
Senators Absent: Jesus Covarrubias, Philip Crawford, Fabio Gonzalez, Elena Dutra, Dieterich Nurnberg, Robert Wing (excused absence)

I. Call to order: 2:10pm
Susan Wilson and Rachel Hagan were named to fill the Adjunct and Full-time At-Large seats via white ballot.

II. Approval of agenda: (M/S/A) as amended
Motion to add Approval of BSI Report as Action Item 8 - M/S/A

III. Approval of October 1, 2013 minutes: (M/S/A)

IV. Public Comments (Each comment is limited to 3 minutes on any item not on the agenda. The law does not permit action or extended discussion on any item not on the agenda except for special circumstance. If Senate action is requested, it may be placed on the agenda a subsequent meeting.)
   • Vice-President of Academic Affairs, Duncan Graham, said the Campus Committee Initiative has identified all of the standing campus committees’ seats and charges which Seher will post on website. Standing campus committees will report to either the CPC or the Academic Senate. The website will also list district committees for which SJCC has representation. He will contact committees with missing charges.
   • Dean of Counseling, Roland Montemayor, requested faculty to serve on the current DSPS counselor screening committee. The new counseling position is temporary one-year and full-time. It needs four faculty appointments.
   • Gary Mountain said as a journalism student in the spring semester he and 15 other students were brought in for a hearing by the administration without faculty present. He requested the senate review all student hearings administratively held in the last 12 months. He believes they were not held according to the college rules and standards. He’s concerned that journalism is not recognized as the strongest class on campus. It teaches writing to the MLA standard, small group management and time management. He’s also concerned that journalism students are attached by the administration. He requested faculty be included in administrative hearings.
   • Larry Harris will bring a letter requesting 3 student seats be added to the Academic Senate.
   • Charles noted the senate’s support of the student newspaper. The journalism class has been in fear of being cut if low enrollment continues. Last May the journalism students were brought before a hearing with Vice-President of Student Services and the student disciplinary committee following a conference in which they were left without a chaperone and didn’t return immediately. This issue will be added to a future agenda.
   • Percy said the athletic department has a major problem with the newspaper’s negative comments.
Iyun said on October 23rd the American Chemical Society is hosting the National Science Night for the Family at Thornton Jr. High from 6:30-8:30pm.

Leslie said the student success committee is currently run out of the president’s office but it should be a committee of the senate. Avanzamos has 75 students this semester and will host an ice cream social this Friday in the Metas Center, M104, from 1-3pm.

Madeline said Jose Cabrera will be honored at the Teacher Scholar Awards for community college chemistry faculty, Santa Clara Valley section. 20 students attended the America Medical Student Association at UC Davis this past weekend.

V. Committee appointments

A. Screening
   Dean of Business and Workforce Development: Kieron Connelly
   Campus
   Staff Development: Joseph King
   District Council: Leslie Rice

B. TRC
   Yelena Lipilina and Ann Soman for Jagrup Kahlon
   Laura Sanchez and Wendy Pio for Jitka Stodulka

C. EC
   Steve Mansfield for Sydney Sukuta

Motion to approve (the above) via white ballot M/S/A

Sanhita Datta, Jose Cabrera Jessica Smay and Chris Frazier were approved by vote.

VI. Action Items

1. Perkins Grant Procedures/Crawford
   Whereas San Jose City College CTE faculty reports that they were not involved in the development of the 2013-14 Perkins Grant proposal and even those who were recipients of prior years’ grant funding were not consulted,
   Whereas SJCECD was required to execute assurances that Perkins Grant proposals are in compliance with Perkins,
   Whereas the application itself has the following assurance content: statements of assurance, district plan application for career and technical education. All of the funds made available under Perkins IV shall be used in accordance with the requirements of the act. Perkins requires that a group of individuals comprised of business, industry, labor organizations, special populations, academic faculty and CTE faculty, the majority of faculty should be representatives of CTE, career guidance and academic counselors, students, others, to be involved in the development, implementation and evaluation of CTE programs assisted with Title 1 funds,
   Whereas it appears that Chancellor Cepeda executed this assurance for the 2013-14 Perkins Grant application,
   Now therefore be it resolved that the SJCC Academic Senate hereby requests a report of the dates, times, places and persons who were involved in the Perkins Grant development and who will be involved in the evaluation of the proposal submitted.
   Motion to adopt Phil’s resolution as written - M/S/A

2. President Screening Committee Diversity/Rice
   “The mission of San Jose City College is to effect social justice by providing open and equitable access to quality education and programs that both challenge and prepare individuals for successful careers and active participation in a diverse, global society. To that end, our Academic Senate is committed to considering diversity in all of its forms when confirming faculty members to hiring committees.”
   Motion to have a senator read this statement before voting to approve faculty to hiring committees – M/S/A

3. Ad Hoc Committee on Constitution Revision/Muench
1. Motion to establish an ad hoc faculty committee to review the AS constitution, by-laws and ground rules and make recommendations to the senate – M/S/A
2. Motion to appoint Bob Wing, Scott Miller, Margaret Muench (SJCC faculty) and Eric Narveson (EVC academic president) to the ad hoc committee on constitution revisions – M/S/A
3. Motion to authorize the Executive Committee to set up an Academic Senate Moodle page to be used to communicate with the faculty at large on issues such as the recommendations on constitution revisions. All faculty will be enrolled as “students” and able to participate in all “student” functions as well as any other Senator or faculty member requesting instructor rights with approval from the Executive Committee. -M/S/F
Motion to amend motion 3 to replace, “All members of the Executive Committee will be enrolled as “instructors” with full “instructors” posting rights” - M/S/A
4. Campus Works, ITSS, SharePoint/Lundie - tabled
5. Treasurer’s Report/Collecting Senate dues/Crawford - tabled
6. Senate Evaluations (Report Cards) of Administrators/Crawford - tabled
7. Senate Student Success Committee/Crawford
   Whereas the president and district council have created their own student success committees and
   Whereas student success is one of the templates found in AB1725,
   Now therefore be it resolved that the Academic Senate commission a student success committee which reports to the Academic Senate.
   Motion to adopt the resolution - M/S/F
8. Approval of BSI Report/Margaret
Motion to encourage Charles to sign the Basic Skills Report of 2013 – M/S
Motion to table this motion M/S/A

VII. Information items (Senators are asked to introduce the topic, provide necessary documentation, and ask the Senate as a whole about their recommendation to move the item to next meeting as an Action Item)

1. Examples of Shared Governance Failures/Adamczeski (10) Madeline said there are new copy codes, copy procedures and Outlook limits that never went through the senate increasing workloads and effecting faculty and staff. She will recommend a future action item.
2. Science Lab Parity/Adamczeski (10) Madeline said due to the lack of lab parity, she and her colleagues cannot often serve on committees which limits shared governance participation. She will bring a future action item.
3. Priority Hiring for Adjuncts for Fulltime Positions/Crawford (10) - tabled
4. 2013-2014 Faculty Hiring Priority List Procedures/Heimler (10) Charles said it’s time to call for program reviews and statements to establish the hiring priority list. The senate will invite Amber McCall of the program review committee to the next meeting to help define the priorities.
5. 2014-2015 Senate Recommendations for Reassigned Time/Heimler (10) Charles said in February 2014 the senate will make recommendations for reassigned time. The process to determine the recommendations will be a future action item.
6. Hiring a Parliamentarian/Gonzalez (10) - tabled

VIII. Committee Reports (1 minute each)
IPCC: Linda gave an IPCC update. The group will work as a whole on discontinuance. The Title 5 definition of “program” will be used for the discontinuance process. Some course revisions get stuck at EVC prompting the suggestion to separate SJCC courses from EVC.
Finance Committee: Mark said the district has shifted to Basic Aid status. Santa Clara valley property taxes are leading the state at about 8.4% which means more dollars to the district.

IX. The chair adjourned the meeting 4:05pm.