

San Jose City College
ACADEMIC SENATE

Approved Minutes
April 21, 2015

Senators Present: Madeline and Bill Carlson proxy for Adamczeski, Michael Berke, Janet Chang, Carlos Chavez, Jesus Covarrubias, Philip Crawford, Elena Dutra, Valentin Garcia, Alex Lopez proxy for Fabio Gonzalez, Rachel Hagan, Iyun Lazik, Linda Meyer, Margaret Muench, Leslie Rice, Isai Ulate, Ada Weeks, Bob Wing, Mark Zheng, Larry Harris (student rep.)

Parliamentarian: Lorenzo Cuesta

Senators Absent: Percy Carr, Juan Gamboa, Renza Nassab,

I. The meeting was called to order at 2:10pm.

II. Approval of Agenda – Approved as amended without objection

III. Approval of Minutes – Approved as amended without objection

IV. Public Comments

1. Vice-President Duncan Graham attended the Chief Instructional Conference last week where they discussed the new accreditation standards. SJCC needs to develop policies/procedures with evidence in a written model. He needs faculty assistance.

VI. Action Items

1. EVC Academic Senate Resolution On Land Development – Jesus said the Board of Trustees (BOT) is holding a special meeting tonight. EVC has asked SJCC to endorse their resolution to delay a land development decision until after receiving the Education/Facilities Master Plan.

Chancellor Cepeda distributed the Surplus Land Development Project, and FAQ Regarding EVC Surplus Land Development documents. She outlined the process beginning in 2009 with accreditation siting the BOT for under-utilizing its fiscal authority. This was followed by the budget recession in which they had to find short term and long term measures to improve the fiscal situation. Some of the measures were (short term) classified and adjunct reductions. Faculty answered with increased class sizes. Long term measures resulted in public/private partnerships. The 130 EVC acreage foot print is not impacted. The 27 acres are district assets. 1.5M yearly resources belong to both EVC and SJCC. Pages 24-25 of the Surplus Land Development handout lists the open session meetings started in 2011. The PE/Kinesiology faculty is very concerned with the (loss of) playing fields. Community concerns were traffic, environmental and police services. Chancellor Cepeda said the bidder cannot build without addressing these concerns. In response to what's the harm in waiting for the completion of the Facilities Master Plan, Chancellor Cepeda said EVC has a 20-year Master Plan (MP) which talks about future needs. The current MP is an update and SJCC's MP is new. In response to whether Acacia and Roble will be demolished, she said yes and the 9733 square feet will be replaced in the south EVC campus (which is not Milpitas). The facility utilization study found that EVC is under-utilized. She said EVC has one of the best programs for recycled water and has the solar farm for energy. Other facilities will meet the highest standards for sustainability. The 6 acre EVC marketplace produces about \$450,000 annually. One of the benefits in moving the D.O. downtown was to increase the parcel of land for development. When asked whether there was room for compromise, the Chancellor said the BOT can either accept or reject the bid. If the bid is rejected they would start over. There has been no documentation that EVC needs more acreage. The Chancellor thanked the Senate for always being courteous. She said the camaraderie between the two Senates is wonderful.

Motion: To endorse the EVC resolution asking the BOT to delay the decision about the disposition of the land until the college has revised its Education Master Plan, and its Facilities Master Plan, and shared those results with the BOT in an open and true consultation. – Approved by vote

Yes votes (12): Isai, Margaret, Mike, Iyun, Ada, Leslie, Elena, Carlos, Bob, Janet, Alex, Valentin

No votes (3): Phil, Bill, Mark; Rachel abstained

2. Bookstore Committee - Leslie

Chris Becker, the Bookstore manager said he wanted to restore confidence in the Bookstore. He introduced the assistant manager, Jackie. He has hired more staff and delegated more duties. They've

ordered several thousand bluebooks. They've extended the Monday/Tuesday hours. Faculty may submit book orders any way they wish. He needs faculty support for the Ad Hoc Bookstore committee. The committee will help determine extended days/hours. He's working to integrate systems with Moodle to increase availability of materials, i.e. course packs. There was discussion about open source resources to save students time, frustration and money. It was suggested to Chris to set the meeting times/days for the Ad Hoc committee to make it easier for member scheduling. No motion given at this time.

V. Committee Appointments

1. Evaluation Committees – Alan Johnson (AJ) to evaluate Henry Liem (Philosophy)

Motion to approve the evaluation committee – Unanimously failed

2. Standing Committees

- a. District Technology Planning Group – Clem Lundie (CIS)

Motion to postpone this appointment until Clem declares which position he's serving – Approved by vote

Yes votes were (12): Margaret, Iyun, Ada, Valentin, Rachel, Elena, Leslie, Bob, Bill, Janet, Alex, and Phil

No votes were (3): Isai, Mike; Carlos and Mark abstained

- b. SJCC Latino Advisory Council on HSI - Madeline Adamczeski (Chem), Jesus Covarrubias (Ethnic Studies), Fabio Gonzales (EOP&S) – **Approved w/o Objection**

3. Screening Committees

- a. Interim Associate Dean, Career and Technical Education - Linda Ferrell (Acctg), Clem Lundie (CIS), Isai Ulate (Applied Sci.)

Isai was selected by vote

Voting for Linda (1): Leslie; Voting for Jerry (1): Margaret

Voting for Isai (11): Isai, Mike, Iyun, Ada, Carlos, Rachel, Elena, Bob, Janet, Alex, Phil Valentin; Bill and Mark abstained

- b. General Counselor - Karen Pullen (Articulation Counselor), Rachel Hagan, Pam Turner, Carlos Chavez, Tuan Ngo, Will Reyes, Maricela Martinez (All Counselors)

Rachel, Carlos, Tuan, and Will were selected by vote

Voting for Karen (4): Mike, Iyun, Ada, Mark; Voting for Rachel (16): All

Voting for Pam (3): Rachel, Bob, Janet; Voting for Carlos (16): All

Voting for Tuan (10): Margaret, Mike, Ada, Elena, Leslie, Bob, Bill, Mark, Alex, Phil

Voting for Will (9): Isai, Valentin, Carlos, Rachel, Elena, Leslie, Janet, Alex, Phil

Voting for Maricela (2): Iyun, Carlos

- c. Interim Chancellor Hiring Committee: Jesus asked the will of the Senate to determine who should fill his place as he cannot interview on Saturday, May9th. Leslie said screening committees are an important process in that they narrow the field (of candidates). The presidents have already met, screened the candidates and decided on the interviews. This is a very different model from the temporary ESL screening.

Motion: Move to appoint the Vice-President to go in Jesus' place and that she should object to the trustees schedule selection – Unanimously Approved

3. Teller Committee - Margaret

Motion: To appoint 3 to the Teller's committee – Unanimously Approved

Carlos, Mike and Janet were nominated

4. District Senate – Phil

Motion: Move to approve the District Academic Senate charge consisting of EVC/SJCC officers plus two other designees by each Senate totaling 8 to establish the Constitution and By Laws – **Unanimously Approved**

5. ASCCC resolution on open meetings – Phil

Motion: That the San Jose City College Academic Senate ask Assembly member Nora Campos to request an Attorney General

opinion (from the offices of Attorney General Kamala Harris) as to whether the ASCCC (Academic Senate for California Community Colleges) and its standing committees are legally obliged to comply with California Open Meetings Law (Bagley-Keene or Brown Act). - **Approved by vote**

Margaret abstained; All others voted yes

VII. Information items

1. AS Elections timeline – Jesus said 3 At Large Full-time, 2 At Large Adjunct seats are available. Senators are needed in Areas 1, 3, 5, 7, 8, 9, and 10. Nominations will close on Friday, April 24th. Elections for contested seats will run April 27 – May 4 and results will be announced at the May 5th senate meeting. Adjunct At Large has 3 nominations for 2 seats. There are 2 nominations for the Area 3 seat. Senators are requested to assist in the process to move it along. Jesus contacted Areas 2 and 10.
2. By Laws/Election of Officers & Exec. Committee – Margaret distributed the proposed additions to the By Laws. Lenora will post them on the website. Send feedback to Margaret by this Friday. Bring amendments to the next meeting.
3. Academic/Board Policies including Chapter 4 – Duncan said the documents were sent to the Senate. EVC has discussed them. As chapter 4 specifically deals with Academic Affairs and 10+1, it is imperative that the Academic Senate be involved in the policy updates. Jesus asked the senators to carefully read and pay attention to page 3 of chapter 4.
4. Distance Ed-Requirements for Online teaching – Dorothy distributed the DE recommendations:
The Distance Education Committee recognizes the need for technology and pedagogy training in Distance Education, the Committee recommends that the Academic Senate approve the following requirements for online teaching:
Teacher Training Requirements for Distance Education
Participate in one professional development activity per academic year related to Distance Education (on-campus workshop on a specific feature of Moodle, an off-campus DE conference, a PDD session on online learning/features, Webinar session, and so on) and demonstrate prior successful experience in teaching online course(s) at SJCC or another similar institution for a minimum of 4 semesters/sessions in previous three years;
OR
At least two courses in online teaching from @One Teaching Certification Program or equivalent online teaching programs from accredited institutions.
The discussion centered on holding online instruction to full certification, incentivizing online instructors to increase online classes, or finding a medium between these two. Some were uncomfortable with the idea of grandfathering instructors who have been teaching online due to the previous lack of standards. Dorothy said if the Senate doesn't accept these recommendations, DE will take this to the AFT. **Action item for next meeting**
5. Education Master Plan Inventory DRAFT – Duncan has the list of planning documents from Dr. Trapp and will send to the senate office to distribute. These plans affect accreditation.
6. Reassigned time update – Duncan said they're (administration) looking at increasing the amounts of Reassigned Time to be a stepping stone to administrative positions. He wants to meet with the committee (Phil, Ron Levesque and Celia Cruz) next week.
7. Professional Development & AS role - Mike/Iyun (Info Item for 5/5)
8. Establishing an AS mentorship program – Iyun (Info Item for 5/5)
9. Desirable Qualifications language for job postings - Leslie/Bob (Info Item for 5/5)

The chair adjourned the meeting at 4:35pm.