

San Jose City College
ACADEMIC SENATE
Approved Minutes
May 4, 2021

Senators Present: President Alex Lopez, Vice President Judith Bell, Treasurer Leslie Rice proxy for Heather Jellison, Executive Senator Elena Dutra, Executive Senator Jose Cabrera, John Banks, Carlos Chavez, Mary Crocker Cook, Jonathan Cronan, Jackie Gamboa, Jesus Covarrubias proxy for Juan Gamboa, Michelle Gregor, Dedrick Griffin, Heidi Kozlowski proxy for Rachel Hagan, David Hammerbeck, Mark Branom proxy for Rich Harlan, Kathy Haven, Clem Lundie, Scott Miller, Olga Morales-Anaya, Jennifer Nestojko, Wendy Pio, and Doug Robb

Absent senators: none

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

IPCC: Lezra Chenportillo

- I. The meeting called to order at 2:10pm via Zoom.**
- II. Approval of Agenda – Approved as amended w/o objection**
- III. Approval of Minutes – Approved w/o objection**
A moment of silence was observed for George Floyd following the trial verdict.
- IV. Public Comments - none**
- V. Committee Appointments – All approved w/o objection**
 - Evaluation Committee**
 - A. Debbie Huntze-Rooney to be evaluated by Doug Robb (both Kinesiology/Athletics)
 - Screening Committees**
 - B. Puente/HSI Counselor replacement – Thuy Cao
 - C. Senior Evaluations Specialist (Position #S2110) – Gabriel Santiago (Articulation)
 - D. Valedictorian Selection (2) – Olga Morales-Anaya (Counseling), Yesenia Escobar Mendoza (Counseling)
- VI. Action Items**
 - A. BP 5010 and AP/BP 5040 – Alex said these were vetted through the Policy Committee and previously presented.
(Mary/Jennifer) **Motion: To approve – Approved w/o objection**
Mark and John will send pronoun corrections to Andrea before these are presented to the District Council.
- VII. Information items/Possible Action (6-minute limit)**
 - A. Review of the FY2021-22 Tentative Budget Recommendations from Finance Committee – Teresa Paiz (co-chair with Vanet Murawsky) explained the committee’s process. They separated into 3 groups to review about 800 line items from the budget justification forms and compared them with Program Reviews and ISLOs which took about 20-30 additional hours. They forwarded the information to Vickie Menzies at Business Services.
(Judith/Jesus) **Motion: To adopt the budget by the Finance Committee and Business Services – Approved w/o objection**
 - B. Review/possible adoption of the revised Integrated Strategic Enrollment Management Plan to Ensure Retention (iSemper) – VP Pratt explained this active, working plan’s revisions. The spring 2021 iSemper removed: RAM and DO resource allocation references, productivity and FTES targets in scheduling, and the Cancellation Considerations Appendix. Modified were: student services goals moved forward, lowered goals with student ed plans, and self-serving technology linked to the DO. It modified ways to approach early alert, and any goals regarding remote learning. Added were emphasis on Ethnic Studies Pathway, AB705 ESL implementation plan, and continuing support and training for DE.
(Judith/Jennifer) **Motion: To approve the iSemper as amended – Approved w/o objection**
Jose asked how the UC transfer pathways align with the in-reach/outreach goals for Math/Science. Dr. Pratt answered they are forming partnerships with a few UC and the Honors Program, but there’s no

goal currently. Heidi asked what tools will be given to the faculty to reach these equity gap goals. Dr. Joyce Lui explained the goals are there to help faculty become aware of equity gaps. Office of Research, Jose Cabrera, and Dedrick Griffin have developed of a Faculty Equity Dashboard to identify gaps. Faculty will receive professional development to remove gaps. Leslie said 35% is a huge percentage but 2023 may not be realistic timeframe. Dr. Pratt said this was given as part of the Vision of Success and it's how we articulated. Alex asked if the faculty will be given resources to meet these goals. Dr. Lui said there will be \$200K for professional development tied to equity goals.

(Jose/Leslie) **Motion: To amend the iSemper to include IEP resources to meet the goals – Approved w/o objection**

Dedrick asked if there are consequences for un-met goals. Dr. Pratt said the 40% goal is from Vision for Success.

- C. Institutional Effectiveness Partnership Initiative's (IEPI) Institutional & Effectiveness Plan – Dr. Joyce Lui highlighted the steps to access the available \$200K. The plan focuses on three areas of professional development: (1) culturally responsive curriculum, (2) communities of inquiry and practice, and (3) effective practices for implementing college-wide diversity, equity and inclusion. The forth focus is participatory governance by enhancing communication. Dr. Lui reviewed the budget estimate: \$90K as stipends for faculty for Communities of Practice, i.e., the Equity Dashboard and speaker's series; \$50K for Communities of Inquiry including overtime for Classified Professionals and enhancing the website; \$42K for Diversity Equity and Inclusion (DEI) plan to include more speakers and stipends for student and faculty; \$18K for Participatory Governance to look for a tool like BoardDocs to capture minutes and agendas.

(Jennifer/Judith) **Motion: To approve this plan – Approved w/o objection**

Mark asked to include more Open Education Resources (OER) in the equity and professional development discussion. Jackie requested a breakdown of the budget. Dr. Lui answered the \$50K would go to training 100 faculty related to communities of practice and cultural curriculum review, \$4K for faculty related to diversity, equity and inclusion plan and additional \$30K for admin support for professional development programs. Dr. Pratt said they are working on a Cares Act III funding proposal which includes funds for distance ed and OER training and resources. Lorenzo warned that some BoardDocs vendors do not follow the Brown Act and want to sell their products. Dr. Lui answered that they are looking into tools from various vendors. Leslie hopes we do not spend \$13K on a new website. Mark offered his website creation services.

- D. Review additional Non-Instructional Assignments (NIA) – Dean Misty Stroud reviewed the list of the last group of NIAs.

(Jennifer/Judith) **Motion: To pass these NIAs – Approved w/o objection**

Leslie said there are faculty who are unsure how to use the Early Alert Coordinator and the name should be changed to add Probation. John said the Early Alert Coordinator application needs a date update. Rachel said probation and dismissal are the larger part of the job because we do not have the technology to do early alert as they would like.

- E. ESL AB705 Implementation Plan – Patricia do Carmo requested senate endorsement of the ESL AB705 plan. As ESL students they have three years to complete English under AB705. Zerrin Erkal explained the plan's goal is to show equitable placement and is due at the state chancellor's office in July. The plan must show the placement method, the evidence to be collected, and effectivity of the placement process. Zerrin explained the placement methods and the evaluation of the assessment approach with evidence. The plan will be presented to the College Advisory Council (CAC) and the Board of Trustees (BOT) before going to the state chancellor's office.

(Judith/Mary) **Motion: To endorse the ESL AB705 Plan – Approved w/o objection**

- F. Resolution on alternatives to Proctorio – Kathy Haven proposed this resolution to address the disuse of Proctorio in light of the equity concerns across the state.

(Kathy/John) **Motion: To refer to an ad hoc committee – Postponed to next meeting**

Lorenzo reminded the Senate that a committee needs to answer the five questions: (1) how many people, (2) who are they, (3) who is the chair, (4) what is the task and (5) when to report.

(Leslie/Mark) **Motion: To postpone to form committee details for next meeting – Approved w/o objection**

Leslie, Mark, Kathy, and Dedrick volunteered to form committee details and report at the next meeting.

VIII. Information items (6 minutes)

- A. Draft of the Equity Framework from Student Equity & Achievement Program (SEAP) – Madhavi Sudarsana said with the college as moving towards creating an equitable learning environment, SEAP has designed the Equity Framework draft to define actual terms, use, implement, and assess the process. They have created a survey for all constituency groups to provide feedback by the end of spring term. Feedback may be sent through the survey or emailed directly to Dean Rene Alvarez.
- B. Finance Committee and Program Review Committee taskforce on integrating budget process and program review in eLumen – Judith Bell requested the creation of a taskforce consisting of members of the Program Review and the Finance committees to develop the budget process in eLumen over the summer. Lorenzo suggested using an ad hoc committee instead of a taskforce. Andrea asked Judith to also present at the next Classified Senate meeting to get support.
- C. Election results/update – Kathy Haven reported there were 64 total responses to the election. The Constitution changes received 44 yes votes and 7 no votes. In the Full-time At Large election, Mary Cook received 33 votes, Wendy Pio 23, Anita Reyes 31, and Mark Branom 29. Mary Cook, Anita Reyes, and Mark Branom are the new Full-time At Large senators. In Area 11 – Service Careers, Jagrup Kahlon received 2 votes, Scott Miller 1 vote, and Wendy Pio 0. Jagrup Kahlon is the Area 11 – Service Careers senator. There is one Adjunct At Large senator seat available and Area 9 – Physical Education/Athletics is vacant. Alex welcomed all of the new senators.

IX. Committee Reports (1-minute each)

- A. President's Report: Alex reported there was a special Board of Trustee (BOT) meeting last week in which the BOT brought a resolution to direct the Chancellor to speak with the (San Jose) eastside community and stake-holders to determine what's needed to provide them educational access. This will go to vote at the next BOT meeting. The District Academic Senate tabled the Chancellor's Non-Credit and Continuing Education item because answers are needed regarding accreditation. There is a Resource Allocation meeting tomorrow. It does not appear that we will pass a resource allocation this year. SJCC and EVC are working to ensure funding and resources for students.
- B. Elena congratulated all of the newly elected senators and everyone who ran this year.
- C. Jesus congratulated Juan Gamboa on the great job on the Cinco de Mayo week of events/speakers.
- D. Mark reported recently meeting with the Open Education Resources Initiative (OERI) representative. He reviewed upcoming events and a webinar which starts tomorrow. Mark will send an email with dates and links to the senate office to forward to all faculty.
- E. FaST: Heidi reported the Facilities, Safety, and Technology (FaST) Committee has divorced from the Technology Committee. The new Technology Committee will establish its membership in the fall.
- F. DE: Audrey met with the California Virtual Consortium-Open Education Initiative (CVC-OEI), District ITSS, and EVC's DE Coordinator regarding the phase one of Course Finder. Sergio is working to set SJCC and EVC to become a home college in the CVC-OEI. The OEI will present an overview of Course Finder at the next DE meeting on May 10th between 3:30pm and 5pm. Everyone is welcome to attend.
- G. SLOAC and PR: Judith reported working on cross-walking with the Accreditation Handbook to see where to focus resources. Rene is visiting committees with the equity framework. They are still working on transferring the PR to eLumen.
- H. Guided Pathways: Judith reported focusing on the website and the pathways themselves.

X. The chair adjourned the meeting at 4:00 pm.