San Jose City College
ACADEMIC SENATE

Approved Minutes
October 1, 2013


Senators Absent: Madeline Adamczeski, Janet Chang, Elena Dutra, Isai Ulate

I. Call to order: 2:10pm

II. Approval of agenda: (M/S/A) as amended

III. Approval of September 17, 2013 minutes: (M/S/A) as amended

IV. Public Comments (Each comment is limited to 3 minutes on any item not on the agenda. The law does not permit action or extended discussion on any item not on the agenda except for special circumstance. If Senate action is requested, it may be placed on the agenda a subsequent meeting.)

- Larry Harris questioned the policies, procedures and the Brown Act. There was a question as to whether or not there was a quorum at the start of this meeting. He expects the same transparency from the senate as the senate expects of the district.
- Debbie Huntze-Rooney said the SJCC softball team came in 2nd in California with a GPA 3.016 which was 30th in the nation. She thanked the faculty for their support.
- Mark Newton said Saturday is the faculty association picnic. He urged faculty to attend. He brought the CFT’s resolution associated with the actions of the ACCJC concerning SFCC. He will send it to the senate electronically for consideration on the next agenda.
- Percy Carr said he did not appreciate negative comments he heard following the last election.
- Phil said there needs to be a treasury report on the next agenda. The state academic dues are due.
- Leslie served as a proxy for Fabio to the district council. There’s a need for two people to consistently serve on the council. The chancellor wants to change the email guidelines to policy. Barbara Hanfling is working with the Chancellor about this and board policy 1750 concerning education administrators. The Chancellor and Vice-Chancellor Garcia discussed the organizational re-design timeline. Leslie has secured 15 minutes for a senate shared governance presentation to the council and needs the names of the senators who will present.
- Dr. Breland said the district is looking at creating an MOU or letter of intent to support City College of San Francisco. He was visited last week by consultants reviewing at the number of effected SFCC students within our service area who have completed 75% of their course work and may need to be received by SJCC and surrounding colleges to complete their work.
- Clem said you deserve to be treated with dignity and respect in the workplace. The civility taskforce has recommendations for policy to be presented to the board and the senate.
- Fabio said following recommendations made at the retreat and the state senate’s president’s response for help, he has contacted a parliamentarian to give guidance with conducting the meetings in a more effective and respective way and in accordance with the Brown Act and Robert’s Rules of Order. He introduced Lorenzo Cuesta, the president of the State of California Parliamentarians.
Lorenzo Cuesta introduced himself as a professional parliamentarian on the national level. His role is to listen, make recommendations and assist.

**No objection to moving to Committee Appointments**

**VI. Committee appointments**

2. Dean of Business and Workforce Development: Jerry Kaufman, Linda Ferrell
4. VPAA: Padma Manian
5. Physical Science Lab Tech II: Jose Cabrera and Kim Nguyen
1. BSI: Alex Lopez, Linda Meyer
2. CPC: Pat Space
4. Website Redesign Taskforce: Dorothy Pucay, Judith Bell

**A. TRC**

1. Chris Frazier and Angela Tran for Hasan Rahim (Math)
2. Graciela Cochran and Kevin McCandless for Lucas Randall (Math)

**B. EC**

1. Judith Bell for Michele Gregor (Art/Ceramics)
2. Elizabeth Sharp for Monette Reyes (ECE)
3. Khalid White for Jesus Covarrubias (Ethnic Studies)
4. Mark Newton for Pete D’Eliscu
5. Jose Cabrera for Iyun Lazik
6. Sanhita Datta for Jessica Smay
7. Iyun Lazik for Madeline Adamczeski

**Motion to approve (the above) by white ballot – M/S/A**

**C. Screening**

1. Counselor (Athletics/Puente): Rachel Hagen, Pamela Turner (spoke), Maricela Martinez, Debbie Huntze-Rooney (spoke), Lawrence Crawford (spoke), Percy Carr (spoke), Gary Ledesma

**Pamela Turner, Maricela Martinez, Debbie Huntze-Rooney and Percy Carr were elected via ballot.**

2. Dean of Math/Science: Sanhita Datta, Fabio Gonzalez, David Yancey, Jose Cabrera, Jessica Smay, Mark Newton,

**Motion to table the Dean of Math/Science screening committee election and have the (senate) president re-post the call – M/S/A**

**D. Campus**

3. District Review of Hiring Procedures: Phil Crawford (spoke), Jesus Covarrubias (spoke), Janet Chang

**Phil Crawford and Jesus Covarrubias were elected via ballot.**

**V. Action Items**

**A. Senate Facilities Audit Report/Crawford**

**Motion to ask the president and vice-president to meet with faculty appointed by the senate to revisit the facilities master plan to determine if changes are appropriate or feasible based on the plan – M/S/A**

**B. Senate Shared Governance Complaint/Crawford**

*Whereas the State Academic Senate has volunteered technical assistance to include mediation of the complaint over shared governance, now therefore be it resolved that the SJCC AS request technical assistance from the State AS in resolving this compliant.*

**Motion to accept the resolution – M/S/A**

**C. Accreditation Mid-term Report/Rice**

noted that some of the report preparation personnel have changed on page 4 of the report. She finds the report much improved from the May document. She would like to see student participation in the report. Leslie would like to incorporate Phil’s facilities comment. She thanked VPAA Graham and everyone for their work and time on the report.

**Motion to accept the accreditation mid-term report dated September 27, 2013 – M/S/A**
D. Program Discontinuance Process Recommendation to IPCC/ Meyer proposed that the senate will charge the IPCC with recommending a program development/discontinuance process based on the examples of other community colleges that were submitted last year. The IPCC proposes to re-examine the examples of other community colleges, select the most appropriate model for SJCC, and to present it to the senate for discussion and feedback.

**Motion to accept the proposal – M/S/A**

E. Support for Ironworkers Program MOU/Crawford

*Whereas the FA, the Vocational Education faculty, facilities committee, and the President, Vice Presidents and Chancellor have all approved of the initiative to bring the Bay Area Ironworkers local 377 apprenticeship program to SJCC, and whereas under this concept 400 students now enrolled in Adult Education from San Leandro Adult Education would move to SJCC;*  
*Whereas there exists in the State Chancellors office an approved AS degree in Ironworking now operative at American River College,*  
*Whereas Local 377 and the Chancellors office agree in concept to the terms and conditions, nearly identical to American River College, subject to Montoya funding;*  
*Whereas the Santa Clara County Building Trades views this as a pilot project which if successful will result in many other building trades apprenticeship programs migrating to SJCC for College credit,*  
*Whereas the Local 377 provides students with regular work at an average of over $20.00 per hour with benefits and a defined benefit retirement program,*  
*Whereas the journeymen level ironworker after completion of the 3 year program has a salary package of $70.00 per hour;*  
*Now therefore be it resolved that the AS supports, in concept, the pursuit and development of this certificate and degree program at SJCC.*

**Motion to accept the resolution – M/S/A**

**Vote to move to Information Item D - failed**

F. Policy on Late Adds/Crawford – **Motion to table M/S/A**

VII. Information items (Senators are asked to introduce the topic, provide necessary documentation, and ask the Senate as a whole about their recommendation to move the item to next meeting as an Action Item)

A. Perkins Grant Procedures/Crawford: (3 minutes) Phil presented budget allocations which show Perkins funds are going to dance and theater arts which are not vocational education programs and have no degree or certificate in either program. He’s brought it to VPAA Duncan’s attention.

B. Examples of Shared Governance Failures/Adamczeski: (10 minutes) - tabled

C. Laboratory Parity for Science Faculty/Adamczeski: (5 minutes) – tabled

**Motion to extend the meeting to 4:20pm – M/S/A**

D. President Screening Committee Diversity/Rice: (5 minutes) Leslie received a complaint from one of her constituents because of the lack of gender diversity of the faculty on the president’s screening committee. She will bring this to the next meeting for discussion.

E. Ad Hoc Constitution Revision Committee/Muench: (5 minutes) Margaret will bring the committee’s charge and makeup to the next meeting.

F. Invitation to Campus Works for ITSS and Sharepoint Update/Lundie: (3 minutes) Mike Russell gave a follow-up on the ITSS and website update. Seher is heading a six member group at SJCC to work on gathering information for the website design. Sam Ho is leading the effort at DO, Shashi Naidu at EVC, and Ingrid Thompson at Workforce Institute. Seher is currently working on website changes but there’s no current SJCC web master.

**The chair adjourned the meeting at 4:23pm. Other items were tabled.**

G. Senate dues/Crawford: (3 minutes)

H. Priority Hiring for Adjuncts for Fulltime positions/Crawford: (5 minutes)

VIII. Committee Reports (1 minute each)
IX. Motion to adjourn

Future meeting schedule:
1:45-3:00pm, Academic Senate Conference Room, 2nd floor Student Center

*Agenda items are due by email or delivered to the Senate office on the Monday, eight days before each senate meeting.*