

San Jose City College
ACADEMIC SENATE
Approved Minutes
March 16, 2021

Senators Present: President Alex Lopez, Vice President Judith Bell, Executive Senator Elena Dutra, Executive Senator Jose Cabrera, John Banks, Carlos Chavez, Mary Crocker Cook, Jonathan Cronan, Jackie Gamboa, Juan Gamboa, Michelle Gregor, Dedrick Griffin, David Hammerbeck, Heidi Kozlowski proxy for Rachel Hagan, Rich Harlan, Kathy Haven, Clem Lundie, Scott Miller, Phil Crawford proxy for Olga Morales-Anaya, Jennifer Nestojko, Wendy Pio, and Doug Robb

Absent senators: Heather Jellison (excused)

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

IPCC: Lezra Chenportillo

- I. The meeting called to order at 2:10pm via Zoom.**
- II. Approval of Agenda – Approved as amended w/o objection**
- III. Approval of Minutes – Approved w/o objection**
- IV. Public Comments**

- A. Rene Alvarez, Dean of Academic Success & Student Equity said he and the Student Equity and Achievement Committee with co-chair Monica Hersey will submit the SJCC equity framework to the Academic Senate for review. He is available to help with any diversity/equity/inclusion projects.

V. Committee Appointments

Evaluations – All approved w/o objection

- A. Mary Denham to be evaluated by Veronica Harris (both Counseling)
- B. Clem Lundie to be evaluated by Kidane Sengal (both CIS)
- C. Isai Ulate to be evaluated by David Lomax (both Applied Science)
- D. Sydney Sukuta to be evaluated by Isai Ulate (both Applied Science)
- E. Linda Ferrell (Accounting) to be evaluated by Clem Lundie (CIS)
Linda added she is the only full-time faculty in her discipline and Clem has related Accounting experience.

Standing Committees – All approved w/o objection

- F. iSemper Taskforce (3) – Judith Bell (Art)
- G. Ground Rules/Bylaws Committee – Doug Robb (Kinesiology/PE)
- H. Finance Committee (1) – Patricia do Carmo (ESL)

Screening Committee – Approved w/o objection

- I. Sr. Director Information Technology, D.O. (Internal) – Clem Lundie

VI. Action Items

- A. Creation of a Zero Textbook Cost (ZTC) Taskforce – Audrey Blumeneau (Clem/Mary) **Motion: To approve the formation of a Zero Textbook Cost (ZTC) Taskforce to work on the development and management of ZTC course development and tracking – Approved by vote**

Voting against the motion (2): John, Jonathan; all others voted for the motion (19)

Discussion: John has viewed terrible Zero Cost textbooks. Rich supports the creation of the taskforce to curate the curriculum to impact student's budgets. Audrey said decreasing the cost of textbooks is part of the strategic plan/equity issue and the taskforce will vet the materials to meet course and faculty standards. Mark said the goal is to assist faculty in curating quality materials. Lezra reminded all to use the librarians and already vetted platforms for articulated courses.

VII. Information items (6-minute limit/Possible Action)

- A. TOPS Program was cut by 2/3 and these proposed cuts did not go through the appropriate process. Steps to restore funding are needed. – Phil Crawford said the TOPS (Trades Orientation) Program is a pre-apprenticeship program which has partnered with SJCC for 3 years. It brings women and other underserved students into the building trades. The budget is about \$60K for three courses. He was told

that SJCC was cutting the funding by 2/3 and Working Partner is moving it to Foothill College. Phil said this cut was not brought to the Academic Senate

(Phil/Carlos) **Motion: To authorize the Senate President to ask that the funding cut be placed on the April Board agenda to restore the funding – Failed by vote**

Voting against the motion (11): John, Judith, Jose, Mary, Michelle, Dedrick, David, Clem, Scott, Jennifer, Doug; all others voted for the motion (10)

Discussion: Lena added that she met with TOPS, some of the original partners, and Work2Future will sponsor two of the three classes. SJCC will run the two spring classes and the third in the summer. Lena is reviewing the new 5-year MOU. Phil asked if SJCC is withdrawing its 2/3 funding. President Tomaneng said SJCC has agreed to run the TOPS classes. This is a 10+1 issue and it is dangerous to involve the Board to dictate programs. She has not been informed by the partners that the program will be moved to Foothill.

- B. Resource Allocation Model (RAM) Proposed options for funding formula – VP Chris Hawken said the RAM sub-committee reported their discussion of districtwide and district costs to the RAM committee. They discussed using the same sub-committee to review the District's use of discretionary funding. Andrea added they are discussing separating District Services, i.e., funding district activities, from Districtwide costs, i.e., water and PG&E. Chris said the RAM committee was confused with the sub-committee's recommended options. Alex asked Chris to return to further explain the options. Judith asked if Milpitas, SAS, Athletics and equity based funding were also considered. Chris said the sub-committee worked on the District's cost to start.

VIII. Information items

- A. Proposed new presentation of SJCC Resource Allocation Procedures concept to align with Program Review – VP Chris Hawken shared this concept with the Finance committee. They now have 3 years of spending data. There are 1000 requested line items this year submitted to the Finance committee which reviews them individually. He suggests divisions/areas meet to review and prioritize/rank like resources. The Finance Committee would vet requests through Professional Development, Technology, or the FaST committees. The Finance Committee would operate more as a clearing house. Departments would begin with baseline amounts for supplies with major increases made in the Program Review. This would improve efficiency.
- B. Discipline name change for Student Accessibility Services (SAS) classes – Dr. Edina Rutland proposed a name change for SAS classes. Now they are called Guidance/Counseling classes but they are Educational Assistance and Adaptive Physical Education classes which have minimum qualifications to teach. Adela explained the current Guidance classes 102, 104, 106, 108, 115, 150 should be taught by faculty authorized to work with SAS students. She reviewed the SAS English and Math pathways. SAS requests changing the discipline name from Guidance to DSPS. Heidi and asked for this to be presented in the English and Math department meetings. John asked how AB705 effects this with the decrease of Math 111 and 311 courses.
- C. CSU GE Area F – Lezra Chenportillo shared with the passing of AB 1460 in August 2020, 3 units of Ethnic Studies were added to the graduation requirements and the new Area F was created. She and Gabriel Santiago reviewed the five CSU Core Competencies for Area F. Area F focuses on historically racialized defined groups: Native American, African American, Asian American, Latina and Latino American. Gabe reviewed the updated CSU General Education Breadth with the new Area F. He has submitted all of the SJCC Ethnic Studies to CSU for Area F review. Decisions and feedback will follow in summer and fall 2021.
- D. The SJCC organizational chart for Program Review – Judith Bell said the committee is making decisions about how to connect the budget process to the Program Review process. Judith shared the chart. Participatory Governance bodies like Academic Senate, Classified Senate, and College Advisory Council do not write Program Reviews but need some of type of self-evaluation. eLumen will provide more power for the budget process and more range for additional programs.
- E. Funding available for the creation of OER material (Open Education Resources) – Mark Branom said the Academic Senate California Community Colleges (ASCCC) Open Educational Resources Initiative will open its request for proposals to develop OER materials on Monday and will close on April 19, 2021. The available funding is \$1K - \$30K. He reviewed some of the newer OERI materials.

<https://asccc-oeri.org/asccc-oeri-request-for-proposals-iii/>

- F. Updating the Mission, Vision, and Values to the Academic Senate – Jennifer Nestojko from the Accreditation Taskforce reviewed the process timeline and front-runners for the Mission, Vision, and Values statements based on the surveys. The next steps include getting approval from constituency groups and embedding the statements into the life of the college by the end of the semester.
- G. AP 5010, AP5130 and BP 5130 – Andrea Lopez reviewed the language changes to BP5010, BP/AP 5040, and AP5130. This will return for senate endorsement.

IX. Committee Reports (1-minute each)

- A. President’s report: Alex reported we’re ramping up to return to campus. The Chancellor said we may be back on campus at 50% in the fall. The Counselors were told they will continue online because there is no ventilation in the offices and no way to social distance from students. Sam Ho will be involved in hiring committee process to educate everyone on equity. The RAM committee will meet tomorrow. COVID Vaccinations are available. The District is encouraging vaccinations but it is not mandatory.
- B. Executive Committee: Judith reminded everyone to be civil, kind, and respectful in communications with our colleagues.
- C. Accreditation Committee: Jennifer reported the committee is working on the annual report for ACCJC. ACCJC Vice President, Gohar Momjian, gave a training on Friday to help with writing the self-evaluation.
- D. Classified Senate: Andrea reported the Classified Senate’s resolution to refer to classified personal as, “Classified Professionals or Classified” instead of “Staff” in all communications was presented to the Board of Trustees.
- E. Program Review (PR): Judith reported they are viewing PR through the accreditation lens.
- F. SLOAC: Judith said they will have some workshops on Professional Development Day (PDD). They are vetting the ISLOs and sending them to various faculty for feedback.
- G. Professional Development: Jackie reported that PDD is this Friday. Review the agenda for keynote speaker and various breakout sessions. She invited everyone to honor and nominate colleagues for employee recognition. Nominations will close on Monday, March 22.

X. The chair adjourned the meeting at 4:16 pm.