

San Jose City College
ACADEMIC SENATE

Approved Minutes
October 20, 2015

Senators Present: Madeline Adamczeski, Michael Berke, Dong Mei Cao, Bill Carlson, Carlos Chavez, Ann Soman proxy for Graciela Cochran, Jesus Covarrubias, Philip Crawford, Juan Gamboa, Michelle Gregor, Rachel Hagan, Iyun Lazik, Alex Lopez, Linda Meyer, Renza Nassab, Isai Ulate, Ada Weeks, Bob Wing, Larry Harris (student rep.)

Parliamentarian: Absent

Senators Absent: Percy Carr, Janet Chang (excused), Valentin Garcia, Fabio Gonzalez (excused)

I. The meeting was called to order at 2:10pm.

II. Approval of Agenda – Approved as amended without objection

III. Approval of Minutes – Approved as amended without objection

IV. Public Comments

1. Dean Jaime Alonzo shared the Finance committee budget template draft for departments to record their budgets.
2. Marc Sola was disappointed in the lack of a second reading of the Ethnic Studies criteria. He said it wasn't brought to the IPCC. It should have been discussed by the entire campus. He thinks the criteria needs to be broader and go beyond Ethnic Studies.

V. Committee Appointments – All were approved w/o objection

1. Standing Committees: District's Professional Recognition Committee (1) – Noe Torres
2. Screening Committees: SJCC Curriculum Coordinator (2) – Karen Pullen
3. Tenure Review Committee (TRC): All Counselors
 - a. Fabio Gonzalez and Elena Dutra for Olga Morales-Anaya
 - b. Rachel Hagen and Beverly Stewart for Meiko Daire
 - c. Doriann Tran and Carlos Chavez for Lezra Chenportillo

VI. Information items - possible Action Item (limited to 6 minutes)

1. New SJCC Title V HSI Grant Award - Robert Gutierrez (director of the METAS program) said SJCC was awarded the \$3.25M HSI grant (over five years) to implement an undergraduate research program in partnership with UC Santa Cruz. He provided an abstract illustration of the program model. They will serve 24 students in the first two years and 48 in year three.
2. Updated Facilities Master Plan – Larry Frapwell and Megan Gaunce from Cambridge West provided an updated timeline and snapshot of the 2nd draft of the Facilities Master Plan. There's an open forum presentation scheduled for November 18th. The proposed changes include improving the campus front door access and traffic changes, increased parking, repurposing existing buildings and new building configurations.
3. Safe Zone – Joseph King started the program in 2012 to provide support and campus awareness of lesbian, gay, bi-sexual and transgender (LGBT) students on campus. The program reports to the college president. He hopes for a Diversity Center in the new building structure to provide a safe space on campus. Joseph has training and resources available to faculty/staff/administrators to assist students. There are 3 counselors working with the Safe Zone. Lisa Vasquez will be the coordinator for the Gay/Straight Alliance next semester. He asked the Senate to support this resolution:
*Whereas the San Jose City College Academic Senate is dedicated to providing quality education, promoting both academic support as well as the development of personal growth
And whereas San Jose City College serves a broad diversity of students and celebrates those differences
And whereas the college mission includes the statement "By the year 2017, SJECCD becomes the premier institution for advancing opportunity, equity, and social justice for everyone through education excellence".*

*And whereas, the San Jose City College Academic Senate, wishes to ensure the continuing of the Safe Zone program as constituted and remain a valuable campus resource
Therefore be it resolved that the San Jose City College Academic Senate fully supports a permanent Safe Zone program and considers it to be an important source of support for San Jose City College students*

Motion: To adopt the Safe Zone resolution – Unanimously approved

4. Faculty Hiring Update – President Breland thanked the Senate for refining and expediting the faculty hiring list. With the number of retirements and vacancies for next year, there is funding for 8 faculty positions and the order changed slightly. President Breland’s order:
 1. Air Conditioning/HVAC-1
 2. Physics
 3. ESL
 4. Math (Basic Skills focus)
 5. Math (Basic Skills focus)
 6. Computer Applications (Programming focus)
 7. Facilities Maintenance Tech
 8. Biology
 9. Early Childhood Education (Teacher prep pipeline)
 10. Air Conditioning-2
 11. Music

SJCC is now competing for faculty hires with our surrounding districts that have increased funding due to the state’s allocation for full-time faculty hiring. SJCC does not qualify for this additional funding because we’re a Basic Aid district. Because of this competition, the second Math position was moved up on the list. VPAA Graham said they hope to open the positions internally by Dec. 1st and post outside by mid-December. Dr. Breland asked for senate support to push the positions through.
5. Distance Ed Update - Heidi Kozlowski reported the DE committee voted for OEI and Canvas. 8 members voted to join the OEI and migrate to Canvas with the provision that Moodle continue to July 2017; 1 voted yes if there’s paid training for 4 hours; 1 voted yes if there’s paid training and migration support; 1 no vote and 1 abstention. She hopes the Senate will vote or make a recommendation this semester. Heidi will arrange some town hall meetings to continue this discussion. If SJECCD decides to join OEI there’s still time to join their pilot cohort #2. She’s working with Ben Seaberry to provide some type of paid training for Canvas for August 2016. The committee is working on a DE plan. 55 faculty members have signed up for Canvas sandboxes. Moodle costs about \$30-40K. Canvas will be free in the first 3 years, and the regular cost is \$120-130K. OEI will try to negotiate a reduced Canvas price for community colleges.
6. Milpitas Transition Team - VPAA Duncan Graham said SJCC is the home campus for the Milpitas site. This team will transition from the work of the Workforce Institute. The high school students will have dual enrollment. The site is scheduled to open in fall 2016. There will be a groundbreaking this November. The team needs 3-4 faculty members, about one from each division.
7. Adult Ed Consortium Ad Hoc group – Phil asked for faculty support for the group especially from student services. The group is trying to secure the state chancellor’s half million dollar pre-apprenticeship grant which is due October 28th.
8. 2015-16 Integrated Planning and Resource Handbook - Sean Abel asked the Senate to review the handbook. The handbook was revised May 2014 through summer 2015. The strategic planning model was simplified and shortened the handbook from 40 pages to about 25. The DE plan will be added when it’s created. He would like feedback. Lenora will distribute the handbook via email.
9. General Ed Student Learning Outcomes (GESLO) vs. Institutional Student Learning Outcomes (ISLO) - Rebecca Gamez said the SLO committee found that it would be more meaningful to focus assessments on the general education learning outcomes. They’ve been assessing the outcomes in those terms, and there are other avenues to assess the institutional outcomes, i.e. program reviews and strategic planning. They will also review the language to see that it reflects General Education SLOs.
10. District Senate Update – Jesus said he, Phil, and Eric presented the District Senate again at the last District Council meeting. There were no objections. Jesus and Eric will present the District Senate proposal at the next Board meeting. There will be more senate conversations about the frame-work of the District Senate going forward. The District Senate proposal to the Board will include funds for reassigned time, district office space, ASCCC membership, and conferences.

11. Educational Master Plan (EMP) update - Michael attended the College Advisory Council which wants a recommendation from the senate by November 6th on the EMP. He encouraged the senators to read the EMP, especially pages 131-168 (chap. 9-10), and give feedback to VPAA Graham.
12. Campus Safety – Scott Miller presented faculty concerns about the inability to lock doors from inside classrooms in the Technology building and other buildings. President Breland said in 2013-14 a brain unit for an electronic central locking system was purchased but it was not installed. They are exploring other safety door systems. Scott distributed the Recommendations by Law Enforcement handout.
13. Academic Renewal – Rachel distributed a handout stating the Title 5, Section 55046 regulations and the reasons why academic renewal is important to relieving barriers for continuing students. The SJECCD currently has no academic renewal policy. Carlos suggested that the Counselors could create the plan and present it to the Senate for approval. Rachel will send information to the faculty about what the “W” does on student transcripts.

VII. Committee Reports (Notes)

1. President’s Report: Jesus reported the District Council meeting discussed accreditation standards as it relates to Board Policies. During the Board meeting all of the constituency groups spoke about making their reports late in the meetings. Jesus reported on the faculty hiring list. Jesus, Phil and Michael will be attending the Fall Plenary in Irvine on November 5-7. The Chancellor’s search committee interviews are beginning this evening. Vice-Chancellor Garcia is scheduling campus forums for the candidates.
2. IPCC - Linda asked the senators to review the New Program Approval Process. She encouraged them to attend the Curricunet training.
3. Rachel encouraged everyone to check the Junk Mail folder. There’s a fundraiser on Thursday for the Lost Society in the quad area by the GE building.
4. Michael reminded the senate that Celia asked for a taskforce for the Common Assessment Initiative.

VIII. The chair adjourned the meeting at 4:20pm.