

San Jose City College
ACADEMIC SENATE
Approved Minutes
May 1, 2018

Senators Present: Michael Berke, Jose Cabrera, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Phil Crawford, Nicolas Fraire, Chris Frazier, Rachel Hagan, Heather Jellison, Jagrup Kahlon, Iyun Lazik, Alex Lopez, Chris March, Judith Bell proxy for Eve Mathias, Dennis Meakin, Olga Morales-Anaya, Karen Pullen, Bob Wing
Parliamentarian: Lorenzo Cuesta

Absent Senators: Nisha Guha (excused)

- I. The meeting was called to order at 2:10pm.**
- II. Approval of Agenda – Approved as amended without objection**
- III. Approval of Minutes – Approved as amended without objection**
- IV. Public Comments**

1. Officer Michael Annino encouraged the senate’s support to hire more police officers. At the current staffing levels, there are two officers per shift responsible for 4 campuses, which includes the District Office and Milpitas campus. They’re stretched very thin. They’ve added the resisting arrest charge which is especially difficult for a single officer. In the past year they arrested a student for making threats to faculty and found a shotgun and 100s of ammo rounds in his vehicle. There was a sexual assault this semester near Reprographics. He asked them to consider officer safety also. He said West Valley/Mission has 1000 more students and deploy 3 officers per shift. He would like to see two more officers added per shift. He asked for the senate’s support with the district.
2. Janet Chang invited the faculty to participate in designing/developing the SIM lab. She and Carlos Rojo have toured other simulation labs. They want a multi-use lab acceptable to EMT, Biology, and Kinesiology. She will return for a senate recommendation.

President’s Report: Jesus said safety was a topic at the district council meeting. He and Mike attended the Board of Trustees (BOT) meeting last Tuesday. President Breland is moving to the District Office (DO). He acknowledged President Breland’s work on behalf of the college and his support of the senate. President Breland said continuity is important for the students. SJCC has a fantastic administrative team. We’ve received State recognition for SJCC programs. It’s been an honor to work with SJCC and to stay here at the district. He will remain here through July. Because he’s taking an interim role, the incoming administrators will be, “acting,” and come from within. Announcements may be made in June. He wants everyone to feel confident with the transition.

The senators appreciated President Breland for providing stability, senate partnership, open communication, leadership and were pleased to be keeping him within the district.

V. Committee Appointments

1. Standing Committees
 - District Technology Planning Comm. (needs 1) – Isai Ulate (Applied Sci.), Bob Wing (Library)
Bob Wing was selected by unanimous vote.
2. Screening Committees
 - Faculty Positions (needs 3)
 - a. EOP&S Counselor (#1800045) – Olga Morales-Anaya (EOP&S), Elena Dutra (EOP&S), Fabio Gonzalez (EOP&S), Gina Ronzano (Counseling)
Olga, Fabio, and Elena were selected by vote.
Voting for Olga were (17): Iyun, Alex, Carlos, Olga, Jose, Bob, Chris F, Rachel, Judith, Heather, Nic, Jagrup, Guillermo, Dennis, Chris M, Phil, Mike
Voting for Elena were (9): Alex, Olga, Jose, Bob, Rachel, Jagrup, Guillermo, Phil, Mike
Voting for Gina were (8): Iyun, Carlos, Chris F, Judith, Heather, Nic, Dennis, Chris M
 - b. Instructor, Environmental Control Technology (HVAC/R), (Position #1800039) – Jonathan Cronan (HVAC), Chris March (Mach. Tech.), Chris Frazier (Math) – **Approved w/o objection**
 - Classified Positions (needs 1)
 - c. Admissions & Records Technician (#1800046) – Angela Tran (Math), Alex Lopez (Metas)
Alex was selected by unanimous vote.

- d. Instructional Lab Tech I, Medical Assisting (#1800041) – Jagrup Kahlon (Med. Asst.) – **Approved w/o objection**

VI. Action Items

1. Partnership Resource Team (PRT): Innovation & Effectiveness Plan – Joyce asked for the senate’s endorsement. She outlined the plan’s option menu and how to move forward with the \$200K grant.

Motion: To support the plan -

The senate discussed viewing the original menu of options and questioned the criteria to select faculty to receive the professional development. Joyce will forward the original menu of options.

Motion: To postpone (to view the original menu) – Approved by vote

Rachel and Judith voted against the motion; all others voted for the motion

2. Umoja PVR Action Plan – Pam Turner

Motion: The senate strongly supports academic programs that improve student success, in particular, for underrepresented students. As such we provisionally approve UMOJA’s program viability committee action plan, pending specific deliverables, clear timeline, and with the understanding that we are only a recommending body. – Approved by vote

Rachel voted against: all others voted for the motion.

The senate discussed the need for milestones, the lack of implementation guidelines, the need for alignment with college goals/visions and ISLOs, and the need to better define expectations.

Amendment: The senate recommends that the program be housed under the division of Social Sciences – Approved by vote

Voting for the motion were (9): Iyun, Jose, Chris F, Nic, Guillermo, Dennis, Chris M, Phil, Mike

Voting against the motion were (7): Carlos, Alex, Olga, Rachel, Judith, Bob, Heather

The senate discussed Umoja’s division history which started in Counseling, moved to Social Sciences, and then to the Library which offered more staff and library resources when Dean Hines came to SJCC. Pam Turner said she wants Umoja to remain with the Library.

VII. Information items (6 minute limit/Possible Action)

1. Election update – Olga reported on behalf of the Teller’s committee (Olga, Iyun, and Heather) the results of the Full-time At Large senator’s election. 56 valid total ballots were submitted, including 1 with no signature and 1 with a double ballot. The candidates received; Valentin Garcia 15, Michelle Gregor 22, Chris Frazier 40, Guillermo Castilla 25, Andres Rodriguez 8. Chris Frazier and Guillermo Castilla were selected by vote. Officer elections will be held at the next meeting.
2. Child Development Center (CDC) – Madhavi Sudarsana, ECE Program Coordinator, requested senate support for the re-opening of the CDC on campus. There are 300 students who could use the CDC. It will provide hands-on experience to Early Childhood Education (ECE) students and high-quality, affordable care for the children of students/staff and the community. This will return as an action item. Dean Betancourt Lopez is working with VP Escobar to limit the financial impact.
3. Journalism Viability Report and recommendations – Betsy Gebhart, the Broadcasting instructor, gave an update from the viability report. Among its strengths, Journalism has a new AA for Transfer degree, and has established a learning community with Communication Studies. They’ve had no full-time faculty in the last 11 years. They recommend; the Journalism department merge with Communication Studies, create new Multi/Social Media courses, add a full-time faculty position, and develop a multi-year recruitment plan. SJCC still has a printed newspaper and a radio station. Journalism instructor, Farideh Dada, added that the adjunct faculty have submitted all of the Program Reviews on time. This will return as an action item.
4. Urgent Item: Resource Allocation Model (RAM) Taskforce – Chris F reviewed an Adopted Revenue Allocation Flow Chart which was presented at last week’s RAM meeting. He noted with this model the District, Milpitas, and EVC would receive about 15.5%, 60%, and 50% more (respectively). SJCC would lose about \$1.5M – \$2M. The RAMS’s constituency and process has changed.

Motion: The senate is not in agreement with adding any percentages at all – Approved w/o objection

5. Maxient reporting tool and Case Management/Student Conduct student issues – Janet Chang (for Sophia) distributed a Case Management Services flyer with the case management referral process, treatment overview/options and contact information. More information is available on the website under Mental Health Resources or Student Health Services.
6. Honor Society: discuss process for improvement – Rachel has received several student complaints, some formal, for the lack of an Honor Society. No one is managing Phi Beta Kappa. The students are losing \$1000s in scholarships. Our transcripts no longer acknowledge a President's or Dean's List. This will return for action. Judith added that Honors did not submit a Program Review and she spoke with VP Montemayor who said reassigned time is needed.
7. Program Review (PR): proposed changes to Academic Affairs forms – Judith reviewed the Annual PR form draft. The data section includes a table that can be copied/pasted and more data may be added if needed. Also added are Guided Pathways, achievements and challenges sections. This will return for action. Judith attended a Guided Pathways conference in Costa Mesa where they discussed the need for a strong team/work group. There is money for reassigned time. She would like to see faculty who are enthusiastic, explorers, committed, and collaborative on the team. She wants strategic planning training.
8. eLumen platforms: discuss a possible taskforce to evaluate platforms – Mike said after the CurricUnet disaster SJCC returned to TracDat which is not so user friendly. He attended a SLO conference at Orange Coast College and talked with Matt Koons with eLumen. Matt said it would handle Program Review, SLOs, support Guided Pathways and talks to Colleague. Mike has held eLumen demos. Judith would like to see a year-long trial of the software and ask for IEPI funding. Mike added 60 California community colleges have adopted this software.
9. AFT President, Paul Fong, reported that the negotiations are going well and a raise is expected. He asked for senate support for an increase of office hours for adjunct faculty. The current requirement is a half an hour and they want to increase it to one hour. The loading will remain as part of their 67%.
Motion: To support the AFT in their effort to double the student's availability to meet with their adjunct instructors outside of class – Approved w/o objection
 Senators noted that the office hour could be face-to-face here on the SJCC campus, or online.
10. IRB Ad Hoc group update – Mike said 3 of the 5 committee members met, reviewed other college documents and are moving forward.

VIII. Committee Reports (1 minute each)

1. District Senate: Fabio said he has a list of faculty who have not submitted the SISC (medical insurance) paperwork. He asked everyone who has not submitted their SISC paperwork to do so by June 1st as the district is moving to a new insurance provider for both Kaiser and Blue Cross. Eric Narveson will be the new District Senate President.
2. Phil wants reassigned time brought together so that faculty can set their (fall) semester. He suggested that the executive committee put together an end of the year get-together following the next meeting.
3. Professional Development – Judith reported that they're reviewing the funding requests. She encouraged them to apply.
4. IPCC: Karen reported that they approved 19 course revision proposals, 2 new program proposals, and 1 course deactivation.

IX. The chair adjourned the meeting at 4:35pm.