

**San Jose City College**  
**ACADEMIC SENATE**  
**Approved Minutes**  
**December 4, 2018**

**Senators Present:** Michael Berke, Jose Cabrera, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Phil Crawford, Nicolas Fraire, Chris Frazier, Rachel Hagan, Kathy Haven, Heather Jellison, Madeline Adamczeski proxy for Iyun Lazik, Alex Lopez, Dennis Meakin, Olga Morales-Anaya, Kidane Sengal, Patricia Solano, Bob Wing

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

Absent Senators: Judith Bell, Bill Carlson (excused), Lezra Chenportillo, Jagrup Kahlon (excused),

- I. The meeting was called to order at 2:10pm.**
- II. Approval of Agenda – Approved as amended w/o objection**
- III. Approval of Minutes – Approved as amended w/o objection**
- IV. Public Comments - None**

**V. Committee Appointments**

1. Screening Committees
  - a. SJCC Senior Division Administrative Assistant, Library/LRC/DE (Position #1800107) – Linda Meyer (Library) – **Approved w/o objection**

**VI. Action Items**

1. Institutionalizing the Online Teaching Eligibility (OTE) Pilot – Audrey gave the timeline of the pilot.  
**Motion: To move out of the pilot stage, add “hybrid” into the language – Approved w/o objection**  
The Senate discussed the pilot being unenforceable because it’s not part of the contract; some departments do not enforce it; the need to include hybrid courses on the form; this issue falls within 10+ One Senate purview; and the possibility of discussing the standards again with the AFT.  
**Motion: To move this out of the pilot process and into negotiation with AFT – Withdrawn w/o objection**  
**Amendment: To make this permanent at SJCC including “hybrid” in the language, and take this to the District Senate – Approved w/o objection**
2. A Signed Letter of Interest from AS President and CEO of College to the CVC-OEI Course Exchange program – Audrey requested the Senate President’s signature on the Letter of Interest to join the CVC-OEI Consortium which will be released January 2019. She added the letter is non-binding.  
**Motion: To direct the Senate President to sign the letter – Approved w/o objection**  
**Amendment: That this California Online College adopt the State Academic Senate as its Academic Senate – Withdrawn w/o objection**  
Audrey said there is confusion about the name, CVC-OEI, and that it is not the 115<sup>th</sup> California Community College (CCC), aka, the Online College. Rachel explained the California Virtual Campus (CVC) provides access to the CCC online courses at each of their own campuses allowing students to finish their degrees. Courses who have been vetted through the Exchange are seen as having met higher standards statewide. Chris is concerned about the cost difference in providing SJCC’s courses and the CVC’s courses. Roland noted the need to pay attention to student’s financial aid while they’re taking classes outside of the college providing the aid.
3. Change the Ground Rules concerning when agenda items and supporting materials are due – Bob  
**Motion: To have agenda items submitted to the Executive Committee by Tuesday when they meet – Approved w/o objection**  
**Amendment: have items on Tuesday by 12:30pm unless the President deems it as urgent – Approved w/o objection**  
The Senate discussed the need to be flexible with agenda items.  
**Motion: To have support material distributed when the agenda is published – Unanimously approved**
4. Senate Holiday Gathering – Alex suggested having the gathering at Casa Lupe on December 18<sup>th</sup> at 4pm  
**Motion: To have the gathering on December 18<sup>th</sup> at 4pm and the location will be confirmed – Approved w/o objection**

## **VII. Discussion items (6 minute limit/Possible Action)**

1. IEPI Grant money allocated for a one year pilot of eLumen for Program Review and SLO Assessment – **Motion: To approve using IEPI grant funds to pay for 1-year pilot of eLumen for assessment – Approved by vote**  
Voting for the motion were (11): Rachel, Bob, Mike, Olga, Chris, Kidane, Kathy, Dennis, Jesus, Heather, Phil; Voting against were (5): Jose, Patricia, Madeline, Guillermo, Carlos  
The Senate discussed using IEPI funds versus using District funds for the pilot. Joyce added that the IEPI grant is \$200K and the eLumen pilot cost about \$30K. Chris added that the Finance committee is reviewing Questica.
2. New Certificates for Emerging Technologies Entrepreneurship Level 1 and Level 2 – Mark Branom described the two new CIS certificates for the Technest program. The new certificates would be transferable to the CSUs and articulated with UC Berkeley. President Escobar thanked Mark for his work in moving the Technest program forward. VP, Lena Tran, said Technest is one of 10 finalist to compete for the Bellwether Consortium partnership.  
**Motion: For the Executive Committee to approve these certificates at its next meeting – Approved w/o objection**
3. Method for providing Senate input to the strategic planning process – Jose discussed the need to give PIE Senate feedback. Jose and Joyce suggested polling constituents with feedback to be discussed in early spring senate meetings. Phil requested that the strategic plan come to the Senate for approval before going to the District. Jose and Guillermo requested both the SWOT and the Gap analysis come to the Senate for approval. Guillermo suggested that the SWOT analysis be provided to the constituents with the polling questions. Jose asked Joyce to provide SWOT analysis by the first spring senate meeting. Rachel asked that the questions and SWOT be sent from the Senate.
4. AB 705 Cost Discussion – Chris said local senates should determine how AB705 will affect its budget. A method is needed to determine cost of AB 705. There’s an administrator but no overall coordination.
5. Senate Spring Calendar – Alex reviewed the 2019 spring calendar meeting dates (2/5, 2/19, 3/5, 3/19, 4/2, 4/23, 5/7, and 5/21).  
**Motion: To approve the spring calendar – Approved w/o objection**

## **VIII. Committee Reports (1 minute each)**

1. Presidents Report: Alex said he will continue to advocate for more faculty positions. He is waiting to meet with Doug Smith to review the Golden Handshake numbers. SJCC is in discussions with EVC about the resource allocation model to come to agreement on a formula. The District is hiring Harvey Rose to conduct the performance audit of the District. The District Senate with Joy Pace is reviewing chapters 4 and 5 of the APs and BPs. Both Academic Senates want to work with the AFT to become one voice of the faculty. The union sent for a national representative of the AFT to help with the split among the union members.
2. Executive Committee: Jesus said there are glaring mistakes made with Golden Handshake and retirement.
3. Patricia reported that the Math Department will be AB 705 compliant by next semester.
4. Jose reminded the Senate about Anita Reyes’ production of, “Just Like Us,” taking place this Thursday, Friday, Saturday, and Sunday.
5. Facilities, Safety & Technology: Phil reviewed the possible spaces for the proposed senate office move. Dennis added the Relocating Committee is still open. They’re continuing to review the Educational Facilities Master plan especially concerning the Child Development Center and the swimming pool.
6. Olga received emails concerning the Council of Women and the District forming an ad hoc committee. 40 SJCC women met with Chancellor Breland, Myra Cruz, and Maria Fuentes to voice concerns about the email’s limited narrative and the ad hoc committee’s lack of inclusive invitation. At the powerful meeting women shared their contributions to student success, campus leadership roles and the desire to be invited to the ad hoc committee’s table.
7. Classified Senate: Andrea shared EOP&S will host a holiday party next week. They ask for donations of gift cards to students raffles. She thanked those who donated items (socks and underwear) which will be delivered next week.

8. President Escobar shared the senate's move to Technology building will be an enhancement and is expected to take place over the winter break. The AB 705 retreat last week was a great opportunity to show the domain expertise of the faculty. He is working with Chancellor Breland to supplement the budget through innovation funds. He invited everyone to the holiday luncheon on the 12<sup>th</sup>. The college will support the Academic Senate's luncheon.

**IX. The chair adjourned the meeting at 4:15pm.**