

San Jose City College
ACADEMIC SENATE

Approved Minutes

February 18, 2020

Senators Present: President Alex Lopez, Vice President Judith Bell, Treasurer Heather Jellison, Executive Member Kathy Haven, Executive Member Thuy Cao proxy for Olga Morales-Anaya, Dedrick Griffin proxy for Michael Berke, Jose Cabrera, Bill Carlson, Guillermo Castilla, Carlos Chavez, Lezra Chenportillo, Jesus Covarrubias, Mary Crocker Cook, Jonathan Cronan, Chris Frazier, Jonali Bhattacharyya proxy for Michelle Gregor, Lorraine Levy, Scott Miller, Jennifer Nestojko, Wendy Pio, Padma Manian proxy for Doug Robb, Kidane Sengal, and Bob Wing.

Parliamentarian: Lorenzo Cuesta

Absent Senators: David Hammerbeck (excused), Patricia Solano (excused)

- I. The meeting called to order at 2:10pm.**
- II. Approval of Agenda – Approved w/o objection**
- III. Approval of Minutes – Approved w/o objection**
- IV. Public Comments**

- A. The Senate welcomed President Tomaneng. President Tomaneng said she is looking forward to working with the Senate.
- B. Dr. Joyce Lui introduced Dr. Amber Machamer the Executive Director, Institutional Effectiveness, Research, and Planning at the District Office. She worked on the AB705 dashboard. Dr. Machamer commented that everyone will have equal footing to data.

V. Committee Appointments

Evaluation Committees – All approved w/o objection

- A. Jagrup Kahlon (Med. Asst.) evaluated by Wendy Pio (Dental Asst.)
- B. Madeline Adamczeski evaluated by Iyun Lazik (both Chem.)
- C. Iyun Lazik evaluated by Jose Cabrera (both Chem.)
- D. Chris Frazier evaluated by Kevin McCandless (both Math)
- E. Jessica Smay (Earth and Space Science) evaluated by Kim Nguyen (Chem.)

Standing Committees - All approved w/o objection

- F. Professional Development (2 replacing Jellison & Heimler) – Julie Nguyen (Counseling), Kathy Haven (ESL)
- G. Valedictorian Selection (2 needed) – Olga Morales-Anaya (Counseling), Dr. Fabio Gonzalez (Counseling)

Screening Committee – Needs 3 faculty

- H. Biology Instructor, SJCC (Position #F2014) – (Thu) Tiffy Nguyen (Bio.), Karen Hurst (Bio.) – **Approved w/o objection**

VI. Action Items

- A. Adoption of Guided Pathway Scale of Adoption Assessment (SOAA) – Judith and Lezra
Motion/S: To adopt of the Guided Pathway SOAA for the Chancellor’s office – Approved by vote Guillermo objected; all others voted to approve
Discussion: Lezra and Judith outlined this spring’s priorities and templates for the four Pillars. Guillermo asked about the collection of communities of practice student data. Lezra said this is a layered process and hearing student voices is most important. Chris asked how to align equitable assessment with program reviews. Judith added they are working to integrate mapping with the guaranteed schedule. Jose suggested analyzing the data from the student engagement survey and the faculty survey to find disconnects between perceptions.
- B. Adoption of next AP/BPs; Package A: AP3600, 4105, 505, 7346; Package F: BP2100, 3430, 3810, 5020, 5050, 7340;
Package G: AP3430, 5013, 5020, 5130, 5203; Chapter 3: BP3250, 3410; BP7400;
Chapter 6: BP6100, 6150, 6200, 6250, 6320, 6330, 6335, 6380, 6400, 6500, 6550, 6900,
AP6100, 6150, 6200, 6250, 6305, 6310, 6315, 6320, 6322, 6335, 6350, 6380, 6400, 6500, 6550, 6900;
Further review: BP5105, 6340, 6300, 3426, AP3415, 5015, 5017, 5030, 5040, 6345, 3725, 7400, 6300, 6340, 6365, 7211, 7337 – **Postponed to get specific feedback by the next District Council meeting**

Chris had concerns with some issues moving towards the Chancellor. Jesus added some of the changes were recommended by the CCLC and some were legally required. Jesus included language about honoring the shared governance process. Guillermo was concerned about the AP/BPs in Chapter 6, and the Further Review items. Jesus asked everyone to send Alex specific concerns with the individual AP/BPs.

VII. Information/Possible Action Items (6-minute limit)

- A. Creation of levels 1, 2, 3 and an Associate Degree in Electrician Program – Jonathan Cronan shared SJCC received a \$90K grant last year and added two courses to the Electrician Program making it fully certified through the Division of Apprenticeship Standards. Jonathan requested Senate support to move forward with the next levels towards the AS degree. Lezra added the program is working through IPCC before it returns for Senate approval.
- B. Math Competency Proposal – Lezra asked for support for expanded language that further defines math competency for AS degree not transfer. According to Title V there is language to locally define math competency. SJCC and EVC should agree. Counselors may use multiple measures to count competency. They asked SJCC/EVC Math departments to develop a Math Competency Test.

Motion/S: To approve – Approved w/objection*

Discussion: Lorraine suggested advising students that additional Math courses may be needed. Carlos supported determining Math Competency may help students who struggle with the Math portion.

*Note: Guillermo added his objection following the meeting.

- C. Proposal for New Social Justice AA-Ts – Andres Rodriguez and Cindy Huynh outlined the Transfer Model Curriculum Template for Social Justice Studies currently going through the curriculum process.
- D. Update on the timeline to extend the Educational Master Plan (EMP) and revise the EMP and Facilities Master Plan (FMP) – Dr. Elizabeth Pratt said this is an opportunity to update the EMP. The current plan ends in 2020. We want make sure that any new academic programs are included in the EMP as it drives the FMP. Dr. Joyce Lui shared the EMP/FMP Addendum Timeline. Now is the time to review growth and curriculum changes to see if additional facilities/spaces are needed. President Tomaneng added this is an update not a full revision of the EMP.
- E. eLumen Pilot Results Update and Review – Judith said the eLumen pilot has launched and is still gathering data. The Senate needs to vote before March 27. She reviewed the eLumen interface. It is easier to retrieve data, information, and reports from eLumen. Judith will return with more pilot results.
- F. The nominations for the Diversity Award – Kathy reported receiving one incomplete application. No nominations were forwarded. She asked senators to advertise these awards.
- G. ASCCC Spring Plenary, Oakland Marriott City Center April 16-18, 2020, and other events – Heather shared the Spring Plenary is April 16-18 in Oakland. It is during Spring Break. Early registration ends March 18 to save \$50. There is about \$6000 in the Senate conference budget. There are free Guided Pathways events in Fresno on March 13 and Oakland on April 24. The Area B meeting is on March 27, which is also Professional Development Day. Consider using Alternate Plans form. The Career and Non-Credit Institute is April 30-May 2 in San Mateo. Lorraine submitted a proposal for the Career Institute.

VIII. Committee Reports (1 minute each)

- A. Presidents Report: Alex reported the executive committee met with President Tomaneng. The Engineering, Biology, SAS Counselor, and ESL positions are moving forward. The President supports not eliminating Basic Skills courses at SJCC. The College Advisory Council (CAC) discussed the mid-term report due in October.
- B. Executive Committee: Kathy reported they are still wearing purple for parity.
- C. District Academic Senate: Jesus reported discussing AP/BPs and safety at the last meeting. They gave updates on the AP/BPs. EVC approved but they will not go forward until SJCC has approved. They discussed the need for more district safety follow-up. Jesus is conducting Equivalency training this Friday at SJCC. He will review the state minimum qualifications standards handbook, forms, and process.
- D. Vice President Pratt reported that the Library Resources Dean position will have a different structure moving through MSC, Academic Senate, and the Board. The new position, Dean of Academic Success & Equity, will report to the Vice President of Student Affairs. The new structure will support Guided

Pathways, Equity, and Tutoring programs. The position will go out this spring for hire next fiscal year. The LRC will eventually report to the new Dean of Academic Success & Equity. Currently, the Library faculty will report to the Dean of Language Arts and the Distance Education Coordinator will report to the Vice President of Academic Affairs.

- E. Jennifer reported the committee to update the constitution, bylaws, and ground rules will meet next Tuesday.
- F. Finance: Chris reported the committee is on time and challenged to bring a rubric that aligns Program Review with the outcomes. The Senate will submit a budget template to include pay for adjuncts.
- G. Program Review: Judith reported being behind on program validations. They will move on to the form updates when validations are complete.
- H. Basic Skills: Heather reported for Math, Reading, ESL, English, or other Basic Skills areas there is still funding available.

IX. The chair adjourned the meeting at 3:40pm.