

San Jose City College
ACADEMIC SENATE

Approved Minutes
December 15, 2015

Senators Present: Madeline Adamczeski, Michael Berke, Dong Mei Cao, Bill Carlson, Carlos Chavez, Jesus Covarrubias, Philip Crawford, Chris Frazier, Juan Gamboa, Valentin Garcia, Michelle Gregor, Rachel Hagan, Heather Jellison, Alex Lopez, Linda Meyer, Isai Ulate, Ada Weeks, Bob Wing, Larry Harris (student rep.)

Parliamentarian: Absent

Senators Absent: Janet Chang (excused), Iyun Lazik (excused), Renza Nassab

I. The meeting was called to order at 2:15pm.

II. Approval of Agenda – Approved as amended without objection

III. Approval of Minutes – Approved without objection

IV. Public Comments - none

V. Committee Appointments

1. **Committees**

a. South Bay Consortium for Adult Education (SBCAE) (1): Novella Simonson (Engl.) (replacing Ron Levesque) – **Approved w/o objection**

b. Career Technical Education (CTE) Liaison (1): Isai Ulate (Machine Tech), Phil Crawford (Admin. Of Justice) – **Isai Ulate was approved by vote**

Voting for Isai were: Michael, Fabio, Carlos, Alex, Valentin, Ada, Bob, Dong Mei

Voting for Phil were: Chris, Michelle, Rachel, Bill, Madeline, Phil

c. Milpitas Planning committee: Rachel Hagan (Counselor) – **Approved w/o objection**

2. **Screening Committees**

a. Program Specialist International Students (1): Karen Pullen (Articulation) – **Approved w/o objection**

b. EOP/S Counselor (1 year): Fabio Gonzalez – **Approved w/o objection**

VI. Action Items

1. Spring 2016 Senate Calendar

Motion: To adopt the spring AS calendar – Approved w/o objection

2. Student Equity Plan- Fabio/Roland

Motion: To adopt the Student Equity Plan for San Jose City College – Unanimously approved

There was discussion about the unclear/useless data the committee continues to receive.

3. Distance Education Committee Recommendation (Canvas/OEI Adoption)- Michael Berke

Motion: To accept the recommendation of the DE committee regarding the adoption and implementation of Canvas and OEI – Unanimously approved

President Breland said the district has made the funding commitment for training hours. Dong Mei suggested a PDD workshop. Heidi said Moodle would still be available throughout the 2016-17 year.

Canvas would be available fall 2016. The Senate will email a reminder about DE training. There will be access to both Canvas and Moodle shells during the transition. Celia said there's no time for spring PDD breakout sessions, but there may be training during the first two weeks of the semester.

4. Common Assessment Initiative (creation of workgroup) - Celia Cruz/Michael Berke

Motion: To create the workgroup – Unanimously approved

VII. Committee Reports (1 minute each)

1. Jesus said the Senate has emailed a recruitment request for the next four new faculty position's screening committees for Math, Environmental Control, ESL and CIS. SJCC has two pending academic transfers for Child Development and Physics instructors. Facilities Maintenance and Computer

Applications positions are waiting for completed job announcements. Following this meeting's adjournment, we will meet at El Burro for the Senate's social.

2. Phil said Kishan Vujjeni (Adult Ed) would fund the Senate's resolution for reassigned time for the Non-credit Coordinator through the Workforce Institute. He asked the executive committee to try to get this going early in the spring semester.
3. Linda distributed the IPCC report and Steps in New Program Approval handouts. The Senate will review and adopt the Steps in an upcoming meeting. (See Lenora's 12/16 email)
4. Isai presented Jesus with a silver gavel on behalf of the Tech department.

IX. Adjournment - The chair adjourned the meeting at 2:55pm.