

San Jose City College
ACADEMIC SENATE
Approved Minutes
March 30, 2021

Senators Present: Vice President Judith Bell, Executive Senator Elena Dutra, Executive Senator Jose Cabrera, John Banks, Carlos Chavez, Mary Crocker Cook, Jonathan Cronan, Jackie Gamboa, Juan Gamboa, Michelle Gregor, Dedrick Griffin, Heidi Kozlowski proxy for Rachel Hagan, Rich Harlan, Kathy Haven, Clem Lundie, Scott Miller, Olga Morales-Anaya, Jennifer Nestojko, Wendy Pio, and Doug Robb

Absent senators: David Hammerbeck, Heather Jellison, Alex Lopez (all excused)

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

IPCC: Lezra Chenportillo

- I. The meeting called to order at 2:10pm via Zoom.**
- II. Approval of Agenda – Approved as amended w/o objection**
- III. Approval of Minutes – Approved w/o objection**
- IV. Public Comments – none**
- V. Committee Appointments – Approved w/o objection (A-H)**

Evaluations

- A. Scott Miller (EMT) to be evaluated by Wendy Pio (Dental Asst.)
- B. Renza Nassab to be evaluated by Eugenia Del Rosario-Fontela (both Cosmetology)
- C. Terri Oberg-Hearn to be evaluated by Debbie Huntze-Rooney (both Kinesiology/PE)
- D. Tait Rafat to be evaluated by Doug Robb (both Kinesiology/PE)
- E. Doug Robb to be evaluated by Terri Oberg-Hearn (both Kinesiology/PE)

Screening Committees

- F. Counselor, Puente/Metas Temporary (Position #F2113) (3-faculty) – Juan Gamboa (Ethnic Studies), Andres Rodriguez (Ethnic Studies), Tuan Ngo (Counseling)
- G. Instructional Laboratory Technician II, Chemistry (Position #S2108) (1-faculty) – Iyun Lazik (Chemistry)
- H. Program Coordinator, Metas (Position #S2107) (1-faculty) – Elena Dutra (Counseling)

VI. Action Items

- A. Request CE, Veterans, and International Students Counselors' participation on the Credit for Prior Learning Taskforce – Judith Bell
(Judith/Mary) **Motion: To add Career Education, Veterans, and International Students' Counselors to participate on the taskforce – Approved w/o objection**
Discussion: Carlos asked that Lila (Chiem) be added as the former Veteran's Counselor for her experience. Judith added that the positions are named in the motion so that needed faculty could participate.

VII. Information items/Possible Action (6-minute limit)

- A. Resolution for naming of Student Center after the Chang Scholarship Foundation – Director Takeo Kubo
(John/Kathy) **Motion: To support the renaming of the Student Center to the Robert N. Chang Student Center – Adopted w/o objection**
Discussion: Takeo added that this is the 20th year that the Chang Foundation has provided transfer scholarships to 5-10 recipients of \$5-7K. The Foundation has contributed \$10.25M to 130 students. The renaming has been supported by Facilities, Safety & Technology (FaST), the College Advisory Council (CAC), President Tomaneng, and will be presented to the Board of Trustees. Carlos added that Robert Chang is an awesome human being and it's great to honor him with this renaming. Several students would not have afforded college without the scholarship.
- B. Resolution for naming the Gymnasium after Percy Carr – Dean Lamel Harris
(Jennifer/Clem) **Motion: To support the resolution to name the gym after Percy Carr – Approved w/o objection**

Discussion: Dean Harris presented the resolution to name the gym within the Jaguar Center complex after Percy Carr. Percy Carr was a faculty member for 45 years, now retired. He was a valued, outspoken student advocate. Lamel presented the resolution to CAC, FaST, and President Tomaneng. Jennifer said Mr. Carr took direct action in helping women on campus and was a great influence.

- C. Review and provide feedback for Non-Instructional Assignments (NIA) – Dr. Celia Cruz-Johnson presented the 2021-2022 NIAs on behalf of the taskforce for senate feedback. CARR Coordinator: Doug asked if the percentage would continue to decrease after 2022. Celia answered these assignments cover Fall 2021 and Spring 2022 and would be revisited Spring 2022. Distance Ed Coordinator: Heidi said the percentage seems low. EVC counterpart is 100% with overload. The job description has 16 responsibilities and some are not included. Heidi and Jackie recommended a minimum of 50%. Rich recommends 100% based on other colleges. Jennifer recommended remaining at 50% to not move Audrey out. Celia will share recommendations with the NIA taskforce and shared that April was hired to assist with DE work. Humanities Coordinator: Michelle asked why Humanities and Social Science are so low when they are the largest division. Judith answered we need to review the duties as the curriculum coordinator may not have as many duties. Beth added there are several other NIA positions coming in April, i.e., Ethnic Studies Coordinator which will take some of the Humanities/Social coordinators duties. Heidi on behalf of Rachel Hagan said Pathways for Law is missing and there's an MOU that hasn't been followed because there's been no release time. Celia answered Pathways to Law is one of four NIAs coming in April for senate review. Beth added Pathway to Law, Umoja, Puente, and Ethnic Studies are still being reviewed by the deans and taskforce.

VIII. Information items (6 minutes)

- A. Senate Elections Tentative Timeline – Kathy Haven reviewed the timeline below. She noted the elections will be held electronically as we are still off campus.
- March 30 – Announce the available Areas and At Large Senate positions; Announce the need for 3 faculty Tellers
Odd Areas, 1, 3, 5, 7, 9, 11; Area 8 – Language Arts second seat*; 3-full-time At Large Senators (Mary, Michelle, Wendy); 3-adjunct Senators (David, Rich, Jennifer)
 - March 31st – Send Call for 3 Tellers
 - April 1st – April 16th – Nominations for Odd Areas and Area 8 second seat, full-time and adjunct faculty At Large seats
 - April 21-29 – Elections for contested areas and full-time/adjunct seats
 - May 4th – Announce the election results and if no run-offs are needed hold Executive Committee elections (If run-offs are needed, Run-off elections may be held May 3 – 11 with Results and Executive elections on May 18)
- *Note: Area 6 – Counselors second seat is also up of election.
- B. Umoja Program update – Dedrick Griffin shared this critical resource for African American students. It's one of 55 Umoja program's in California. Students complete an application, meet with an Umoja Counselor, maintain a minimum 2.5 GPA, and attend at least two events each semester. Students follow Umoja curriculum with two cohort courses in fall and spring highlighting Afro-centric culture, literature, art, and history. Umoja students have higher success rates (81% in 2020), GPAs, and retention rates (81.7% Fall 2019). The services the students are offered include mentoring, lending library/book vouchers, dedicated Umoja Counselor, leadership opportunities with \$500 stipend, tutoring, fieldtrips, and transfer agreements with 30 Historically Black Colleges and Universities (HBCU). In 2019 the Umoja Village student space opened serving both Umoja and Puente students. Dedrick reviewed the outreach plans including partnerships with Eastside Union High School District (EUHSD), eBay, Adobe, and NASA. They also partnered with College Institutional Planning & Effectiveness (CIPE) to create the SJCC Course Success Equity Dashboard to use the data when making pedagogical decisions in closing the equity gap. With SJCC Marketing, Umoja launched five new scholarships. He thanked Meiko Daire, Roland Montemayor, Rene Alvarez, Dr. Tomaneng, Daniel Gaza, and Juan Gamboa. Michelle thanked Dedrick for the beautiful presentation and all of the great work for the students. Jose suggested a Math/Science presentation to Umoja to increase student participation in Math curriculum.
- C. Puente Program update – Puente Program Coordinator Juan Gamboa said the program is in a rebuilding stage. He introduced the team: Counselor Sabrina Hagman, English Instructor Renato Escudero, and

Ethnic Studies Instructor Andres Rodriguez. Last fall they partnered with Ethnic Studies and Metas to offer a speaker's series with topics which included Aztec and Indigenous Dancing and the importance of civic engagement and voting. This spring the speakers have been Dr. Fabian Alberto, Dr. Francisco Rodriguez Chancellor Los Angeles Community College District, Dr. Paul Ortiz and SJCC alum, Adan Perez. Puente is one of 68 chapters in a statewide network which provides faculty/student trainings. They launched a local Mentorship Program and sent students to a youth summit last fall. In March Puente students attended a Mentorship Statewide Summit. They launched a Puente Newsletter to announce their events and cultural activities. Juan thanked Dedrick, Umoja, EOP&S, and SJCC for their support. Michelle and Rich congratulated the program for their impressive list of activities and student testimonials.

- D. Institutional Student Learning Outcomes (ISLO) revision update – Judith Bell said the SLOAC is revising the ISLOs to be in conjunction with the updates to the Mission, Vision, Values and the Educational Master Plan (EMP). They reviewed ISLOs from other colleges and institutions. Judith shared the first draft which divided ISLOs into five buckets, (1) Productivity and Life Skills, (2) Thinking and Learning Skills (Scientific Inquiry), (3) Civic and Global Awareness, (4) Communication and Collaboration, and (5) Discipline Knowledge and Skills. They will ask for faculty feedback within these areas.
- E. Faculty guidelines for “Lecture Recording” – VP Beth Pratt said tomorrow she, VP Pouncil from EVC, and the DE Coordinators will give an information session on lecture recording. There have been concerns that student Family Education Rights and Privacy Acts (FERPA) rights have not been protected when students present, speak, or are named on camera. We are looking for ways to record via Zoom without identifying students. A Consent to Release form has been developed for students to allow the recording to be used in class. VP Pratt invited all to join the 3pm session tomorrow. Continuing resources will be provided throughout the semester. John was concerned that underage students should be accounted for on the Consent form. He wants to be safe concerning FERPA rights. Audrey added that they are working with EVC and Legal to make sure the document holds water. Andrea asked to include classified professionals in the trainings to provide feedback. Beth thanked Edina Rutland for all of her work in bringing this issue to the district. Beth said the statewide chancellor's office has kicked this to the local colleges to deal with.

IX. Committee Reports (1-minute each)

- A. District Academic Senate (DAS): Judith reported the DAS will meet again in April.
- B. Constitution, Bylaws and Ground Rules: Jennifer reported they have clarified some of the Constitution language and will send it to the Executive Committee. They are aware that the faculty has to vote on the Constitution. Lorenzo added the officer's election and Constitution amendments should be held on the same ballot.
- C. Academic Senate California Community Colleges Plenary: Kathy said the ASCCC Plenary is next week. She asked anyone with topics to be addressed contact her and she will bring feedback.
- D. EOP&S/: Olga said Thuy Cao is coordinating the Vietnamese Students Association Graduation on May 14th from 4-6pm. Registration is required. Olga will bring back the date for the ALMAS celebration.
- E. Program Review (PR): Judith reported asking the new dean of Academic Success & Student Equity to speak to the committee regarding the equity framework. PR will also use an accreditation lens. All submitted Program Reviews have been validated. She is sending out notifications to the writers and the deans. Program Reviews will still be in Word in the fall.

X. The chair adjourned the meeting at 3:46 pm.