

San Jose City College
ACADEMIC SENATE
Approved Minutes
November 19, 2019

Senators Present: Judith Bell, Jose Cabrera, Bill Carlson, Guillermo Castilla, Carlos Chavez, Lezra Chenportillo, Jesus Covarrubias, Mary Crocker Cook, Jonathan Cronan, Chris Frazier, Michelle Gregor, Dora Panayotova proxy for Dedrick Griffin, David Hammerbeck, Kathy Haven, Heather Jellison, Lorraine Levy, Alex Lopez, Scott Miller, Olga Morales-Anaya, Jennifer Nestojko, Wendy Pio, Doug Robb, Kidane Sengal, Patricia Solano, Bob Wing

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

Absent Senators: None

- I. The meeting called to order at 2:10pm.**
- II. Approval of Agenda – Approved w/o objection**
- III. Approval of Minutes – Approved as amended w/o objection**
- IV. Public Comments – None**
- V. Committee Appointments – All approved w/o objection**

A. Multicultural Center Design Selection Group (2) – Yesenia Escobar (Counseling), Elena Dutra (Counseling)

B. 1-year TRC for Elisse Reyna – Olga Morales-Anaya and Rachel Hagan (all Counseling)

VI. Information items (6-minute limit/Possible Action)

A. SJCC's Certificate of Specialization in Peer Leader Training – Dr. Madeline Adamczeski shared spring 2019's Metas Center annual award ceremony that included the inaugural Certificate of Specialization for Peer Leader Training (PLTL) presentation to six students, and honored the 2018-2019 cohorts of the PLTL and Supplemental Instruction (SI) peer leaders. The ceremony also honored all one hundred thirteen-student employees hired by Metas, Tutoring, and Reading and Writing Centers. She explained the coursework required in the nationally/internationally recognized PLTL/SI programs. Seventy tutors were honored with the International Tutor Training Program Certificate. Dr. Gonzalez is working on a non-credit option for the Certificate of Specialization to be inclusive to all students.

B. Update to the Distance Education Handbook – Audrey Blumeneau requested support for the updated handbook. Updates include changing from Moodle to Canvas and updated requirements for teaching online. Faculty wanting to teach online are waiting for the handbook.

Motion/S: To support/adopt the DE Handbook – Unanimously Approved

Discussion: Senators discussed whether they had enough time to review the handbook with the DE committee's recommendations.

C. Metas' Program Updates on Summer Bridge/First Year Experience and Cultivamos Program – Dr. Elizabeth Gonzalez, Metas Interim Program Director, introduced Patricia Solano (Math), and Yesenia Escobar (Metas Counselor). Summer Bridge is a nationally recognized model program presented at the College Board Forum in Washington, D.C. 139 students participated last summer in which 87% passed college level Math with 95% projected to return in the fall. Patricia explained the program includes embedded peer leaders, free lunch, small group study, supplemental instruction, and Study Café with homework assistance. Yesenia added they provide on-site, one-on-one counseling, early alerts, and referrals to on-campus resources. Dr. Gonzalez said SJ Promise students will begin SJCC with Summer Bridge. This year's 226-student cohort is the largest. Dr. Gonzalez said the Cultivamos Program partners with UC Santa Cruz (UCSC) to increase the transfer rate. Claudia Amador explained with cross enrollment any eligible California community college student for an additional fee, may take one university class per academic term without official enrollment. UCSC removed the fee with the partnership. The student benefits are access to 4-year courses before admissions and increased transfer interest. Institutional benefits include help for courses not currently articulated to become a bridge in guided pathways.

Discussion: Senators voiced their support for the programs and the need to embed these models in other disciplines. This celebrates and goes hand-in-hand with equity.

- D. Guided Pathways Scale of Adoption – Judith Bell said the Academic Senate will have a part of the scale of adoption assessment (handout). Keeping the equity lens on everything, the practices includes the four pillars, (1) Clarify the path, (2) Get on the path, (3) Stay on the path, and (4) Ensure learning. These pillars, meta majors, and mapping will be discussed at this Friday’s retreat. She and Lezra are Guided Pathways’ co-faculty coordinators.
- E. ASCCC Plenary updates from attendees – Alex said SJCC sent eight faculty to the Plenary in Newport. The focus was diversity, equity and anti-racism. He attended a diversity workshop and spoke with many other senate presidents. SJCC is ahead of other colleges because of the strong working relationship with the college administration. The resolutions voted against trickle-down politics. Carlos attended an AB705 presentation and found the student equity/accessibility data very interesting. He is looking forward to the SJCC numbers. Chris was impressed with the equity discussions. Leadership is charged with providing equity for the students to emulate. Judith had a Guided Pathways focus. Guided Pathways needs to be embedded in every practice and everything should be looked at with an equity/student success lens. She attended a women’s leadership caucus and encouraged senators to attend the next plenary in Oakland. Heather got the most from diversity and equity. Friday’s speaker encouraged them to speak up in the moment/meeting. She attended leadership types and part-time breakouts. Jesus said the SJCC senate was key to the spotlight on trickle-down elections and there is more democratizing of the statewide senate. Lorraine found the plenary eye opening. She is proud that SJCC senate sent three part-time senators and four women unmatched by other colleges. OER was a big topic and as the OER liaison will bring more information. Kathy found the conference productive. Institutional racism issues and personal issues were uncovered. She is so proud of the social justice/diversity work at SJCC. Mary shared her student’s assignment comments from the Psychology of Women class. Many felt welcomed in the classroom, comfortable and belonging.
- F. Part-Timer Caucus support from our Senate – Kathy asked for support of a resolution at the spring plenary to have academic senates across California include part-timer representation at the table. 70% of classes are taught by part-timers. She challenges senates to recognize obstacles to part-timer equity. VP Pratt said she is open to suggestions to help part-timers.
- G. Initiation of Viability Procedure for Transportation Course – Dr. Minh-Hoa Ta requested Senate support to start the viability process for ten stand-alone Transportation courses last offered in 2010, still listed in the catalog, and currently with no faculty to teach courses.

Motion: To create the viability committee – Approved w/o objection

VP Pratt said with accreditation, it would be better to take the course away for good rather than deactivate it.

VII. Committee Reports (1 minute each)

- A. Presidents Report: Alex reported a senator contacted the Chancellor’s office and spoke on behalf of both Academic Senate Presidents without permission and the presidents were asked to confirm. The protocol is for the presidents to be notified in order to confirm the information. In the future double-check with your senate president first. The Senate is still advocating for more faculty hires. Alex is still working with the District Council to have more faculty on the RAM. Alex will send out the next AP/BPs for review and needs senate feedback.
- B. Executive Committee: Judith reported the Innovation Fund committee may still need more classified members. Heather reported the Plenary expenditures will be available later in the spring following the conference reimbursements.
- C. Counseling: Carlos reported Counseling started registering students last week for the spring classes. Send students to counseling to get their needed schedules.
- D. PE: Doug reported in 2014 the pool closed due to its cost and maintenance. It has not reappeared on the facilities master plan as of fall 2019. They hope to get it back and want support.
- E. Classified Senate: Andrea shared that the Senate will conduct the Foster Youth drive again this year to provide for the kids in emergency shelters. Look for the email.
- F. Guided Pathways: Judith reminded everyone about the upcoming retreat on Friday.
- G. SLOAC: Judith reported the org chart is ready to down load in eLumen. Institutional SLOs need review through the equity lens.
- H. Program Review: Judith will bring questions to the Senate as she works on the modules.

IX. The chair adjourned the meeting at 3:48pm.