

**San Jose City College**  
**ACADEMIC SENATE**  
**Approved Minutes**  
**February 16, 2021**

**Senators Present:** President Alex Lopez, Vice President Judith Bell, Treasurer Heather Jellison, Executive Senator Elena Dutra, Executive Senator Jose Cabrera, John Banks, Carlos Chavez, Mary Crocker Cook, Linda Ferrell proxy for Jonathan Cronan, Jackie Gamboa, Juan Gamboa, Michelle Gregor, Dedrick Griffin, Heidi Kozlowski proxy for Rachel Hagan, Rich Harlan, Kathy Haven, Clem Lundie, Scott Miller, Fabio Gonzalez proxy for Olga Morales-Anaya, Jennifer Nestojko, Wendy Pio, and Doug Robb

Absent senators: David Hammerbeck

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

IPCC: Lezra Chenportillo

- I. The meeting called to order at 2:11pm via Zoom.**
- II. Approval of Agenda – Approved as amended w/o objection**
- III. Approval of Minutes – Approved w/o objection**
- IV. Public Comments – none**
- V. Committee Appointments**

**Evaluations – Approved w/o objection except “E”**

- A. Madeline Adamczeski to be evaluated by Iyun Lazik (both Chemistry)
- B. Iyun Lazik to be evaluated by Jose Cabrera (both Chemistry)
- C. David Ahlberg to be evaluated by Kevin McCandless (both Math)
- D. Sanhita Datta to be evaluated by Karen Hurst (both Biology)
- E. Kim Loan Nguyen (Chemistry) to be evaluated by Sanhita Datta (Biology) – **Approved by vote**  
The Senate discussed sending this back to Kim to select a Chemistry faculty. Dean Stroud said she allowed the choice based on the union contract. Alex will review the minutes for the Senate’s prior practice.  
Voting to approve (12): Judith, Linda, Michelle, Dedrick, Rich, Kathy, Heather, Clem, Scott, Jennifer, Wendy, Doug; all others voted against approval (9)
- F. Graciela Cochran to be evaluated by Gabriela Rios (both Math)
- G. Karen Hurst to be evaluated by Terence Lee (both biology)

**Screening Committee**

MSC – 3 faculty needed

- H. Vice President of Student Affairs, SJCC (Position #S2101) – Lezra Chenportillo (Counseling), Rachel Hagan (Counseling), ~~Judith Bell (Art)~~, Fabio Gonzalez (Counseling), Heather Jellison (ESL), Gina Ronzano (Counseling)

**Lezra (17), Rachel (17) and Fabio (13) were selected by vote.**

Voting for Lezra (17): Judith, Jose, Mary, Linda, Elena, Jackie, Juan, Michelle, Dedrick, Rich, Kathy, Heather, Scott, Fabio, Jennifer, Wendy, Doug

Voting for Rachel (17): John, Judith, Jose, Carlos, Elena Jackie, Juan, Michelle, Dedrick, Heidi, Rich, Heather, Clem, Scott, Fabio, Jennifer, Wendy

Voting for Fabio (13): John, Judith, Jose, Carlos, Elena, Jackie, Juan, Michelle, Heidi, Rich, Kathy, Fabio, Alex (tie-breaker)

Voting for Heather (12): John, Mary, Linda, Dedrick, Heidi, Kathy, Heather, Clem, Scott, Jennifer, Wendy, Doug

Voting for Gina (5): Carlos, Mary, Linda, Clem, Doug

Faculty – 3 faculty needed for each

- I. Computer Information Systems Instructor (Position #F2107) – Kidane Sengal (CIS), Clem Lundie (CIS), Mark Branom (CA/CIS) – **Approved w/o objection**
- J. Construction Technology Instructor (Position #F2108) – David Lomax (Construction), Wendy Pio (Dental Asst.), Fabio Gonzalez (Counseling) – **Approved w/o objection**
- K. Counselor, Student Accessibility Services (SAS)/Learning Disabilities (LD) Specialist (Position #F2111) – Lezra Chenportillo (Counseling), Clem Lundie (CIS), Kathy Haven (ESL) – **Approved w/o objection**

- L. Digital Media Arts Instructor (Position #F2109) – Avid Farhoodfar (Physics), ~~Mark Branom (CA/CIS)~~, Michelle Gregor (Art), Judith Bell (Art), Jonali Bhattacharyya (Art)  
**Michelle (19), Judith (20), and Jonali (21) were selected by vote.**  
 Voting for Avid (3): Heidi, Heather, Scott  
 Voting for Michelle (19): John, Judith, Jose, Carlos, Mary, Linda, Elena, Jackie, Juan, Michelle, Dedrick, Rich, Kathy, Heather, Clem, Fabio, Jennifer, Wendy, Doug  
 Voting for Judith (20): John, Judith, Jose, Carlos, Mary, Linda, Elena, Jackie, Juan, Michelle, Dedrick, Heidi, Rich, Kathy, Clem, Scott, Fabio, Jennifer, Wendy, Doug  
 Voting for Jonali (21): John, Judith, Jose, Carlos, Mary, Linda, Elena, Jackie, Juan, Michelle, Dedrick, Heidi, Rich, Kathy, Heather, Clem, Scott, Fabio, Jennifer, Wendy, Doug
- M. Librarian (Systems and Reference) (Position #F2112) – Jessica Breheny (English), Elena Dutra (Counseling), Jennifer Nestojko (English) – **Approved w/o objection**  
**Standing Committees**
- N. Educational Master Plan (EMP) 2021 (1) – Iyun Lazik (Chem.), Judith Bell (Art)  
**Judith selected by vote.**  
 Voting for Iyun (8): John, Jose, Dedrick, Heidi, Rich, Kathy, Heather, Jennifer; all others voted for Judith (13)
- O. Accessibility Committee (3) – Audrey Blumeneau (DE), Mark Branom (CIS) – **Approved w/o objection**
- P. Finance Committee (1) – Isai Ulate (Machine Tech.) – **Approved w/o objection**
- Q. SBCAE ESL & Non-Credit Workgroup – Leslie Takei (ESL) – **Approved w/o objection**
- R. Program Review Reader – Leslie Takei (ESL), Heather Jellison (ESL), Jennifer Nestojko (English) – **Approved w/o objection**

## VI. Action Items

- A. Adopt Bylaws for Senate meetings – Jennifer Nestojko reviewed the Bylaw changes to allow for special circumstance meetings (March 30, 2021) and strike the reference to the meeting schedule in the Ground Rules. – **Approved w/o objection**
- B. Add March 30<sup>th</sup> to Senate Calendar – Heather Jellison  
 (Heather/John) **Motion: To meet on March 30, 2021 in place of April 6<sup>th</sup> (during spring break) – Approved w/o objection**
- C. Scale of Adoption Assessment (SOAA) for Guided Pathways – Judith Bell  
 (Judith/Rich) **Motion: To adopt the SOAA – Approved w/o objection**
- D. Senators attending Spring Plenary – Heather Jellison asked for interest in attending the virtual State Plenary on April 17-19\*. March 15<sup>th</sup> is the early registration deadline. Judith, Heather, Carlos, Elena and President Tomaneng replied. President Tomaneng added the Plenary will focus on decolonizing curriculum. Alex asked any others who wish to attend to email the senate office so the budget can be established.  
 \*Note: The 2021 Spring Plenary meets April 15-17.

## VII. Information items (6-minute limit/Possible Action)

- A. Proposed resolution for Proctorio alternative (a proctoring tool that is equitable and accessible) – Dr. Rutland found Proctorio is not accessible and inequitable. It is an AI (Artificial Intelligence) which offers no support, monitors students private surroundings, and records. Because it uses facial recognition, may promote racial bias. She proposed adopting a resolution allowing third party proctoring and/or using other testing options like open note, collaborative exam formats, essays and video performance. Mark Branom noted there are better tech solutions. It may be a 508 violation against student's rights to require cameras on. Audrey Blumeneau noted students have little control of their internet and AI is not perfect. Jose said these assessment instruments may be measuring student stress better than their course content understanding. John rejected Proctorio. Dedrick cautioned against throwing away the need to value the integrity of student work. Heidi has students who are being forced to turn on their camera and she asked faculty to be mindful of student needs.
- B. Proposal for Increased load for the IPCC Chair position – Lezra Chenportillo shared the current load for IPCC Chair is 40%. She has revised the 2017 job description. Lezra is proposed an additional 20% is needed for increased new courses proposals (30), increased reviews (double this year), update the curriculum handbook and curriculum conferencing. She is proposed and additional 10% increase for this semester to develop the curriculum handbook.  
 (Fabio/Clem) **Motion: To adopt these recommendations by Lezra and VP Pratt to increase the IPCC Chair as proposed – Approved w/o objection**  
 Dr. Pratt added the 60% is ongoing for all IPCC Chairs as they are mission critical to the campus.

- C. Accreditation: Institutional Self Evaluation Report (ISER) Faculty Involvement Self Evaluation Report (ISER). The administration would like to formally request specific faculty coordinators to be involved with the process. — Dr. Joyce Lui shared we are in the early planning stages for ISER. ACCJC is hosting a SJCC training on March 12, 2021 from 1pm-4pm. They are inviting program coordinators from Program Review, Counseling, SLOAC, DE and IPCC. Jennifer Nestojko added there is Senate participation through coordinators who are also senators. Email Joyce and Jennifer to attend.
- D. Baseline, zero base budget process for establishing the class schedule – Dr. Beth Pratt said the schedule build was included in the iSemper Town Hall last November. It's important to move forward being student-centered, data driven and aligned with the iSemper. The schedule will be built from the base up leaving space for our strategic priorities and waitlists. The deans will set the base schedule at 92% of the Fall FTE. They will follow priorities in Strategic Plan and iSemper. This will leave wiggle room space for waitlists. She gave an example of this different approach to building the schedule. More conversations are needed about the RAM, budget limitation, and returning to campus. Phil Crawford added that Senates not accept anything that was started without their input. Dr. Pratt said the iSemper was developed with faculty and classified and presented in the town hall. Judith said the District is discussing cutting out funding. The current RAM is not equity based. Judith added the District has increased its budget by 33% in the last 5 years and maybe cuts need to start at the District. Jose asked for course review following SJCC offering an accelerated summer Chemistry course as a double section. Alex noted that the iSemper is coming back to the Senate so that we can work together. Chris Frazier asked if other cuts were considered besides the schedule. Dr. Pratt said they're talking about a process to build the schedule from the ground up rather than percentage cuts. President Tomaneng wants to look at Program Review cycle to see areas which need bolstering and areas to redistribute resource allocation. John is concerned that we will lose students with waiting for them to fill waitlists before offering more classes.

### VIII. Information items

- A. SJCC Student-Athletes Academics – **postponed**
- B. RAM updates – Chris Hawkins outlined the groups involved in the RAM committee. We are Basic Aid funded with revenues coming from local property taxes. The Student-centered funding formula is apportioned through the State. The RAM focuses on the SJCC Vision statement. With the current 70% FTES ratio between EVC and SJCC, SJCC could see reduced funding when its FTES decreases or if EVC's increases. They are reviewing this formula as it doesn't work for SJCC. They are also reviewing what the district's cost are and what could be centralized/decentralized. He restated that there is no 18% schedule cut but the Baseline FTEF is the starting point. They are reviewing discretionary funds and opportunities to augment the budget. Chris reviewed the move to zero based budget where the budget is built up from zero. The Finance Committee is discussing these proposed changes. 15.5 Productivity number is one of the data points used to drive the target. He suggested we track the trends, anticipating waitlists to add classes. Chris added release time is within your contract. NIAs are outside of a faculty's contract and would be based in the overload. John commented that his division's productivity decreased when they implemented AB705. Chris answered that it's their job to find funding for capstone classes. Phil Crawford said any class reduction falls on the part-time faculty. Charles Heimler asked how waitlists will be managed? Dr. Pratt said they're going to be more strategic and flexible to follow trends to manage the waitlists. Heidi didn't trust that waitlists would lead to more sections. She asked how are we going to hold on to adjunct faculty. Dr. Pratt has to talk more with the deans to keep our very important adjunct faculty. Dr. Fabio Gonzalez said enrollment management has been out of control at both colleges. In the last decade we haven't established a class schedule connected to our expenses. The part-time budget has been the same. The RAM hasn't been approved because the District is holding on to millions of dollars. It doesn't generate FTES and has no evaluation of their services. Fabio added there is no budget deficit.
- C. Faculty Evaluation Process – Phil Hu emailed the District's proposed 6 changes to the Tenure track evaluation. They are: (1) Shorten the time frame for the yearly TRC process so evaluations will be completed by the end of the fall semester, (2) Implement a more heavily weighted focus on institutional service, (3) Include the input of other administrators beyond their TRC members and very likely outside of the faculty's immediate service area, (4) Increase number of observations to be conducted by the Dean—and the TRC including at least one unannounced observation, (5) Enlarge the areas of focus in the self-evaluation, including faculty's reflection on student evaluations, and (6) Ensure that if a "needs improvement" is given in any of the three criteria areas in the fourth year, it will result in a recommendation to deny tenure (March 15 notices). Phil asked for feedback on the proposed changes. Phil Crawford asked if administrators would be okay with un-announced visits by faculty for their evaluations. Mark Branom added

the un-announced visits might violate student's FERPA rights. Mary Cook said this feels punitive and asked what's prompting these changes. Jesus reminded them that evaluations are a 10+1 item. He suggested the Senate and the AFT make a joint response and that the AFT is representing what faculty wants to have happen.

**IX. Committee Reports**

- A. President's report: Alex reported attending the continuing education meeting with Dr. Breland, Randy Pratt, Frank Espinoza, and North Orange County Continuing Education. North Orange is its own college for continuing education with WASC accreditation. Alex asked if their faculty have the same contract as the other colleges. They said yes. Randy found classes with 100 students and another 140. Alex still has many questions and they are waiting for a meeting with Dr. Breland to understand his ideas. He wants to understand why we would bring completion to our non-credit classes.
- B. Judith reminded everyone there is now a form to propose agenda items on our website.

**X. The chair adjourned the meeting at 5:34pm.**