

San Jose City College
ACADEMIC SENATE
Approved Minutes
October 20, 2020

Senators Present: President Alex Lopez, Vice President Judith Bell, Treasurer Heather Jellison, Executive Member Kathy Haven, Executive Member Olga Morales-Anaya, John Banks, Jose Cabrera, Carlos Chavez, Mary Crocker Cook, Jonathan Cronan, Elena Dutra, Jackie Gamboa, Juan Gamboa, Michelle Gregor, Dedrick Griffin, Rachel Hagan, David Hammerbeck, Clem Lundie, Scott Miller, Jennifer Nestojko, Wendy Pio, Doug Robb, and Bob Wing.

Absent senators: None

Parliamentarian: Lorenzo Cuesta

Classified Senate: Andrea Lopez

I. The meeting called to order at 2:10pm via Zoom.

II. Approval of Agenda as amended – Approved w/o objection

III. Approval of Minutes – Approved w/o objection

- A. Fall 2020 SJCC Academic Senate Election Results and Teller report – Olga Morales-Anaya reported there were 27 total votes received for the Adjunct At Large Senator Run-off election between Jackie Gamboa and Rich Harlan. Jackie received 17 votes and Rich received 10 votes. Judith and Alex welcomed Jackie to the senate and had her take her seat.

IV. Public Comments (Each comment is limited to 2 minutes on any item within the senate’s jurisdiction. The law does not permit action or extended discussion on any item not on the agenda except for special circumstance. Requested senate action may be placed on the agenda of a subsequent meeting.)

- A. Frank Espinosa, President of the District Academic Senate, invited everyone to attend the Academic Senate for California Community Colleges (ASCCC) President, Dolores Davison’s webinar on October 30, from 11-12pm. She will address shared governance, the role of academic senates, and 10+1 issues.

V. Committee Appointments

TRC/Evaluation Committees – Approved w/o objection except where noted

- A. TRC for Sanjay Dorairaj evaluated by Mark Branom and Kidane Sengal (all CIS)
- B. TRC for Devin Aye evaluated by Doug Robb, Debbie Huntze-Rooney (all Kinesiology)
- C. TRC for Suzanne Wang, Student Health Coordinator, 1st year TRC; Peer selection: Deborah Huntze, Kinesiology, and Administrator Selection: Meiko Daire (Counseling) – **Postponed**
Bob asked if there are available faculty closer to the Health discipline like Medical Assisting or EMT.
- D. ARC (Assessment Response Coordination, formerly known as Behavior Intervention Team-BIT) For Shelley Giacalone: Elisse Reyna, Case Manager and Co-Chair, (membership by charge) and Suzanne Wang, Student Health Coordinator (membership by charge)
- E. TRC for Prabhjeet Kaur Brar (Biology): Faculty's choice Terence Lee (Biology), and Administrator's Choice Joel Stryker (Biology)
- F. TRC for Yevgeniya Sokolenko: Faculty’s choice Leslie Rice (ESL) and Administrators’ choice Michelle Blair
- G. Tenured Faculty: Elena Dutra; Peer Faculty, Olga Morales-Anaya
- H. Tenured Faculty: Beverly Stewart; Peer Faculty, Rachel Hagan

Standing Committees

- I. Constitution, Bylaws, Ground (2) – ~~Clem Lundie~~ (CIS), David Hammerbeck (Humanities), Carlos Chavez (Counseling) – **Approved w/o objection**
- J. Asian American Pacific Islander (AAPI) Taskforce for the purpose of identifying gaps and applying for Federal Grants (2) – Jagrup Kahlon (Medical Assisting), Thuy Cao (Counseling), Doriann Tran (International Students), Cindy Huynh (Ethnic Studies), Julie Nguyen (Counseling)

Jagrup and Cindy were selected by vote.

Voting for Jagrup (12): John, Judith, Jonathan, Mary, Michelle, David, Kathy, Heather, Clem, Jennifer, Doug, Bob

Voting for Thuy (11): John, Jose, Jonathan, Carlos, Elena, Jackie, Juan, Dedrick, David, Clem, Olga,

Voting for Doriann (4): Carlos, Heather, Doug, Bob,

Voting for Cindy (12): Judith, Jose, Elena, Jackie, Juan, Michelle, Dedrick, Rachel, Kathy, Scott, Olga, Jennifer,

Voting for Julie (3): Mary, Rachel, Scott

Screening Committees – Classified

- K. Senior Division Administrative Assistant, ME, Position #S2045 (1) – Ben Grainger (Counseling), ~~Mark Branom (CIS)~~ – **Approved w/o objection**

VI. Action Items

- A. Faculty Hiring Priority for 2020-2021 Academic year – Olga Morales Anaya – **Postponed**

(Bob/John) Motion: To postpone – Approved w/o objection

Senators did not receive all of the materials in time.

- B. Senate Ground Rules – Jennifer Nestojko

(Jennifer/Heather) Motion: To adopt these Ground Rules

Jennifer reminded the Senate that these Ground Rules were previously presented. Lorenzo reminded the Senate regarding its Constitution Article 7, Section 3, states the Ground Rules changes must have opportunity for debate for the vote.

(Jennifer/John) Motion: To postpone – Approved w/o objection

Jennifer will email the document again highlighting the changes.

- C. Emergency and Non-Emergency Training for faculty teaching DE – Audrey Blumeneau

(Judith/Bob) Motion: To adopt this document to be included in the DE Faculty Handbook

Audrey reviewed the language differentiating emergency and non-emergency requirements to be added to the DE training. Phil said this is a change making it more difficult for new online instructors. Audrey doesn't know how many faculty teaching online have not completed the trainings. Jose completed the emergency summer training and the EDIT 22 course and would have been handicapped without those tools and teaching immediately. Clem asked if there has been any feedback from the AFT. Judith added the need to consider what EVC is doing and to be consistent especially for the adjunct faculty. John said EDIT 22 is focused on teaching asynchronously and is missing necessary help specific to his class.

(Clem/John) Motion: To postpone – Approved w/o objection

VII. Information items (6-minute limit/Possible Action)

- A. Clarification of hiring committee status designations regarding failed and extended searches – Vice Chancellor Dr. Beatriz explained a failed search as the search committee completing the process and arriving at no candidate to send forward. The position gets reposted and a new committee is needed. With the extended search the search committee goes through the process but doesn't get to the interview and needs a wider search. They use the same criteria/interview questions and same search committee.
- B. TRC and SRP evaluations during this emergency in distance learning per faculty contract agreement – Judith Bell said the union and college have reached an agreement. Dr. Pratt said they are working with the AFT and Academic Senates on how to deploy the online evaluation's pilot of the tenured track faculty for the fall. They did not get AFT approval to move forward with the SRP faculty this fall. They are using Qualtrics survey with Dean Lui and the Research team. They have AFT approval to send out the evaluations to the tenured track faculty tomorrow. Alex, Randy Pratt (EVC Academic Senate President), Frank Espinosa (District Academic Senate President), Jessica Breheny (AFT President), and Phil Hu (AFT Executive Director), agreed to continue to move forward with full-time tenure track faculty. SRP faculty may opt out if they are not comfortable.
- C. Academic Senate for California Community Colleges (ASCCC) Plenary, November 5-7 – Heather Jellison said the statewide Fall Plenary is November 5-7. Saturday the 7th is used for resolution voting. The Registration amount is \$350. The early registration and scholarship deadlines have passed. The conference budget for the year is \$5,900. There is also a spring plenary. She asked for those interested in attending. Heather gave a description of the plenary. Those interested are Carlos, Kathy, Rachel, Clem, Elena, Jackie, and Heather. Alex invited all, especially new senators to attend.
- D. Professional Development Plan for 2020-2021 – Jacqueline Gamboa gave an overview of the plan highlighting the activities and strategic priorities. The committee still needs two more faculty members. She reviewed their five strategic training goals: (1) Anti-racism and Cultural Humanity, (2) Distance Education, Equity and Accessibility, (3) Implementing Community of Practice for Guided Pathways and Retention Strategies for Strategic Enrollment Management, (4) Participatory Governance that Supports

Institutional Effectiveness and Planning, and (5) Student Outcomes and Assessment. Alternate plans may be submitted to the PIC committee for approval in March. Self-assessment and building partnerships with constituency groups are internal committee goals. This will return to the Senate.

- E. Academic Senate special election update – Olga Morales Anaya reported the Acting Adjunct election started on October 14th and ends on October 22nd at 1pm. She will give an update at the next meeting. Nominated were Phil Crawford (Political Science), Rich Harlan (Construction), and Nisha Guha (Chemistry).

VIII. Committee Reports

- A. President's Report: Alex reported at the last District Council meeting Rosalie Ledesma said that the eastside campus purchase is off the table. San Jose Spotlight reported that the District is meeting with Alum Rock about possible programming. Alex will attend the meeting today at 6pm to protect the integrity of SJCC academics. The Academic Senate has been kept in the dark. At the Resource Allocation Model (RAM) meeting Alex asked for representation from each college. Chris Hawkins and Andrea Lopez will represent SJCC as co-chairs. EVC nominated Andrea Alexander and Jose Luis (DO) as its co-chairs. In March Jorge gave the budget principles for the RAM. The District wants to use funds for its Promise Program. This will return to the RAM to tease it out more. At the last Board of Trustees meeting they approved the \$30K increase of Dr. Byron Breland's contract to \$375K per year until 2024. They approved the Ironworker's MOU with 40% for a non-instructional assignment of a faculty coordinator. The Area B meeting was Friday. Alex will send the resolutions to the senators for feedback. Chancellor Oakley said the community college enrollment is declining while the private college enrollment is up. Oakley said to look out for a large donation soon.
- B. Executives Report: Heather is waiting for information about payment for associate faculty on the senate.
- C. John is concerned with students using real-time tutoring during tests. This needs a solution.
- D. Bob reported the Library is closed but librarians and classified professionals are still available to our students through phone, email, and chat sessions. They are still doing orientations and providing resources. There is a new way to log-in. Have students contact the Library for help.
- E. Carlos reported the awesome express Counseling website is available to the students to help with appointments, pre-requisite clearances, and more.
- F. Program Review (PR): Judith said PR has been rolled out.
- G. Student Learning Outcomes (SLOAC): Judith said they are moving forward with eLumen training. They are training department coordinators to start. We will be fully moved over from TracDat to eLumen in the spring. Faculty moving to eLumen in the fall will get training. Judith will email about upcoming Friday trainings.
- H. Diversity Action Committee: Jennifer reported they will meet this Thursday at 4:30pm. This is an open meeting.
- I. Classified Senate: Andrea reported they completed a second round of sending classified to committees. She asked committee chairs to contact her to add classified to their committees. The CSEA has upcoming elections.
- J. Distance Education (DE): Audrey said they met yesterday. The state council is writing guidelines about whether cameras should be on or off during class. She shared the legal opinion which stated there's no express prohibition against it, however, there is a risk of violating student privacy rights. The DE committee will return with a policy recommendation. She, VP Pratt, and District ITSS are working on the MOU to join the OEI Consortium. Audrey will bring these items back to the Senate.

IX. The chair adjourned the meeting at 4:11pm.