

San Jose City College
ACADEMIC SENATE

Approved Minutes
February 16, 2016

Senators Present: Madeline Adamczeski, Michael Berke, Dong Mei Cao, Nisha Gua proxy for Bill Carlson, Carlos Chavez, Jesus Covarrubias, Philip Crawford, Chris Frazier, Juan Gamboa, Valentin Garcia, Michelle Gregor, Rachel Hagan, Heather Jellison, Alex Lopez, Linda Meyer, Ada Weeks, Bob Wing, Larry Harris (student rep.)

Parliamentarian: Lorenzo Cuesta

Senators Absent: Renza Nassab, Isai Ulate

I. The meeting was called to order at 2:10pm.

II. Approval of Agenda – Approved as amended without objection

III. Approval of Minutes – Approved as amended without objection

IV. Public Comments

1. Leslie Rice thanked Dong Mei Cao for serving as her proxy this year. There are a lot of positives happening with the Senate and on campus, such as 10 students traveling east, the AFT and the Senate meeting and the communication between San Jose State and the library. She thanked the Senate for all that they're doing.

V. Committee Appointments

1. Evaluation Committee – Michael Berke (French) to evaluate Rufus Blair (Deaf Culture) – **Approved w/o objection**
2. Screening Committees – Nominations and candidate's statements were heard from the floor.
 - a. Biology Instructor - Mark Newton (Bio), Fabio Gonzalez (EOP&S), Rufus Blair (Deaf Culture) and Rachel Hagan (Counselor) – **Approved w/o objection**
 - b. CIS Instructor – Linda Ferrell (Acctg), Dorothy Pucay (ESL), Dan McElroy, Carlos Chavez (Counselor) – **Approved w/o objection**
 - c. Early Childhood Education Instructor – Maricela Martinez (Cnslr), Shelley Giacalone (Comm. Studies), Monette Reyes (ECE), Madeline Adamczeski (Chem) – **Approved w/o objection**
 - d. Environmental Control Instructor – Dorothy Pucay (ESL), Angela Tran (Math), Valentin Garcia (EOP&S), Iyun Lazik (Chem) – **Approved w/o objection**
 - e. ESL Instructor – Leslie Takei (ESL), Fabio Gonzalez (EOP&S), Pat Nguyen (ESL), Michael Berke (French) – **Approved by vote**
Heather recused herself.
Voting for Novella (6): Ada, Rachel, Dong Mei, Madeline, Bob, Valentin
Voting for Leslie (17): Iyun, Alex, Carlos, Ada, Rachel, Fabio, Chris, Dong Mei, Juan, Madeline, Bob, Janet, Phil, Michael, Valentin, Nisha, Michelle
Voting for Fabio (15): Iyun, Alex, Carlos, Ada, Rachel, Fabio, Chris, Juan, Madeline, Bob, Phil, Michael, Valentin, Nisha, Michelle
Voting for Pat (13): Iyun, Ada, Rachel, Fabio, Chris, Dong Mei, Juan, Madeline, Bob, Janet, Phil, Michael, Nisha
Voting for Iko (4): Alex, Carlos, Janet, Michelle
Voting for Michael were (12): Michael, Iyun, Alex, Carlos, Fabio, Chris, Dong Mei, Juan, Janet, Michelle, Nisha, Phil
 - f. Math Instructor – Sid Singh (Math), Alex Lopez (Counselor), Jesus Covarrubias (Eth Stds.), Chris Frazier (Math) – **Approved by vote**
Voting for Marc (4): Ada, Madeline, Bob, Janet
Voting for Ann (9): Michael, Ada, Rachel, Chris, Dong Mei, Bob, Janet, Michelle, Nisha

Voting for Sid (16): Michael, Valentin, Iyun, Alex, Ada, Rachel, Fabio, Chris, Juan, Madeline, Bob, Janet, Michelle, Heather, Nisha, Phil

Voting for Alex (14): Michael, Valentin, Iyun, Alex Carlos, Rachel, Fabio, Dong Mei, Juan, Madeline, Bob, Michelle, Heather, Phil

Voting for Graciela (7): Michael, Iyun, Alex, Carlos, Chris, Ada, Dong Mei

Voting for Karen (1): Heather

Voting for Jesus (11): Valentin, Iyun, Alex, Carlos, Fabio, Dong Mei, Juan, Madeline, Michelle, Nisha, Phil

Voting for Chris (11): Valentin, Carlos, Rachel, Fabio, Chris, Dong Mei, Juan, Janet, Heather, Nisha, Phil

- g. Business Services Supervisor Workforce Institute (2) – Roxie Banks, Janet Chang – **Approved w/o objection**
 - h. A&R Evaluation Specialist (2) - Gary Ledesma (Counselor), Karen Pullen (Artic.) – **Approved w/o objection**
 - i. Instruction Lab Tech II, Chemistry (2) - Jose Cabrera (Chemistry), Angela Tran (Math) – **Approved w/o objection**
3. Standing Committees
- a. Professional Development Committee (2) - Will Reyes (Counselor), Christina Johnson (Bus.) – **Approved w/o objection**
 - b. BSI (2) - Ann Soman (Math), Chris Trombly-Christen (ESL) – **Approved w/o objection**

President Covarrubias welcomed Interim Dean of Counseling Eliazar Ayala-Austin and Associate Dean Business & Workforce Development Maniphone Dickerson.

VI. Action Items - none

VII. Information items - possible Action Item (limited to 6 minutes)

1. Senate collegial consultation with AFT – Jesus and Fabio attended the last AFT meeting and reminded them of the Senate’s role in working the AFT and the need to establish open and transparent dialog. Fabio, Phil and Michael are on the AFT’s executive board. Michael was selected by the AFT as the liaison between the AFT and the Senate (reporting back to the AFT).
2. Potential New A.S. Welding Program – Ingrid Thompson shared her excitement about the state-of-the-art welding lab now open and stocked for this semester. It’s the only one in Santa Clara County at the college level. The Ironworkers have re-opened their dialog with SJCC. The industry is requiring advanced education in the skills trades with career pathways moving toward associate’s degrees. They’re working on the certificate first followed by an AS degree. It’s hard to find welding instructors with associate’s degrees. SJCC has an instructor with an AS degree in Welding from Butte College. The lab is room T207L.
3. New Coding Academy (non-credit) Certificate Program – President Breland said the new coding academy in partnership with Harvard CS50X will be called Tech Nest. The certificate will come to the Senate for approval. The academy will start with coding with a potential to include cyber security, digital media and web/apt development. Apprenticeship sites are also being developed. Students will be selected following an assessment. Students may fund the program through their financial aid when there’s a certificate available.
4. CAC Revised Mission Statements – VPAA Graham started the dialog on the revised Mission Statement. The Senate discussed the removal of “social justice” from the statement. Send specific language suggestions to Duncan for CAC consideration. Senators want a conversation about defining and measuring social justice if it is included in the Mission Statement. Senators should get draft and language feedback from their constituents.
5. New Program Approval Process Discussion of IPCC recommendation) – Linda Meyer reviewed the draft, “Steps in New Program Review and Approval” flowchart and detail pages. IPCC asked for Senate involvement earlier in the new process (step 5) in this draft. Michael said there were too many steps and curriculum is a faculty driven process. Phil wants earlier Senate approval before it’s entered into

CurricuNet. Chris said program funding/financing should be considered. Fabio said new programs should come to the Senate first. Rachel said because funding comes from the administration, they should be involved early in of the process. Duncan suggested beginning with a concept paper for the Senate in step 2. The Senate will review this process and revisit it in another meeting. President Breland asked the Senate to consider a parallel process to discontinue programs as well.

6. Distance Education & OEI Rubric Discussion of whether to adopt the DE committee's recommendation – Heidi Kozlowski (DE Coordinator) said at the January 8th meeting 8 of 8 DE committee members agreed to adopt the OEI Rubric because there have been no online standards for 17 years. The DE committee asked the Senate to consider adopting the OEI Rubric as well. The rubric includes must haves such as ADA compliancy and effect student contact. The Senate will review this rubric and Iyun/Leslie's "Eligibility for Online Teaching Verification Form" for next meeting. EVC has adopted the OEI Rubric and included some of their own standards.

The following items were postponed for time.

7. Distance Ed/Tech committee - Discussion of the possibility of merging the two committees
8. Training requirement for Online Teaching - Discussion of Senate process
9. SB 906 (Priority Registration for Foster Youth, DSP, EOP) Request to write a letter of support – Fabio Gonzalez
10. Program Review cycle – Jessica Breheny
11. Faculty committee participation - Discussion of faculty attendance/absence on committees

IX. Adjournment - The chair adjourned the meeting at 4:25pm.