

San Jose City College
ACADEMIC SENATE
Approved Minutes
December 1, 2020

Senators Present: President Alex Lopez, Vice President Judith Bell, Treasurer Heather Jellison, Executive Senator Elena Dutra, Executive Senator Jose Cabrera, John Banks, Carlos Chavez, Mary Crocker Cook, Jonathan Cronan, Jackie Gamboa, Juan Gamboa, Michelle Gregor, Dedrick Griffin, Rachel Hagan, David Hammerbeck, Rich Harlan, Kathy Haven, Mark Branom proxy for Clem Lundie, Scott Miller, Olga Morales-Anaya, Jennifer Nestojko, Wendy Pio, Doug Robb, and Bob Wing.

Absent senators: None

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

IPCC: Lezra Chenportillo

- I. The meeting called to order at 2:10pm via Zoom.**
- II. Approval of Agenda – Approved w/o objection**
- III. Approval of Minutes – Approved w/o objection**
- IV. Public Comments – None**
- V. Committee Appointments – Approved w/o objection**

Standing Committees

- A. Guided Pathways Advisory Committee – Avid Farhoodfar (CIS), Mary Conroy (Psych)
- B. Credit for Prior Learning (CPL) Taskforce – Judith Bell (Art), Madhavi Sudarsana (ECE), Mark Branom (CIS), John Banks (Math)
- C. Academic Senate California Community College CTE Liaison from SJCC – Richard Harlan

VI. Action Items

- A. Approval of the Participatory Governance Handbook from the Accreditation Committee – Jennifer Nestojko shared language added to the Handbook that the District would, “rely primarily on the advice and judgement of the Academic Senate regarding academic matters.”
(Jennifer/Scott) **Motion: To approve the Participatory Governance Handbook from the Accreditation Committee – Approved w/o objection**
- B. Approval of the Ground Rules of the Academic Senate from the Bylaws Committee – Jennifer Nestojko said they added a line in the Information Items description to afford a change of an information item to an action.
(Jennifer/Judith) **Motion: To approve the Ground Rules – Postponed**
Discussion: Bob noted the additional sentence added to change an information item to action with a 2/3 vote of the senate is out of line with the Brown Act. Lorenzo added un-advertised items must meet the urgency criteria. Rachel and Judith suggested information item outcomes must be made more clear. Jennifer said the committee considered adding an Information Only third category. Bob suggested creating an agenda item request form.
(Jennifer/Carlos) **Amendment: To remove the sentence about changing an information item to an action item (under Information Items only) and add a third Information Only category - Approved with one objection**
Heather objected to the motion.
Alex noted that the Senate President is not required to attend Faculty Association meetings and should not report on them.
(Jennifer/Heather) **Amendment: To remove the language regarding the Faculty Association – Approved w/o objection**
Lorenzo noted the added line in Action Items to change an action item to an Information Item is not necessary. Jennifer said it was added for clarity. Bob said there needs to be more definition about Information and Action items.
(Judith/Scott) **Motion: To postpone and bring this back to the next meeting (the Ground Rules vote) – Approved w/o objection**
- C. Recommend approval of San José City College to join the California Virtual Campus-Online Education Initiative (CVC-OEI) Consortium – Audrey Blumeneau restated her reasons to join the consortium.

(Judith/Heather) **Motion: To adopt the resolution to join the Consortium and have the Academic Senate President sign the self-assessment – Approved w/o objection**

Discussion: Audrey added joining would assist with low-enrolled courses and not put SJCC in competition with other campuses. Rachel and Lezra noted this would make it easier for students to register for needed classes and opens additional sections. John has a concern that SJSU requires Math 78 & 79 be taken at the same campus and this may cause confusion for students.

VII. Information items (6-minute limit/Possible Action)

- A. SJCC Student-Athletes success – **Postponed**
- B. SJCC Educational Master Plan (EMP) in House Development Concept and Process – President Tomaneng said she and President Gilkerson received a quote of \$140K-\$170K per college from Collaborative Brain Trust for consultation including the planning documents. She is forming an EMP committee to do the work in-house with constituency group leads. She will provide a process view outline and an engagement activity timeline. A core group will write/update the EMP. She is considering a part-time project manager to help with the coordination. She will work with Hanover Research for the trend analysis. The District has purchased research software for labor market data which we may leverage.
- C. Hanover Qualitative Research Project to support Student Equity and Guided Pathways – Joyce Lui shared from the qualitative student study in process. It's divided into two sections, the first will focus on special programs. The second will interview students who are not part of any special programs and compare/contrast experiences. The Guided Pathways will focus on six areas, being directed, focused, nurtured, engaged, connected, and valued. Dr. Elizabeth Gonzalez said Metas was contacted about including only current students. She asked if the research group will work with program managers to interpret results. Dr. Lui said they will reach out to program alumni and have the external research group meet with program coordinators to discuss interview protocol.
- D. The Integrated Strategic Enrollment Management Plan Ensuring Retention (iSEMPER) Plan review – VP Elizabeth Pratt asked for input from all of the constituency groups on the iSEMPER plan for student outreach/recruitment goals, sequenced pathway courses and program offerings, job attainment, and transfer to 4-year institutions. She reviewed the process which started last May, an area action plan (Dual enrollment), its members and collaborators, and how the plan integrates with the Guided Pathways framework for next year. SJCC will focus on increasing enrollment in nine areas including the integrated student-centered schedule. She outlined how the plan aligns with our strategic plans and Guided Pathways pillars. The next steps include meeting with constituency groups, reviewing action priorities, and a presentation on those goals in the spring and annually.
- E. Statement for Culturally Responsive Education for Equity & Inclusion – Heather Jellison reviewed the Senate's equity statement for feedback. She asked if more specifics should be added. John and Mary had concerns with flexible due dates. John wanted to hear more about multiple modes of submissions. Heather said these are recommendations. Mark suggested changing the language to, "keeping student empathy in mind." Judith said more training and support is needed. Carlos said with the pandemic everyone has to think out of the box for equity and retention. Lezra said some faculty may not be aware of available training and assessment is critical. This is capturing principles of approaching from a student-centered framework. Rachel said we need to consider our population and be mindful to use welcoming syllabus language. Alex said this discussion will continue.

VIII. Committee Reports

- A. President's report: Alex reported the parcel tax and bond didn't pass. He attended the resource allocation meetings. The model is due by March. They talked with the District about their funds. The SJCC team is Chris Hawken, Andrea Lopez, Fabio Gonzalez and Alex. VP Escobar talked about the District's PG&E and water bills. The work group will recommend the budget principles for the resource allocation. The Emergency Response teams were making plans to return to campus but plans have stopped with the return to the purple tier. Make sure you complete the form and get approval before making a campus visit. It's important to check-in with friends, colleagues, and students. Students need to know their instructors care for them. We're trying to streamline the AP/BP approval process.
- B. Executive Reports: Judith said it's important to support and check-in with each other.
- C. Jonathan reported that the trades are struggling online. The sooner we can go back to in-person, the better. We're losing students.
- D. Program Review (PR)/SLOAC/Guided Pathway (GP): Judith reported moving forward with the eLumen pilot. It will roll it out in the spring. SLO is moving forward. They are in the process of creating and

assigning rubrics assessing SLOs in eLumen. Adjunct faculty will not be compensated for putting their assessments in eLumen, however, they are planning a PDD session so they could be compensated. For GP she is working with the PDD team to offer training in assessments in the spring.

- E. IPCC: Lezra reported they've added several meetings. By Friday they will have gotten through all of our DE. She thanked the faculty and team for their work.
 - F. Classified Senate: Andrea appreciated working with the PDD committee to provide workshops on Zoom and Adobe Sign. All are welcome. This semester's last meeting will be this Wednesday.
 - G. Scott thanked IPCC for an amazing job.
 - H. VP Lena Tran also thanked IPCC for their hand-held support. She said this is how we come together.
- IX. The chair adjourned the meeting at 3:55pm.**