-off elections may be held May 3 – 11 with Results and Executive Committee Elections on May 18). Lorenzo explained senators may nominate for multiple seats and choose to accept which seat to hold at the end of the election.

## **IX. Committee Reports (1-minute each)**

- A. President’s Report: Alex reported six senators attended the ASCCC Plenary. At the last meeting the Board of Trustees passed resolutions to rename the Student Center after Robert Chang, to name the gym after Percy Carr, and to celebrate Middle Eastern Heritage Month. The resolution for European History month did not pass. The District Budget Committee waited for the tax projection update and will meet this Thursday. The District Academic Senate has a right to collegial consultations with the Board of Trustees and met on Monday. They will continue to meet twice per semester.
- B. Executive Committee: (1) Kathy reported the Plenary went into depth about decolonization and dismantling traditional methods of handling curriculum, content, and each other. (2) Jose said in closing out the semester, many students are suffering from mental illness and depression and we need to be mindful of non-verbal clues. We should expand our mental health support for students and self-care resources at the beginning of the next semester.
- C. Diversity Action Committee: Jennifer reported this month there are events for Middle Eastern Heritage. Look for the emails and links.
- D. DE: Audrey reported SJCC is formally inducted into the California Virtual College Online Education Initiative. She, Sergio in ITSS, and Nasreen Rahim at EVC met to implement phase one of Course Finder. Audrey will attend the orientation in May for next steps.
- E. Program Review (PR): Judith reported the faculty will receive this year’s validated PRs and form for next year. They are meeting with eLumen trainers to create budgets.
- F. SLOAC: Judith reported they are working on revisions on the ISLOs (Institutional Student Learning Outcomes).
- G. Guided Pathways: Judith said they didn’t meet because of spring break.

## **X. The chair adjourned the meeting at 4:18 pm.**