

San Jose City College
ACADEMIC SENATE
Approved Minutes
February 5, 2019

Senators Present: Judith Bell, Michael Berke, Jose Cabrera, Bill Carlson, Carlos Chavez, Lezra Chenportillo, Jesus Covarrubias, Phil Crawford, Nicolas Fraire, Chris Frazier, Rachel Hagan, Kathy Haven, Heather Jellison, Jagrup Kahlon, Madeline Adamczeski proxy for Iyun Lazik, Alex Lopez, Dennis Meakin, Olga Morales-Anaya, Kidane Sengal, Patricia Solano, Bob Wing

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

Absent Senators: Guillermo Castilla

- I. The meeting was called to order at 2:10pm.**
- II. Approval of Agenda – Approved as amended w/o objection**
- III. Approval of Minutes – Approved w/o objection**
- IV. Public Comments**
 1. Acting President Roland Montemayor introduced Dr. Jane Harmon serving as the Interim VP of Student Affairs.
 2. Dr. Joyce Lui reminded the Senate that the requested SWOT analysis has been forwarded for their review.
 3. Dean Ilder Betancourt Lopez shared the Arts Division calendar outlining the spring semester's art exhibit, dance, and musical theater (by Lin-Manuel Miranda) events.
 4. Emily Ray with the Bond Program is sending a CE building survey to faculty on February 11th. The requested feedback will serve the needs of the college.

V. Committee Appointments

1. Screening Committees
Faculty Positions – 3 needed
 - a. Business Administration Instructor (Position #F19004P) – Jagrup Kahlon (Med. Asst.), Linda Ferrell (Acct.), Khalid White (Eth Studies), Shelley Giacalone (Comm. Stud.), Mark Branom (CIS)
Linda, Shelley, and Mark were selected by vote.
Voting for Jagrup were (7): Bob, Kathy, Bill, Madeline, Carlos, Kidane, Phil,
Voting for Linda were (17): Patricia, Bob, Kathy, Mike, Chris, Dennis, Bill, Madeline, Judith, Olga, Jagrup, Nicolas, Carlos, Kidane, Jesus, Heather, Jose
Voting for Khalid were (4): Carlos, Rachel, Phil, Jose
Voting for Shelley were (15): Patricia, Bob, Kathy, Mike, Chris, Dennis, Bill, Judith, Olga Jagrup, Nicolas, Rachel, Jesus, Heather, Jose
Voting for Mark were (14): Patricia, Mike, Chris, Dennis, Madeline, Judith, Olga, Jagrup, Nicolas, Rachel, Kidane, Jesus, Heather, Phil
 - b. CTE Counselor – Jagrup Kahlon (Med. Asst.), Maricela Martinez (Counseling), Gina Ronzano (Counseling) – **Approved w/o objection**
- Classified Positions – 1 needed
 - c. Custodian, SJCC (Position # S19007P) – Waylon Baker (Comm. Stud.), Carlos Chavez (Counseling)
Carlos was selected by vote.
Voting for Waylon were (5): Mike, Judith, Rachel, Jesus, Heather
Voting for Carlos were (14): Patricia, Bob, Kathy, Chris, Dennis, Bill, Madeline, Olga, Jagrup, Nicolas, Carlos, Kidane, Phil, Jose
2. Standing Committees
 - a. District Professional Recognition Committee (1 needed) – Clem Lundie (CIS) – **Approved w/o objection**
 - b. Reassigned Time (2 needed) – ~~Jagrup Kahlon (Med. Asst.)~~, Heather Jellison (ESL), ~~Mary Conroy (Psych)~~, Phil, Mike, Judith, Jesus
Heather and Phil were selected by vote.
Voting for Heather were (12): Patricia, Bob, Kathy, Madeline, Judith, Jagrup, Nicolas, Rachel, Kidane, Jesus, Heather, Jose

Voting for Phil were (9): Chris, Dennis, Bill, Olga, Jagrup, Carlos, Jesus, Phil, Alex (tie-breaker)

Voting for Mike were (5): Bob, Kathy, Mike, Chris, Nicolas,

Voting for Judith were (5): Bill, Madeline, Judith, Olga, Heather

Voting for Jesus were (8): Patricia, Mike, Dennis, Carlos, Rachel, Kidane, Phil, Jose

- c. South Bay Consortium for Adult Education (SBCAE) – Jennifer Nestojko (Lang. Arts) Zerrin Erkal, Leslie Takei

Motion: To postpone for more information – Approved w/o objection

There was discussion about the number of faculty needed for the steering committee.

- d. Commencement Valedictorian (2 needed) – Shelley Giacalone (Comm. Stud.), Gina Ronzano (Counseling), Olga Morales-Anaya (EOP&S)

Olga and Shelley were selected by vote.

Voting for Shelley were (11): Bob, Kathy, Mike, Chris, Bill, Judith, Nicolas, Rachel, Kidane, Heather, Jose

Voting for Gina were (10): Patricia, Chris, Dennis, Madeline, Olga, Jagrup, Carlos, Rachel, Jesus, Phil

Voting for Olga were (17): Patricia, Bob, Kathy, Mike, Dennis, Bill, Madeline, Judith, Olga, Jagrup, Nicolas, Carlos, Kidane, Jesus, Heather, Phil, Jose

VI. Action Items

1. Senate response to the chaptering of AB705; Incorporation of AB705 and AB1805 – Chris said the chaptering was released to the Ed Code on January 4th. The comments are due to the Board of Governors by March 18th.

Motion: To postpone and bring the modifications to this (resolution) draft to the next (Senate) meeting. – Approved w/o objections

VII. Discussion items (6 minute limit/Possible Action)

1. SJCC Commencement 2019 – Juan Garcia said the commencement will be held at the Santa Clara Convention Center for the 3rd year. It will be held on May 24th at 3pm. Faculty/Staff should arrive by 1:30pm. We're expecting over 5000 people in attendance including seating for 450 graduates. Student Activities has caps/gowns to lend to students in need. The earlier 3pm timeframe will help alleviate traffic issues and give students more time with their families.
2. NSF HSI STEM Grant – Jose Cabrera is working with Madeline and Dean Robert Gutierrez on the NSF STEM Grant which has several components, i.e., development of cultural responsive pedagogy and equity mindedness, and furthering peer-led tutoring. Dr. Elizabeth Gonzalez with the Metas Center is leading the development on two HSI proposals which will include activities around articulation and class enrollment, teaching excellence, and transitional support services.
3. Guided Pathways Intersegmental Alignment workgroup – Edina Rutland said there are 3 different workgroups reviewing alignment, basic skills, meta-majors and others. The groups include counselors and classified. She requested more faculty help with the workgroups. Judith volunteered.
4. Faculty Guides update related to SAS students – Edina is developing guidelines to assist faculty with student accommodations in various situations. She requested support/ideas from the Senate. Jesus suggested a simple steps matrix for different situations. Heather suggested asking faculty questions about what guidelines may be helpful. Jose said it would be very useful to know what resources are available to students, i.e., note-takers, and special lab assistants. Edina added that it's best to contact her at the beginning of the semester and she emailed the faculty about accommodations and best practices. She will return with more information.
5. Vision for Success - Local Goal Setting – Dr. Joyce Lui said back in November the state chancellor's office requested that all colleges align their goals with the chancellor's goals and commit to those goals by May 31, 2019. Joyce and Dr. Breland have developed a timeline to work with the Senate/faculty. Acting President Montemayor chose senators to attend the Vision for Success Workshop on February 19th. Joyce reviewed the Student Success Metrics and goals and will return with updates.

Motion: To refer the appointment of faculty to attend the Vision for Success Workshop to the Senate Executive Committee – Approved w/o objection

6. P-Tech Grant – Mark Branom explained that the P-Tech (Pathways to Technology) Grant allows high school students to complete their diploma and associates degree by the end of high school. There are 4

other countries and 8 states involved. SJCC will work with Santa Teresa High School. This the first notification to the full Senate. Alex said the Executive Board received this information previously and gave its approval to proceed. More info at ptech.org.

7. Data sweep on Canvas – Phil commented that following the fall semester he could not access student grades in the Canvas shell without difficult directions. He requested that the Canvas student data be made available for 6-8 weeks beyond the semester to give instructors time to respond to student inquiries.

Motion: To request an extension of the data sweep (hiding of data) by 2 weeks following the fall semester – Approved by vote

Heather, Rachel, and Kathy voted against the motion; all others voted in favor of the motion.

Audrey and Susan commented that the hidden data is still available to instructors but the course is hidden from students to keep them from sharing the course. Other discussion included creating one's own course and changing the available dates.

8. Viability Workgroup for Labor Studies – Phil said there is great interest within the labor temple for Labor Studies. There is no coordinator currently. Judith added there's been no program review for 3 years. Heather volunteered to work as a faculty non-credit coordinator. No Labor Studies classes are taught currently. The Senate discussed possibly de-activating the program and then re-starting.

Motion: For the Senate send out a call to establish a workgroup to develop the Labor Studies Program – Approved w/o objection

9. ASCCC Spring Plenary, April 11-13 in Millbrae (Early registration closes March 1st) – Alex asked for senator interest in attending the Plenary. Phil, Heather, Jesus, Carlos, Jagrup, Jose, Judith, Kathy, Mike, Bill, and Chris would like to attend. Judith has never attended. Alex asked senators to look for other funding resources. Chris has other funding.

VIII. Committee Reports (1 minute each)

1. Presidents Report: Alex said the Research Allocation Model group has stopped meeting. The District is conducting a performance audit to review how funds are divided/distributed. Chris is reviewing the Golden Handshake details. Alex will meet with the Chancellor next week to advocate for funding new faculty positions. Alex gave the AFT President, Paul Fong, the state senate resolutions.
2. Executive Committee: Phil encouraged the senate not to give up on acquiring 8 more positions. Chris said mid-quarter estimates were less than 50% so far. The District is spending less than the 15% of the requested amount. The Governor gave \$530K for 4 positions but the District estimated \$20K more is needed.
3. District Academic Senate (DAS): Alex said the DAS has not moved any of the initiatives. They will bring the completed Administrative Policies/Board Procedures (AP/BPs) to the senate for review. There was agreement with EVC on the policies.
4. Guided Pathways: Judith said they're moving to design principles, program mapping, and developing meta-majors and needs Senate involvement. She will send a campus wide call for participation for the guiding principles and program mapping.
5. Library: Bob said the new District's Library system is under way. Bob is the SJCC lead and EVC has their own lead. The Library was involved with a joint presentation with the UC Santa Cruz library on research/resources to Cultivamos Excelencia students.
6. Classified Senate: Andrea reported they would like to update the program review form to establish a more equitable process to hire classified.
7. IPCC: Andrea for Lezra reported no updates.
8. Program Review: Judith reported they are going through with the eLumen pilot. She will report back with progress.
9. Facilities: Dennis reported Susan Hines presented on converting the Learning Center (L-106) to a Learning Communities space supporting other programs and it was approved. Andrea sent a poll to meet about remodeling the old senate office/AFT space. They will meet on Thursday from 1-2pm. Alex reported that the senate offices are moving to T411 & T412 this week. The next Senate Meeting will be held in T415. Dennis said they're sending out a college survey for input on the new CTE building and adopted the modified plan to add the swimming pool and Child Development Center (CDC).

IX. The chair adjourned the meeting at 4:05pm.