

**San Jose City College**  
**ACADEMIC SENATE**  
**Approved Minutes**  
**December 17, 2019**

**Senators Present:** Judith Bell, Dedrick Griffin proxy for Michael Berke, Jose Cabrera, Bill Carlson, Guillermo Castilla, Carlos Chavez, Lezra Chenportillo, Jesus Covarrubias, Mary Crocker Cook, Jonathan Cronan, Chris Frazier, Michelle Gregor, David Hammerbeck, Kathy Haven, Heather Jellison, Barry Del Buono proxy for Lorraine Levy, Alex Lopez, Scott Miller, Fabio Gonzalez proxy for Olga Morales-Anaya, Jennifer Nestojko, Wendy Pio, Doug Robb, Kidane Sengal, Patricia Solano, Bob Wing.

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

Absent Senators: None

**I. The meeting called to order at 2:10pm.**

**II. Approval of Agenda – Approved as amended w/o objection**

**Motion/S: To add Information Item regarding following the senate constitution, bylaws, and ground rules – Approve by vote**

Voting against were (6): Jesus, Bill, Chris, Carlos, Patricia, Jose

All others voted for the motion.

**III. Approval of Minutes – Approved w/o objection**

**IV. Public Comments – None**

**V. Committee Appointments**

Standing Committees/Workgroups

- A. Multicultural Center Design Selection Group (1) – Juan Gamboa (Ethnic Studies), Doug Robb (Kinesiology/PE), Doriann Tran

**Doug selected by vote.**

Voting for Doug (17): Judith, Heather, Bill, David, Michelle, Bob, Barry, Mary, Wendy, Scott, Kidane, Jonathan, Guillermo, Patricia, Jennifer, Kathy, Dedrick

Voting for Juan (3): Jesus, Fabio, Jose

Voting for Doriann (3): Chris, Doug, Carlos

- B. SLOAC (faculty from each dept.) – Dorothy Pucay (ESL) – **Approved w/o objection**

Screening committees – One faculty volunteer needed

- C. Financial Aid Specialist III, SJCC (Position #S19064) – Elena Dutra (Counseling), Thuy Cao (Counseling), Olga Morales-Anaya (Counseling)

**Elena selected by vote.**

Voting for Elena (16): Judith, Jesus, Michelle, Bob, Barry, Mary, Chris, Wendy, Scott, Doug, Kidane, Guillermo, Patricia, Jennifer, Kathy, Dedrick

Voting for Thuy (7): Heather, Fabio, Bill, David, Jonathan, Carlos, Jose

- D. Police Officer, District-wide (Position #S19062) – Gabriel Santiago (Counseling), Maricela Martinez (Counseling)

**Gabriel selected by vote.**

Voting for Gabriel (16): Judith, Heather, Jesus, Fabio, Bill, David, Michelle, Barry, Mary, Carlos, Guillermo, Patricia, Jose, Jennifer, Kathy, Dedrick

Voting for Maricela (7): Bob, Chris, Wendy, Scott, Doug, Kidane, Jonathan

- E. Vice Chancellor of Administrative Services, DO (Position #S19058) – Lorraine Levy (Psych), ~~Fabio Gonzalez (Counseling), Olga Morales-Anaya (Counseling)~~, Chris Frazier (Math)

**Chris selected by vote.**

Voting for Lorraine (6): David, Bob, Barry, Doug, Guillermo, Dedrick

All others voted for Chris

**VI. Action Items**

- A. Honors Transfer Pathway – Dr. Ilder Betancourt Lopez answered emailed questions. He stated any additional cost would be included in program review and the college process. All the courses would go through the IPCC process. Any transferable course could be Honors ready. There is support for the program with the administration. Cabrillo does not have Honors SLOs.

**Motion: To endorse the Honors Transfer Pathway – Approved w/o objection**

Discussion: Judith added Honors elevates academic excellence and is part of Guided Pathways. Jennifer added adjuncts should be included in the process of creating the courses. Guillermo asked if there are funds to offer smaller Honors classes. Alex answered SJCC is just starting. Rachel said offering Honors has equity and access issues. Some SJCC students have to wait to complete Honors classes at other campuses because of the lack of SJCC Honors offerings.

**VII. Information Items (6-minute limit)**

- A. Student Equity and Achievement (SEA) Report – Dr. Celia Cruz-Johnson stated the report would go electronically to the state chancellor’s office tomorrow. The annual report is due January 2020. She reviewed the timeline, the Chancellor’s metrics, and SJCC’s focus on men of color equity group. Activities included creating AB705 communities of practice in English and Math, supplying textbooks, support for Summer Bridge and help with student’s basic needs. Funding provided for HBCU (Historically Black College/Universities) and southern California college tours, ESL pathways to success, professional development for faculty, embedded ESL tutors, and non-credit classes.
- B. Milpitas Extension’s 2019-2020 Activities and Revised Strategic Goals – Michael Mooney presented the six strategic goals for Milpitas in alignment with SJCC’s strategic plan: (a) increase SJCC’s outreach to the Milpitas community through the Jaguar commitment and Milpitas Promise, (b) increase completion rates through analyzing Milpitas’ demographics, obstacles and service gaps to provide comprehensive student services, (c) create a community calendar and monthly newsletter, (d) develop pathways and creating a two-year schedule by 2021, (e) open a middle-college high school by fall of 2021, (f) and expand the SJCC class offerings, programs, and certificates available at Milpitas to make use of the underused space.
- C. 2020-21 NIA Coordinator Review and Selection Taskforce – Dr. Elizabeth Pratt said they are reviewing all of the job descriptions. She would like the AS President and two senators for the taskforce. They would review the job descriptions and work with the deans to review/recommend the candidates for next year. Those with a non-instructional assignment would have a conflict of interest serving on this taskforce.
- D. Following the senate constitution, bylaws and ground rules – Bob stated the constitution, bylaws, and ground rules are posted on the senate website. The Senate has not followed these documents closely. He believes the Senate should follow the existing documents.

**VIII. Committee Reports (1 minute each)**

- A. Presidents Report: Alex reported from VP Pratt’s email noting 114 faculty who have 100% retention rate for this semester. Alex will forward the email list. He added President Montemayor is moving forward with the Engineering and Biology positions. There are three failed searches for the Health Services Coordinator position. It’s hard to compete with the outside salaries. President Montemayor will contact the VP/Dean about the Dental Assisting position. Alex asked faculty to keep pressure on the administration to fill the positions. They are questioning the District about the Promise Program funds.
- B. DAS: Jesus reported in last week’s meeting they discussed why the Promise Program is ran by the District and not campus Student Services. The RAM’s operational plan is still top-heavy. They questioned the Chancellor about where the \$500K Innovation funds will go, but there is no clear answer yet.
- C. Kathy stated Lachlan Batchelor from the California Federation of Teachers (CFT) is available following the meeting to discuss upcoming property initiatives.
- D. Fabio shared his concern that the Senate is divided and forgetting its chaotic dysfunctional past. He encouraged the Senate stop attacking each other and to unite and work together.
- E. Bob reported the Library service platform is in progress and may roll out in intersession.
- F. Wendy reported according to HR the full-time Dental position will be posted in January.
- G. SLO: Judith shared the eLumen timeline and org chart used to structure the programs. A pilot with 10-11 faculty has started to see how they want to use eLumen as an assessment tool. The contract is up on March 22.
- H. Program Review: Judith is putting together modules/blocks to see where to share items among academics, administration, and student services.

- I. Guided Pathways: Judith reported they are working on the scale of adoption assessment. This will return in the spring.
- J. Classified Senate: Andrea reported working with Program Review to identify priorities for hiring classified using the Academic Senate's model. They are working with the CSEA to move screening committee appointments to the Classified Senate.
- K. Alex and Kathy reminded the group to attend the Holiday Social at the Pruneyard's Café Artemis at 4pm today.

**IX. The chair adjourned the meeting at 3:40pm.**