

San Jose City College
ACADEMIC SENATE

Approved Minutes
October 21, 2014

Senators Present: Madeline Adamczeski, Michael Berke, Janet Chang, Carlos Chavez, Jesus Covarrubias, Philip Crawford, Elena Dutra, Juan Gamboa, Fabio Gonzalez, Rachel Hagan, Iyun Lazik, Linda Meyer, Margaret Muench, Leslie Rice, Isai Ulate, Ada Weeks, Robert Wing, Mark Zheng, Larry Harris (student rep.)

Parliamentarian: Lorenzo Cuesta

Senators Absent: Percy Carr, Valentin Garcia, Renza Nassab

I. The meeting was called to order at 2:10pm.

II. Approval of Agenda – Approved without objection

III. Approval of Minutes as amended – Approved without objection

IV. Public Comments - none

V. Committee Appointments

1. Evaluation Committees

a. TRC: Jessica Breheny (Engl) for Marlise Edwards (Engl) – **Approved w/o objection**

b. EC: Monette Reyes (ECE) for Elizabeth Sharpe (ECE) – **Approved w/o objection**

c. Evaluatee: Doug Robb (PE) requests Peer Observer: Terri Oberg (PE) – **Approved w/o objection**

d. Evaluatee: Debbie Huntze-Rooney (PE) requests Peer Observer: Terri Oberg (PE) – **Motion to approve failed**

Objection: Instructors should not participate on each other's EC

Voting for the motion: Janet; Abstaining were: Phil and Fabio

Voting against were: Madeline, Michael, Carlos, Elena, Rachel, Iyun, Margaret, Leslie, Isai, Ada, Bob, and Mark

e. Evaluatee: Terri Oberg (PE) requests Peer Observer: Debbie Huntze-Rooney (PE) – **Motion to approve failed (7 to 8)**

Objection: Instructors should not participate on each other's EC

Voting for were: Michael, Janet, Carlos, Elena, Fabio, Rachel, Isai, Jesus (tie breaker)

Voting against were: Madeline, Iyun, Margaret, Leslie, Ada, Bob, and Mark; Abstaining: Phil

f. Evaluatee: Percy Carr (PE) requests Peer Observer: Debbie Huntze-Rooney (PE) – **Approved w/o objection**

g. Evaluatee: Carlton Connor (PE) requests Peer Observer: Doug Robb(PE) – **Approved w/o objection**

h. Evaluatee: Henry Liem (Philo) requests Peer Observer: Alan Johnson (AJ) – **Motion to approve failed (2 to 12)**

Objection: Johnson doesn't meet contract criteria; there are full-time instructors at EVC.

Voting for were: Margaret and Janet; Abstaining: Mark

Voting against were: Madeline, Michael, Carlos, Phil, Elena, Fabio, Rachel, Iyun, Leslie, Isai, Ada, Bob

i. Evaluatee: Hung Trieu (Econ) requests Peer Observer: Michael Divinia (Math) – **Motion to approve failed (2 to 7)**

Objection: Divinia has no FSA in Econ; there are full-time instructors at EVC.

Voting for were: Janet and Margaret; Abstaining were: Michael, Elena, Fabio, Rachel, Mark

Voting against were: Madeline, Carlos, Phil, Iyun, Leslie, Isai, Ada, Bob

- j. Evaluator: Kevin Frey (Music) requests Peer Observer: Ciaran MacGowan (Photo/Art) – **Approved by vote (6 to 5)**
 Objection: MacGowan has no FSA in Music; MacGowan is a musician.
 Voting for were: Janet, Carlos, Phil, Elena, Margaret, Jesus (tie breaker)
 Voting against were: Iyun, Leslie, Isai, Ada, Bob; Abstaining were: Madeline, Michael, Fabio, Rachel, Mark
 - k. Evaluator: Merylee Shelton (Comm. Studies) requests Peer Observer: Joseph King (Library Sci) – **Motion to approve failed**
 Objection: There are other full-time Communication Studies instructors at EVC
 Voting was unanimous
2. Standing Committees
- a. Program Review (need 4 senators): Michael Berke (Foreign Lang.) and Isai Ulate (Applied Sci.) – **Approved w/o objection**
 - b. Finance: Chris Frazier (Math), Sandra Honesto (Cosmo) – **Approved w/o objection**
 - c. Campus Technology: Ann Soman (Math) - **Approved w/o objection**

VI. Action Items

- 1. Approval of Faculty Hiring Priority List – **Margaret moved to approve the list and forward it to the President – Approved w/o objection**
- 2. BSI Report – Rachel moved to discuss and approve the BSI report – **Approved by vote**
 Discussion: The report is already late. There was support for the BSI committee. There was a question regarding the \$22K expenditure for coordination. VPAA Graham explained the grant year was 2012-13 however the funds may extend into the next year.
 Abstaining were: Janet, Fabio, Mark; All others voted for the motion.
- 3. 360 Administrative Evaluations – **Phil moved to administer the evaluation to all faculty with the assurance of confidentiality and the condition to evaluate administrators with 1 year of service or more -**
 Discussion: Data will be returned to the Academic Senate office. The district has Lime Survey available.
 Voting against was: Leslie; Abstaining were: Margaret and Mark; All others voted for the motion.

VII. Information items

- 1. Criteria when approving faculty appointments to TRCs and ECs (2nd Reading)-Madeline reviewed the TRC/EC appointment form. Jesus received a reminder from the AFT that any form would have to be approved by the union. It was suggested to use the form as a senate guideline, partner with the AFT to define “competency in the field,” when it applies to faculty with different FSAs, and possibly query the faculty to determine if they want rigor or not. Guidelines are needed because the contract language is vague and past senate practices have been inequitable. It might be helpful to get feedback from EVC and invite the AFT to senate to discuss.
- 2. Student Success and Support Program Plan – Dr. Burns and Dean Montemayor distributed the committee’s draft of the Student Success plan, Student Equity plan and budget (\$850k). The plan addresses orientation, assessment, Ed plans and follow-up for At-Risk students. The committee wants senate input and feedback.
- 3. Posting of Completed Program Reviews (PR) to the College Website – Linda wants feedback from the senate to determine the best location to post the completed PRs. PRs are public information. It was suggested posting them on the PR page with links to the department/program pages, and to have them easily visible without drilling down into too many pages. VPAA Graham will handle the posting when the decision is made.
- 4. The Program Revitalization Policy and Procedure proposed by the IPCC/overview and discussion - Linda distributed a summary of the proposed policy and procedures. The policies and procedure defines the continuation of programs, revitalization, suspension (1-3 years), and discontinuance of programs. The recommendations of the committee and the senate will be forwarded to the college President, the Chancellor and the Board of Trustees. (Senate email 10/16)

5. MyClassText Platform - (EVC Faculty) Rob Knight created a learning management system which has saved his students approx. \$150k in textbook costs in the last two years. It will be available for Math, STEM, Welding, P.E. and developmental courses. The platform question template is based on the Socratic teaching style. It integrates the Open Education Resources (OER). He has recruited 20 instructors EVC and SJCC to prepare one MyClassText course. It was suggested Rob run a workshop at the next PDD.

VIII. Committee Reports (1 minute each)

1. Executive Committee: Jesus reported he, Leslie, Phil and Fabio represented the Senate regarding AB86 at the last Board of Trustee meeting. The Chancellor wants to meet with Jesus to follow-up.
2. Senator's Reports: Phil is preparing an action item for the senate's approval of the filing of a complaint to the US Department of Education protesting the ACCJC for the way in which SJCC was placed on probation. (Senate email10/21)
3. Distance Ed: Dorothy Pucay distributed their proposed charge and broad policy statement for senate approval.
4. Student Success Committee: Jennifer Nestjko reported they're working on the equity plan draft and will meet next week to continue working on it.
5. CPC: Margaret reported the CPC has changed its name to the College Advisory Council (CAC) because it offers advice to the President rather than planning.
6. President Breland reported for Dr. Burns that the DAC committee has reviewed it charge. They have a number of activities planned including a Sexual Assault Awareness month.
7. Student Government: Larry reported the Student Government is hosting a Halloween event today at the Student Center and the Cosmetology quad.

- IX. The chair adjourned the meeting at 4:20pm.