

**San Jose City College**  
**ACADEMIC SENATE**

**Approved Minutes**  
**February 21, 2017**

**Senators Present:** Madeline Adamczeski, Michael Berke, Bill Carlson, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Philip Crawford, Chris Frazier, Michelle Gregor, Nisha Guha, Heather Jellison, Momoh Lahai, Iyun Lazik, Alex Lopez, Chris March, Linda Meyer, Isai Ulate, Ada Weeks, Bob Wing

**Parliamentarian:** Lorenzo Cuesta

**Senators Absent:** Nicolas Fraire (excused), Rachel Hagan (excused), Heidi Kozlowski (excused), Olga Morales-Anaya

**I. The meeting was called to order at 2:12pm.**

**II. Approval of Agenda – Approved as amended without objection**

**III. Approval of Minutes – Approved as amended without objection**

**IV. Public Comments - none**

**V. Committee Appointments**

1. Evaluation Committee

a. Rebecca Gamez to evaluate Iko Fukui (both For. Lang.) – **Approved w/o objection**

b. Noe Torres to evaluate Heidi Kozlowski (both Lang. Arts) – **Approved w/o objection**

2. Screening Committees

a. Case Manager Counselor (1 with Janet Chang & Rachel Hagan ) – Julio Flores (EOP&S) – **Approved w/o objection**

b. ESL Instructor (3) - Maritez Apigo (ESL), Dorothy Pucay (ESL), Dongmei Cao (ESL), Leslie Rice (ESL), Leslie Takei (ESL)

**Leslie Rice, Dorothy Pucay, and Leslie Takei were appointed by vote.**

Voting for Maritez were (9): Mike, Iyun, Alex, Carlos, Ada, Michelle, Guillermo, Heather, Phil

Voting for Dorothy were (10): Ada, Mo, Michelle, Bob, Chris F., Guillermo, Nisha, Bill, Madeline Chris M.

Voting for Dongmei (1): Mo

Voting for Rice (16): Mike, Iyun, Alex, Carlos, Ada, Mo, Michelle, Bob, Chris F., Guillermo, Nisha, Heather, Madeline, Bill, Chris M., Phil

Voting for Takei (10): Iyun, Alex, Carlos, Bob, Chris F., Nisha, Heather, Madeline, Bill, Chris M.

Voting for Novella (2): Mike, Phil

c. Dean of Math & Science (1 with Janet Chang and Chris Frazier) – Azar Sioshansi (Math), Chris March (Mach. Tech), Sanhita Datta (Bio), Lucas Randall (Math)

**Sanhita Datta was appointed by vote.**

Azar and Lucas received no votes.

Voting for Chris M. (5): Ada, Guillermo, Nisha, Chris M., Phil

Voting for Sanhita (11): Mike, Iyun, Alex, Carlos, Mo, Michelle, Bob, Chris F., Heather, Madeline, Bill

3. Standing Committee

a. Program Review Redesign Workgroup - Chris March (Mach. Tech), Celia Cruz-Johnson (Engl.) – **Approved w/o objection**

b. Professional Development (2) – Maritez Apigo – **Approved w/o objection**

c. SLOAC (2-3) – Chris March (Mach. Tech) – **Approved w/o objection**

d. Journalism Program Viability – Marlise Edwards (Engl.) – **Approved w/o objection**

e. Strategic Planning – Mo Lahai – **Approved w/o objection**

**VI. Action Items**

1. AS Spring Plenary-Approval of ASCCC Spring meeting and SJCC attendees. Heidi, Celia, Jesus, Mike, Phil, Heather, Guillermo, and Alex request to attend – **Approved w/o objection**

2. Development of a 4-year Math and Science Teacher Preparation Program: A collaboration between UCSC's CalTeach program and SJCC's Metas Peer-Led Team Learning and Supplemental Instruction Programs – Adamczeski  
**Motion: To approve the development of this 4-year Math/Science program here at SJCC – Approved w/o objection**
3. Program Review-Consider action to support establishing an Ad hoc committee to evaluate the redesign of program review – Judith Bell  
**Motion: To recognize this committee– Approved w/o objection**
4. Committee membership- Consider approving process for appointing Faculty to committees in Fall 2017 – Iyun  
**Motion: Faculty on committees which require AS appointment must resubmit their names to be considered for continued membership excluding multi-year appointments**  
**Amendment: Spring appointments are for the spring semester only**  
**Motion restated: Fall appointments are for one year (unless multi-year appointments). Spring appointments are for the spring semester only – Unanimously Approved**  
 There was discussion about the need for robust membership, and the reduction of faculty confusion.
5. Board DACA resolution - Consider action supporting Board of Trustee's resolution on support for DACA.  
**Motion: To endorse the Board's resolution – Unanimously Approved**
6. DE Survey – Jesus said they've received more information which led to reconsider participation in the survey.  
**Motion: To rescind the support to participate in the state's DE survey – Approved by vote**  
 There was discussion about faculty concerns about some of the strong, leading survey questions, any possible use of this survey in faculty evaluations, and the late timing of the Dean's request. Bob voted against the motion; all others voted to rescind the support. The senate will contact Dean Hines immediately with this decision.

## **VII. Information items/Possible Action (6 minute limit)**

1. Reassigned Time Positions - Discussion of Timeline – Jesus said VPAA Graham said the timeline would be rolled out by the end of this month. Pres. Breland said this needs to happen soon and FTES must be reviewed for efficiency numbers which brings down the available funds. Pres. Breland will reschedule next week's meeting with the senate executive committee.  
**Motion: To request all the job descriptions and the allocations by the 1<sup>st</sup> senate meeting in March – Unanimously Approved**  
 There was discussion about the need for job descriptions in November going forward as was previously agreed upon.
2. Resource Allocation Model Updates – Chris said after the last meeting the numbers supported that district services' overspends and equity is not FTES based spending. He added that the Chancellor is listening and reacting and he's hopefully to have a model that is equity based. Jesus pointed out to the Board of Trustees that there are other ways to measure efficiency especially given the constant increase in SJCC's degrees and certificates. The next RAM meeting is next Friday in T112, 1pm-4pm. Pres. Breland said on a recent efficiency list, SJCC was third ahead of Foothill/De Anza. Jesus shared with the Chancellor that the colleges operate from a place of scarcity while the district office operates from abundance.
3. Discuss endorsing Board Resolution regarding post-election support for all DACA students (see Action Item #5).
4. ACCJC: Annual Report, Institutional set standard – Joyce Lui said the ACCJC annual report is due on March 31, 2017. She will work with the set standard committee to bring the institutional set standards back to the senate. The committee is Jesus, Judith Bell, Mary Conroy, and Rachel.
5. Strategic Planning Committee: Dissemination of ACCJC standards by Committee Pilot – Joyce said there may be a need for more transparency. The pilot will assist with collecting continuous self-evidence for the standards and disseminating the standards to other committees.
6. Institutional Effectiveness Partnership Initiative, Partnership Resource Team (PRT) – Joyce Lui said this is a statewide initiative to develop all community colleges to be better prepared for accreditation.

There's a \$150K grant opportunity available to work with an accreditation peer resource team. Joyce wants to continue the dialog about participation in this grant. The grant funds would go to the college.

7. Sparkpoint - Discussion of a Strong Workforce Initiative – Phil said this was rolled out to the Board of Trustees. This is happening at the Technology building but little is known about it. The South Bay Consortium has received \$1.5M, with \$250K each going to EVC and SJCC. Phil, Jesus, and Fabio are planning a meeting with Dr. Watson to explain Sparkpoint, discuss the budget, and plans with the senate.
8. Program Alignment & Reorganization- Discussion of Business and CTE – Phil contacted previous deans of Business and Workforce. The prior deans said these should go back to two separate divisions with each having its own dean. Phil recommends reviewing the divisions now to better manage the work. President Breland said the job description cannot be changed because it's been released publically. Mo suggested separate marketing for each division. Linda Ferrell said the departments voted to stay together. Dean Dickerson said they're becoming a cohesive unit now using this new model.

#### **VIII. Committee Reports/ Senator Updates (1 minute each)**

1. Phil reported from the District Senate meeting it was suggested that one-on-one meetings with the Chancellor should be held with individual senate presidents with another senator present. The RAM motion passed asking for the colleges to send their own resource allocation model. They recommended equivalencies, curriculum and district courses be collaborated at the district level.
2. Bob reported the LRC has a new database for streaming videos and a newsletter blog. The extended hours with SJSU have ended but our library has lights now and extended hours until 9pm.
3. Linda distributed the IPCC report.
4. Iyun reported that students can change their personal name (profile) in Canvas now which will allow transgender students to identify as they wish.
5. Chris F. reported the Finance Committee is going through each program review for budget request.
6. Madeline said the Monday/Wednesday, 12-2pm Canvas training is not adequate to be ready to move from Moodle to Canvas by semester's end. She recommended backend copying of Moodle shells.
7. Phil reported for the Facilities Committee. Because of the \$370M Measure X funds, he's asked them to bring back the Facilities Master Plan and procurement plans to the Facilities Committee. Send requests for new facilities to Phil.
8. Mike said he's working on curriculum for the mentorship program including senate history, campus community, committee work and 10+1. He would like flex credit or time for the mentor program.
9. Linda distributed the IPCC report.
10. Bob reported (on behalf of Dean Hines) the DE committee emailed suggestions of changes for the state's DE survey. The state will roll out the survey next week.
11. Chris M. reported the SLOAC is attending division/department meeting regarding last year's SLOs and to educate on the proper SLO process.

#### **IX. The chair adjourned the meeting at 4:30pm.**