

San Jose City College
ACADEMIC SENATE
Approved Minutes
February 2, 2021

Senators Present: President Alex Lopez, Vice President Judith Bell, Treasurer Heather Jellison, Executive Senator Elena Dutra, Executive Senator Jesus Covarrubias proxy for Jose Cabrera, John Banks, Carlos Chavez, Mary Crocker Cook, Jonathan Cronan, Phil Crawford proxy for Jackie Gamboa, Juan Gamboa, Michelle Gregor, Dedrick Griffin, Rachel Hagan, Rich Harlan, Kathy Haven, Clem Lundie, Scott Miller, Olga Morales-Anaya, Jennifer Nestojko, Wendy Pio, and Doug Robb

Absent senators: none

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

IPCC: Lezra Chenportillo

- I. The meeting called to order at 2:11pm via Zoom.**
- II. Approval of Agenda – Approved as amended w/o objection**
- III. Approval of Minutes – Approved w/o objection**
- IV. Public Comments –**
 - A. Dr. Edina Rutland said the online testing program, Proctorio, is not accessible which promotes inequity and inaccessibility. If it's used, alternative testing must be provided. SAS is available to help provide alternatives to meet accommodation requirements.
 - B. Dr. Elizabeth Pratt said yesterday we received confirmation from ACCJC that the Mid-term Report was reviewed and approved by the commission. She offered special thanks to the Judith Bell, Dr. Waylon Baker, Jennifer Nestojko and the Accreditation Taskforce.

V. Committee Appointments– Approved w/o objection (A-L)

TRC

- A. Debbie Huntze (Kinesiology/Athletics) to replace Meiko Daire for Suzanne Wang's TRC (Health Services)

Counselor Evaluation Committees

- B. Veronica Harris evaluated by Gina Ronzano
- C. Alejandro Lopez evaluated by Fabio Gonzalez
- D. William Reyes evaluated by Carlos Chavez
- E. Gina Ronzano evaluated by William Reyes
- F. Beverly Stewart evaluated by Rachel Hagan
- G. Teresa Castaneda, SAS Counselor, evaluated by Mary Denham
- H. Rosemarie Espinoza EOPS/CARE & CalWorks evaluated by Julio Flores
- I. Benjamin Grainger General Counselor (Milpitas Ext.) evaluated by Rachel Hagan
- J. Sabrina Hagmann Counselor, Transfer Center evaluated by Elena Dutra
- K. Julie Nguyen Counselor, Career Technical Ed evaluated by Doriann Tran
- L. Maria Plancarte Counselor, Career Technical Ed evaluated by William Reyes

Screening Committees – each needs 1 faculty

- M. Director, College Fiscal Services, SJCC, Position #S2063 – James Capurso (Comm. Studies) – **Approved w/o objection**
- N. Financial Aid Specialist III, SJCC, Position #S2065 – none
- O. Senior Division Administrative Assistant, ME, Position #S2064 – Ben Grainger (Counseling) – **Approved w/o objection**
- P. Senate Bylaws/Ground Rules Committee – none

VI. Action Items

- A. Change to Academic Senate Bylaws for our monthly meeting schedule – Jennifer Nestojko shared the language to make changes to the meeting schedule in both the Ground Rules and Bylaws. (Jennifer/John) **Motion: To amend the Bylaws with the new language and strike the meeting schedule language from the Ground Rules – Approved w/o objection**

Lorenzo reminded the Senate that the meeting schedule should live in either the Ground Rules or the Bylaws not both. Also, the Bylaws amendment cannot be adopted in the same meeting as it was proposed.

B. Calendar – Heather Jellison – **Postponed**

C. Approval iSEMPER – Dr. Elizabeth Pratt – **Postponed**

D. BP 5050 – Frank Espinoza said this was brought back from the Board of Trustees for a language change with an equity lens. – **Approved w/o objection**

VII. Information items (6-minute limit/Possible Action)

A. AP/BP policies for approval: BP 5015, AP 3415, AP 5017, AP5030, AP7211, AP7337, BP 3436, Title IX Packet BP 3433, AP3433, BP 3540, AP3540 – Andrea Lopez said these were issues related to Title IX and they had a policy marathon with the support of Chancellor Chaidez. These are being reviewed at EVC today and will go on to District Council when approved. – **Approved w/o objection**

B. Formation of an Accessibility Committee – Dr. Edina Rutland said accessibility remains in the forefront and the Accessibility Taskforce formed two years ago, needs to become a standing committee. The committee would provide trainings, recommend policy to ensure compliance, and monitor legal changes for improvements to advise the college. The committee would consist of 3 MSC, 3 classified professionals, 3 faculty members, and one student. She asked for the Senate’s support to appoint 3 faculty members to the committee.

(Judith/Jennifer) **Motion: To appoint three faculty members to the Accessibility Committee – Approved w/o objection**

Mark said he is already on the Taskforce and wants to continue on the committee. Edina said this college wide committee would report to the college and the Academic Senate. Accessibility is an institutional responsibility. She added instructional accommodations should come back to the senate.

C. **Non-instructional Faculty Committee Resignations** – Alex said several non-instructional faculty members have withdrawn from committee work at the beginning of this semester. Lezra said counselors have done the heavy lifting with initiatives and emotional labor. She is concerned with the lack of communication from the AFT, and that shared governance is being called out. This feels divisive and the counselor’s voice is not being heard or respected. Carlos is insulted that this is happening during the pandemic and the contract. He had to withdraw from committees because he was asked to work over 40 hours weekly and then participate in committees. Phil said they are asking for all shared governance work be done outside of 32 hours. He added it’s insulting to treat the Counselors as non-professionals. Phil offered to help write a grievance. Jesus supports the counselors and non-instructional faculty and is troubled by this change. Olga is troubled to be asked to change her contract in the middle of the year. She always has support from instructional and non-instructional faculty as they advocate for students and counselors. Olga has not heard back from the union. She wants to remain engaged to support students. Elena shares these same sentiments with her colleagues and feels the lack of union support. If they will scrutinize Counselor’s calendars in SARS, they will do it to other departments. Rachel has been in contacting the union but has received no answers. The contract is open to everyone’s interpretation. In committee faculty are asked to advocate for students and determine how policies will impact them. The contract asked all to participate in professional responsibilities but some faculty do not. Counselors who participate are being penalized and unvalued. Clem is open to giving the new AFT leadership support and time to learn the issues, but they should be fired if not getting the job done. Judith said it’s disrespect that some faculty show other faculty by not doing the 10+1 work. She is worried that the counselors are singled out. This fosters resentment and divisiveness. Jesus said this is a 10+1 issue because if faculty withdraw from committee work it undermines the ability of the Senate to do the work of professional and academic matters. Alex said he’s never seen so many non-instructional faculty withdraw from committees. He wants to support faculty and make sure your voice is heard when making policy. Clem asked if District HR should be included in this process.

(Judith/Cle.) **Motion: To draft a resolution supporting the counselors at the next Academic Senate meeting – Approved w/o objection**

VIII. Information Items

A. Class cancellation and budget in the Construction Tech Pre-Apprenticeship program – Phil Crawford is deeply concerned with budget cuts going on in instruction without the Senate. He found that the TOPS

construction program (Construction 500, 501, 502) is proposed to move from SJCC to Foothill due to SJCC no longer funding the program. Programs have to follow the senate's recommendation and viability process. He finds these cuts touch on four areas of 10+, student success, program development, program review, and mutual budget agreement. These cuts will fall to adjunct faculty. Phil asked President Lopez to remind the Chancellor and Board of Trustees that the Academic Senate must be in agreement with these budget cuts. VP Tran added said the original MOU in 2015 had many partners and has expired. In 2017 SJCC received an additional grant from Working Partnership USA to continue the program. That grant ended January 2020. SJCC costs have been over \$300K for faculty and administrative support. President Tomaneng added if the program continues SJCC would have to submit a substantial change for ACCJC approval. They are reviewing with the trades and are committed to working with the trades. Phil and Lena discussed TOPS instructors who are teaching having met minimum qualifications. Lena said TOPS instructors are teaching these classes.

- B. Revised Educational Master Plan (EMP) development Process and Timeline draft version 2 – President Rowena Tomaneng said the EMP expired December 2020. She decided against using a consultant due to the expense and will do it in-house. The next EMP is proposed for 2021 and will expire in 2030 to align with EVC's and the District's plan. She would like the plan approved by the Board of Trustee's October meeting. We have contracted with Hanover Research for an environmental scan. There is a proposed committee in need of Academic Senate support to add faculty. Phil added that only the Academic Senate may appoint faculty for the committee.
- C. First Reading Guided Pathways 2021 Scale of Adoption Acceptance SOAA – Dr. Elizabeth Pratt thanked the Guided Pathways team for its help. Judith presented these four pillars of SOAA highlighting spring priorities and progress: Clarifying the Path, Enter the Path, Stay on the Path, and Ensure Learning. Elena explained the early alert Math process. VP Pratt added the SOAA will go to the Chancellor by March 1st. This is a 47-page document. The GP committee meets the 2nd and 4th Wednesday and welcomes questions and input. This will return in two weeks for action.
- D. Update on new funding source to support efforts during the COVID Pandemic – Chris Hawkins said SJCC has received \$239K from the state to be expended by June 2021 and may be extended. The HEERF II (Coronavirus Response and Relief Supplemental Appropriations, CRRSAA) needs to be expended by December 2021. The HEERF II (CRRSAA) includes \$1.1M which goes directly to student and, \$4.5M for institutional resources including costs for return to campus, distance education, and lost revenues. Increase student funding has been suggested and is under review. He highlighted funding allowances and disallowances (i.e., marketing, administrator salaries, and athletics). Olga says students need more expanded WIFI capacity. Chris added they are reviewing sending SJCC WIFI further into the neighborhood. There are \$650K in lost revenues for rental facilities and parking for example. They are working on a student survey for bookstore and cafeteria services when we return to campus.
- E. ASCCC Spring Plenary – Heather Jellison reported the virtual Spring Plenary takes place on April 15-17. The early registration is \$275 until March 15th. It increases to \$350. There is \$3,100 currently available for conference. Registration is only by credit card. She will email other institute dates.

VIII. Committee Reports

- A. President's report: Alex reported working on APs/BPs during January with EVC and the District. They received feedback from Dr. Chaidez, the Chancellor, and Campus Police Chief. They have created a model program to review APs/BPs. The Board of Trustees had an emergency meeting for Brown Act training in January. The Chancellor asked Frank Espinosa, the District Academic Senate President, Randy Pratt, EVC Academic Senate President, and Alex to meet with Alexandra Duran to discuss continuing education. They will meet with North Orange County College District to discuss their continuing education program. Alex will bring the information back to the senate in the interest of transparency. Roland Montemayor announced his retirement at the end of the spring semester.
- B. Executive Committee: Judith announced there is a new form for gathering agenda items. The form will help with communication and record agenda items. Lenora will send a link to the form.
- C. Heather reported there is a Non-Credit CTE Institute on April 30-May 1. The online \$50 registration is due on April 4th. Check for professional development funds.
- D. Program Review (PR)/SLOAC/Guided Pathways (GP): Judith reported the deadline for all PR is February 10th. They are working on validations and moving into the next redesign using eLumen.

SLOAC is working on updating the ILOs and is planning some professional development workshops. GP continues its work on the scale of adoption.

- E. IPCC: Lezra reported there are 220 courses up for review to maintain their currency. They are pre-scheduled. She asked faculty to reach out with questions and focus on reviews that are non-substantial.
- F. Online Education Resources (OER): Mark reported there were 35 in the PDD classes. He will send more OER information to all faculty, in particular information about the O'Reilly textbooks.
- G. DE: Audrey reported the MOU to join CVC-OEI Consortium was sent to CVC-OEI for their final signatures. Starting this week, we have a new DE Program Technologist, April Qian.
- H. Bylaws Committee: Jennifer reported their need for more on the committee. They meet 2:30-3:30pm on the 2nd & 4th Tuesdays.
- I. Accreditation Taskforce: Jennifer reported is working on getting student feedback on the Mission, Vision, and Values.
- J. South Bay Consortium for Adult Education (SBCAE): Phil reported the need for more CTE, Non-Credit and Student Access faculty. There is \$200K Workforce funds available in this program. He suggested the Senate send representatives to the council.

IX. The chair adjourned the meeting at 4:36pm.