

San Jose City College
ACADEMIC SENATE

Approved Minutes
October 18, 2016

Senators Present: Madeline Adamczeski, Bill Carlson, Guillermo Castilla, Carlos Chavez, Jesus Covarrubias, Fabio Gonzalez proxy for Philip Crawford, Nicolas Fraire, Chris Frazier, Michelle Gregor, Linda Meyer proxy for Rachel Hagan, Heather Jellison, Heidi Kozlowski, Iyun Lazik, Alex Lopez, Chris March, Olga Morales-Anaya, Jonathan Cronan proxy for Isai Ulate, Ada Weeks, Bob Wing

Parliamentarian: Lorenzo Cuesta

Senators Absent: Michael Berke (excused), Nisha Guha (excused) Momoh Lahai, Linda Meyer absent as ex officio

I. The meeting was called to order at 2:15pm.

II. Approval of Agenda – Approved as amended without objection

III. Approval of Minutes – Approved without objection

IV. Public Comments

1. Celia Cruz-Johnson said the BSI report is ready. They would like Jesus' signature by the week's end. She thanked the senate for its accreditation improvement suggestions on the self-study and evidence and for its collaboration/participation in the process. Jonathan and Rachel are on the BSI committee.
2. ASG President, Iriana Luna, said they're working to appoint a student senator to the Academic Senate.

V. Committee Appointments

1. Screening Committees
 - a. Interim Dean of Research Planning and Institutional Effectiveness (2*) – Judith Bell (Art), Guillermo Castilla if needed (Physics) – **Approved w/o objection**
*2 faculty were needed for the interim dean screening committee
 - b. Student Retention Assistant (Math/Science Div.) (1) – Kevin McCandless (Math) – **Approved w/o objection**
2. Evaluation Committees
 - a. Elizabeth Sharpe (ECE) to evaluate Monette Reyes (ECE) – **Approved w/o objection**
 - b. Alex Lopez to evaluate Fabio Gonzalez – **Approved w/o objection**
 - c. TRC committee for Carlos Rojo - Pete D'Eliscu and Mark Newton – **Approved w/o objection**
3. Standing Committee
 1. Program Review – Guillermo Castilla (Physics)* – **Approved w/o objection**
*Replacement for Joe Cota

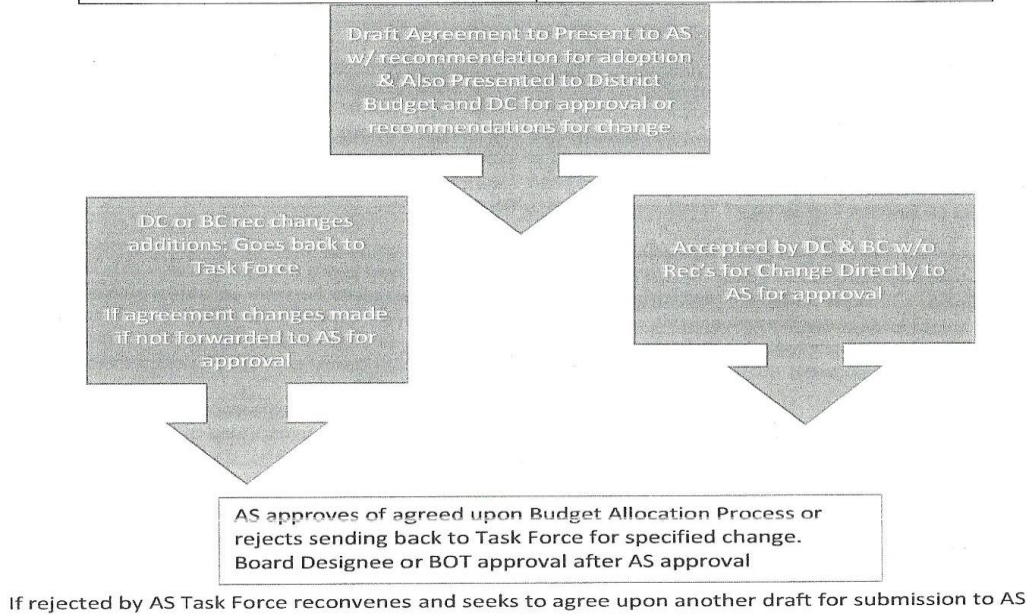
VI. Information items/Possible Action (6 minute limit)

1. Budget allocation-Consideration of proposed structure of process – Jesus said Phil has proposed the Budget Allocation Task Force Structure and Process changes:

Budget Allocation Task Force Structure and Process

Charge: Agree upon a recommended Budget Allocation Model

2 Faculty EVC AS	2 Administrators from District
2 Faculty SJCC AS	2 Administrators from SJCC
1 Faculty SJECCD AS	2 Administrators from EVC
1 Faculty AFT 6157	2 Classified members



Motion: To approve the Budget Allocation Task Force Structure and Process – Unanimously Approved

- Budget allocation task force-Consideration of 2 appointments from the senate body – Jesus said the senate may consider appointing two faculty and two alternate faculty members.

Motion: To announce these appointments to the faculty at large – Failed by vote

Voting for the motion (5): Bob, Linda, Heather, Bill, Chris M.

Voting against were (13): Alex, Carlos, Iyun, Guillermo, Ada, Madeline, Michelle, Chris F., Nicolas, Heidi, Olga, Jonathan, Fabio

Jesus said there's a task force meeting this Friday.

Amendment to the motion: To have the two alternates from the faculty at large – Unanimously Failed

Amendment to the motion: To appoint two provisional faculty to the task force – Approved by vote

Voting for were (10): Ada, Bob, Michelle, Linda, Heather, Nicolas, Bill, Jonathan, Chris M., Jesus broke the tie

Voting against were (9): Alex, Carlos, Iyun, Guillermo, Madeline, Chris F., Heidi, Olga, Fabio

Nominations were made for Guillermo, Chris F., Jesus, and Phil.

Motion: To appoint 2 permanent faculty and two alternates – Approved w/o objection

Motion: To appoint Guillermo and Jesus to the task force with Chris F. and Phil as the alternates – Approved w/o objection

3. Revisions to Chapter 4, Administrative Procedures/Board Policies – Jesus will attend Thursday’s District Council meeting and will bring back the changes to the procedures/policies. The critical policies concern 10+1 issues, i.e., equivalencies, academic renewal and credit by exam. (See 10/17 email). The senate may make recommendations at any time.
4. AS New Faculty Mentor Program- consider appointment of Senators – Jesus/Iyun
 - a. Alex Lopez to mentor Patricia Solano
 - b. Jesus Covarrubias to mentor Gabriela Rios
 - c. Michael Berke to mentor Maritez Apigo
 - d. Iyun to mentor Carlos Rojo
 - e. Chris F. to mentor Jonathan Cronan

Motion: To approve accept these five appointments – Approved w/o objection

See the remaining mentor opportunities in senate email (10/13 & 10/18).

5. Open Source Textbooks-Discussion of how to institutionalize it at SJCC and Bill’s letter – Bill has a link to open source bookstore to email to the senate (see Bill’s 10/19 email).

Motion: To send Bill’s letter to the faculty – Approved w/o objection

It was suggested to include the free textbook website in the letter. Linda/Bob added that the library homepage has a link to OER for text that has been approved by UC/CSUs. It could be recommended to be included in course syllabi. Linda will take this to the IPCC and return with their recommendation.

VIII. Committee Reports (1 minute each)

1. Jesus said SJCC received commendations from the accreditation team for the senate’s work with the administration. The team was impressed with the program viability with IPCC, the faculty hiring process/criteria, integrating ESL, and distance education improvements. They suggested improvements with matching SLOs to curriculum, assessment, and disaggregation of learning outcome data.
2. Fabio, the District Senate President, reported that the District Senate had its first meeting and elected officers. The VP is Eric Narveson, the secretary is Michael Berke. EVC still needs one more senator. They talked about overseeing and being more thorough with equivalencies for both campuses. They’re looking at a method to work with IPCC at both campuses. The district senate is changing the dynamics of power within the district.
3. Guillermo acknowledged the leadership of Fabio and Jesus for the commendation of the accreditation team.
4. Bob said the library has restored hours. It’s open Monday – Thursday until 9pm, and 11-3 on Saturday. He wants to get the word out to students to maintain the new hours.
5. Chris said the Finance committee is working to align program review to relate to the resource allocation process.
6. Linda encouraged faculty who have courses up for revision to submit them to CurricUNET by mid-November. There are 170 courses to be revised this academic year. IPCC IS trying to avoid the last minute deluge.

IX. The chair adjourned the meeting at 3:50pm.