

**San Jose City College**  
**ACADEMIC SENATE**

**Approved Minutes**  
**November 15, 2016**

**Senators Present:** Madeline Adamczeski, Michael Berke, Bill Carlson, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Philip Crawford, Nicolas Fraire, Chris Frazier, Rachel Hagan, Heather Jellison, Heidi Kozlowski, Clem Lundie proxy for Momoh Lahai, Iyun Lazik, Alex Lopez, Linda Meyer, Olga Morales-Anaya, Isai Ulate, Ada Weeks, Bob Wing

**Parliamentarian:** Lorenzo Cuesta (absent)

**Senators Absent:** Michelle Gregor (excused), Nisha Guha (excused), Chris March (excused)

**I. The meeting was called to order at 2:10pm.**

**II. Approval of Agenda – Approved as amended without objection**

**III. Approval of Minutes – Approved as amended without objection**

**IV. Public Comments**

1. President Breland said he's returning from the post-election forum. Our students were appreciative to have an open environment to air their concerns. We have to continue to reach out to the students to understand what their options are especially when they have insecure or fearful feelings. There was a news camera there to see if Trump supporters were feeling protected and supported. He thanked the senate for submitting its hiring priorities. Five of the positions will be hired. He's confirming enrollment data for the other positions. The EOP&S, Veterans, DSPS and Crisis Counselors, English, Ethnic Studies, and Communication Studies positions are moving forward. The district is 49 positions over the state bond. We need to be conscientious and forward thinking about where we're hiring.

**V. Committee Appointments**

1. Evaluation Committees

- a. Kevin McCandless to evaluate Dave Ahlberg (both Math) – **Approved w/o objection**
- b. John Song to evaluate Iyun Lazik (both Chem.) – **Approved w/o objection**
- c. Ada Weeks to evaluate Yelena Lipilina (both Cosmo) – **Approved w/o objection**
- d. Ann Soman to evaluate for Michael Divinia (both Math) – **Approved w/o objection**
- e. Chris Frazier to evaluate Ann Soman (both Math) – **Approved w/o objection**
- f. Isai Ulate (Machine Tech) to evaluate David L Lomax (Construction) – **Approved w/o objection**
- g. Mark Newton (Bio.) to evaluate Jessica Smay (Physical Sci.) – **Approved w/o objection**
- h. Kevin McCandless to evaluate Chris Frazier (both Math) – **Approved w/o objection**
- i. Mark Newton to evaluate Peter D'Eliscu (both Bio.) – **Approved w/o objection**
- j. Iyun Lazik to evaluate Madeline Adamczeski (both Chem.) – **Approved w/o objection**
- k. (TRC) Mo Lahai (Business faculty, faculty selection) and Gina Del Rosario (Cosmetology, Dean's choice) to evaluate Mark Branom (Computer Applications/Social Media)

Michael read from the contract that the faculty member may select a tenured faculty at-large and the dean must select tenured faculty from the department/discipline.

**Motion: To allow the faculty and dean to make submission changes and re-submit this request to the executive committee next week for approval. – Approved by vote**

Clem voted against the motion; all others voted for the motion

l. Sanhita Datta to evaluate Mark Newton (both Bio) – **Approved w/o objection**

m. Eugenia Del Rosario (Cosmetology) to evaluate Linda Ferrell (Accounting) – **Approved w/o objection**

**VI. Information items/Possible Action (6 minute limit)**

1. Credit Course Certification discussion of State policy changes - VPAA Graham said college CIOs will now be allowed to certify some courses due to the backlog at the state. There are four categories that he (as SJCC CIO) may certify, i.e., new proposals to existing credit courses, substantial change proposals, stand-alone proposals, and non-substantial change proposals. This does not include programs and non-credit courses. He requests senate guidance along with IPCC to determine a process.

2. ASCCC Fall Plenary discussion/update by attendees – Jesus said 8 senators attended the plenary in Costa Mesa. Chris F was impressed by the value that SJCC brought to the state senate and enjoyed the breakout sessions. He added that there’s movement on the 60 unit cap to make the general education requirement of the STEM majors be done after the 60 units giving latitude to the Calculus problem. Carlos said it’s important for new senators to attend to view the current/upcoming issues. Heather attended a non-credit breakout session and found value in viewing the differences in non-credit and CTE programs on other campuses. Her breakout session discussed equalizing pay for non-credit courses. She said no new date was given for the Common Assessment so they don’t have to push it out again. Phil had an opportunity to revise a poorly written apprenticeship resolution. Phil added to a discussion about the (academic) calendar. Alex appreciated attending with more senior senators who assisted in adding clarity to some issues. The Spring Plenary will be held April 20-22 at the San Mateo Marriott. Alex reminded them to contact the counseling department if substitutes are needed because they can make presentations in your absence. Phil added that all of the plenary handouts/power points are available at [www.asccc.org](http://www.asccc.org).
3. Revisions to Chapter 4, Administrative Procedures/Board Policies – Jesus said the senate was asked to review some of the APs. Carlos said they met with the EVC counselors who are now viewing the proposed academic renewal policy. The EVC counselors will submit it to their senate for approval. Carlos will bring the renewal back to SJCC senate after EVC’s senate approval. Phil said the AFT wants to remove the language of senate input from the calendar policy. Linda said the IPCC will review the EVC Credit-by-Exam policy passed by the EVC Academic Senate. IPCC will bring it for senate approval. Chris F said a lot has been added to item 10 as “mutually agreed.”
4. Measure X discussion of implications – Phil said with the passage of Measure X the Facilities Committee has asked to bring back the Master Plan to discuss the \$750M from the measure. Send facility needs to Phil. Phil will add the repair of 20 library lights to the Facilities’ agenda. Isai asked the senate to watch that the bond money continues to fund the new CTE building and the demolition of the 100/200 buildings as planned. Guillermo asked whether the Gilbane contract could be renegotiated in light of the new funds.
5. Online Tutoring- No cost for students – Jesus said the senate can recommend that online faculty turn on the Canvas tutoring because it has already been purchased. Heidi wanted to highlight the fact that the tutoring has cost the college and was not free. Bob added that the online tutoring will address an accreditation issue. Jesus will ask President Breland to clarify online tutoring/Net Tutoring funding and equitability questions. Jesus has asked Dean Hines to attend a senate also.
6. AB1995 discussion of the bill to provide services/access to facilities to homeless students – Michael proposed a resolution to the District Senate to allow shower access to homeless students in accordance with state law AB1995. Both colleges would have to adopt this resolution. There was discussion about policing the showers, student ID cards, campus/student security and the need for a board policy to follow this law.

District Academic Senate Resolution on AB 1995

AB 1995: Community colleges: homeless students: access to shower facilities.

[http://www.leginfo.ca.gov/pub/15-16/bill/asm/ab\\_1951-2000/ab\\_1995\\_bill\\_20160801\\_amended\\_sen\\_v95.htm](http://www.leginfo.ca.gov/pub/15-16/bill/asm/ab_1951-2000/ab_1995_bill_20160801_amended_sen_v95.htm)

**Whereas**, Existing law establishes the California Community Colleges, under the administration of the Board of Governors of the California Community Colleges, and authorizes the governing board of a community college district to grant the use of college facilities or grounds for specified purposes; and

**Whereas**, Governor Jerry Brown signed into law AB 1995, to be added to Education Code as Section 76011, which “requires a community college campus that has shower facilities for student use grant access, as specified, to those facilities to any homeless student who is enrolled in coursework, has paid enrollment fees, and is in good standing with the community college district” and “to determine a plan of action to implement this requirement”; and,

**Whereas**, Current data collection processes in the SJECDD do not provide for the collection of data on student homelessness; and,

**Whereas**, AB 1995 goes into effect on January 1, 2017, and requires local boards to have developed and adopted implementation plans by that date;

**Resolved**, that the SJCC and EVC Academic Senates collaborate via the District Academic Senate to develop and redact a District Board Policy that addresses AB 1995; and,

**Resolved**, that each college determine for itself the most effective course of action that supports as many students as possible and develop best practices for implementing sound local policies that comply with AB 1995, and; and

**Resolved**, that the SJCC and EVC Academic Senates work with their appropriate campus leaders (including the Associated Student Government [ASG]) to develop an implementation plan and to develop the necessary parameters for successful implementation of AB 1995 on our campuses as soon as possible, but before January 1, 2017, including the development of data collection methods that will provide the colleges with data on student homelessness; and,

**Resolved**, that the SJECDD District Academic Senate, on behalf of both colleges, recommend to the Board of Trustees that it **adopt** the District Board Policy on AB 1995 before January 1, 2017, and that both Evergreen Valley College and San Jose City College do their best to implement their respective implementation plans within the first four weeks of the Spring 2017 semester.

*Michael Berke  
San Jose City College*

7. Fall 2016 last senate meeting will be 12/6 – Jesus said December 6<sup>th</sup> will be the last fall senate meeting.
8. State senate liaison discussion of roles and responsibilities – Jesus said last semester Isai was appointed as the CTE liaison and Fabio as the legislative liaison. Michael said there’s a need to establish the job descriptions to get the full benefit of these positions. CTE Liaison and Non-credit Liaison job descriptions are at [asccc.org](http://asccc.org) website. Michael will email the link to the senate. Phil suggested referring these positions to the reassigned time committee. Michael will return with a motion/recommendation to establish job descriptions and possible reassigned time.

**VII. Committee Reports/ Senator Updates (1 minute each)**

1. President’s Report – Jesus said the District Academic Senate (DAS) is reviewing program viability and DAS by laws and constitution. After attending the post-election campus forum today Jesus suggested a joint resolution with the ASG to affirm the faculty/student’s role in providing a safe space for students.
2. Phil is considering applying for an OER grant for a transfer degree program that’s all open source resources so that students in that program would not have to buy textbooks. Susan Hines is working on such a grant.
3. Bill said they’re working on online homework. There’s a meeting this Friday from 3-4pm with Susan Hines who has developed a course shell which will be beta tested. Mark Zheng will also discuss his approach to online homework.
4. Olga reported that the counselors presented the matriculation process to the San Jose Unified School District. They encouraged them to stress 4 years of English and Math study and explained their levels.
5. Chris reported the Finance committee is aligning itself with the categorical funding and developing the timeline.

6. Nicolas reported that the City of San Jose is hiring Regional Park Aids paying \$21.93 per hour. There's an online application. He will email the flyer to the senate.
7. Jesus met with the Enrollment Management group. Late start classes were offered. Students were surveyed to establish another late start schedule. The right point people are needed to present dual-enrollment to high schools.
8. Bob stressed the importance of faculty input regarding Ben Seaberry's invitation to participate in the technology planning. There's a meeting this Thursday. Bob will forward the email.
9. Iyun met with VPAA Graham who surveyed all students to determine which courses were needed. An evening Statistics class received the most interest, but the survey data was unclear.
10. Heidi will attend Seaberry's technology meeting and she will present any faculty concerns/issues. Send concerns to Heidi. Madeline and Bill will attend also.
11. Linda reported IPCC approved 3 courses and are reviewing 7 others. They want to incorporate their report into the process for credit course certification (with VPAA Graham).

**VIII. The chair adjourned the meeting at 4:10pm.**